

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting June 20, 2022**

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, June 20, 2022. Meeting called to order at 6:46 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, J. Joy, R. Purzycki; Secretary/Treasurer K. Dodge; Chief D. Dodge, Asst. Chief J. Riemenschneider..

**APPROVAL OF MINUTES**

- Motion was made by R. Purzycki to approve the minutes of the May 16, 2022 meeting, with a second by J. Joy, and carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

**RESOLUTION NUMBER**

**TREASURER’S REPORT**

- D. Joy performed a reconciliation of the May 2022 bank statement prior to the meeting, including verifying all checks written. A motion was made by D. Joy, with a second by J. Joy, to accept the Treasurer's Report and to accept the check requests/vouchers. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

**REQUISITIONS BY THE DISTRICT**

- The Secretary/Treasurer submitted a request to purchase the following wearables for each commissioner, chiefs and staff; a polo shirt, a button up long sleeve shirt, a quarter zip lightweight pullover and a quarter zip heavyweight pullover. A motion was made by D. Joy, with a second by J. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

**CHIEF’S REPORT**

- A motion was made by D. Joy, with a second by R. Purzycki to accept the Chief’s Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## **REQUISITIONS BY THE CHIEF**

- The Chief submitted (2) two requests for purchasing. A motion was made by R. Purzycki, with a second by D. Joy to purchase the following items; 2 white, 2 red and 1 yellow helmet and multiple size squeegees.. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## **Equipment & Supply Request –**

- The chief is to look at different mounting options for ipad holders for the trucks and a charging port is needed for 47.

## **Apparatus Request –**

## **Other –**

## **REPORT OF COMMITTEES**

### **CAPITAL IMPROVEMENTS**

- Building Committee next meeting tabled until further notice.

### **BUILDING & GROUNDS**

- Electrical –
- Heating – Northeast completed install of new furnace and AC units..
- Parcel 3 –
- Station –
- New –
- Old – D. Efaw/R. Purzycki to come back with a game plan regarding additional repairs from water damage.

### **PERSONNEL**

- LENS –
- Members In/Out of Service – C. Gould (pending physical)
- Physicals – A motion was made by J. Joy, with a second by D. Joy to allow members to use workfit or access fire department physicals. Workfit will be the company to perform annual physicals at the station in October. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

- Firematic Training Classes – Posted.
- Other –

## **EQUIPMENT**

- Apparatus –
- Radios –
  - Still waiting for 1 mobile radio from Pittsfield.
- SCBA – Final purchase with Clifton Park Halfmoon Fire District is still pending.
- Plymovent – Preventive maintenance needs to be scheduled and performed.
- Other – The following need to be scheduled:
  - Annual Truck PM with Firematic.
  - Annual Hoses & Ladders PM with Safety First scheduled for August 24<sup>th</sup>.
  - Annual Aerial Ladder(s) PM with Aerial Testing scheduled for some time in September or both Aerials.

## **BENEFITS & INSURANCE**

- LOSAP Investment – The May 2022 monthly statement was reviewed.
- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance – Both the A&H and Workers Comp Policies were renewed.

## **RULES AND REGULATIONS/ASSOCIATION ITEMS**

- Town Chiefs/Commissioners – Next meeting scheduled for 7/7/22 at the tower.
- District Training/Meetings –
- Rural Chiefs – Next meeting scheduled for 9/15/22 in Westerlo.
- Other –

## **COMPUTERS & TECHNOLOGY**

- Linstar – A motion was made by D. Joy, second by J. Joy to proceed with the necessary updates/upgrades, starting with the printer first. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy

## **HEALTH & SAFETY**

- Sexual Harassment training needs to be completed by all members, commissioners, employees and auxiliary members.

## **LIAISON TO THE TOWN, SCHOOL, DEPARTMENT**

## **UNFINISHED BUSINESS**

- A motion was made by D. Joy, with a second by J. Joy to keep the Commissioner position vacant until the end of the year. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

- Policy # 10 still under review
- Policy # 22 and a policy for Substance Abuse are under review.
- Reimbursement to Fire Police tabled until next meeting pending additional clarification.
- A motion was made by J. Joy, with a second by D. Joy to accept the treasurer/secretary 2022 salary previously done incorrectly at the annual organization meeting. The motion was carried by a vote of 3 to 0 to 1.

Commissioner Efaw – Abstain  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## **NEW BUSINESS**

## **OLD BUSINESS**

## **GOOD OF THE ORGANIZATION**

- Community Hall/Pavilion Requests – All previous submitted hall use applications submitted with missing info and/or questions have been resolved.

## **COMMUNICATIONS**

- The IRS has announced an increase to mileage reimbursement effective July 1, 2022.
- Next Regular Monthly Meeting **July 18, 2022.**
- District Workshop: **TBD**

## **ADJOURNMENT**

- D. Joy made a motion to adjourn the meeting at 10:29 p.m., with a second by J. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

Respectfully Submitted,

*Kelly Dodge*

Kelly Dodge, Secretary/Treasurer  
June 28, 2022