

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting May 15, 2023**

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, May 15, 2023. Meeting called to order at 6:34 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, J. Joy, R. Purzycki, W. Dvorscak (Left Early); Secretary/Treasurer K. Dodge; Chief D. Dodge (Late).

**APPROVAL OF MINUTES**

- A motion was made by R. Purzycki to approve the regular meeting minutes of the April 17, 2023 meeting with a second by D. Joy and carried by a vote of 5 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                  Commissioner D. Joy – Yes                  Commissioner Purzycki – Yes

- A motion was made by R. Purzycki to approve the special meeting minutes of the April 19, 2023 meeting with a second by D. Joy and carried by a vote of 5 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                  Commissioner D. Joy – Yes                  Commissioner Purzycki – Yes

**BIDS**

**RESOLUTIONS**

- A motion was made by R. Purzycki to approve Resolution # 2023 5.0 – To Grant a Tax Exemption to Eligible Volunteer Firefighters as Provided for by Real Property Tax Law 466-A with a second by W. Dvorscak and carried by a vote of 5-0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                  Commissioner D. Joy – Yes                  Commissioner Purzycki – Yes

**TREASURERS REPORT**

- D. Joy performed a reconciliation of the April 2023 bank statement prior to the meeting, including verifying all checks written. A motion was made by W. Dvorscak, with a second by D. Joy, to accept the Treasurer's Report including all transfers noted on the report. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
Commissioner J. Joy – Yes                  Commissioner D. Joy – Yes                  Commissioner Purzycki – Yes

- A motion was made by W. Dvorscak to approve all check requests and vouchers as signed with a second by D. Joy and carried by a vote of 5 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

**REQUISITIONS BY THE DISTRICT**

- A motion was made by J. Joy with a second by D. Efaw to purchase two (2) Zoll AEDs. The motion was carried by a vote of 5 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Yes  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

**CHIEFS REPORT**

- A motion was made by D. Efaw with a second by R. Purzycki to accept the Chief’s Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Absent  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

**REQUISITIONS BY THE CHIEF**

- A motion was made by D. Efaw with a second by R. Purzycki to accept the requisitions submitted by the chief to purchase 40 bleeding control kits and 1 pop up tent. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Absent  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

**EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF**

**OTHER REQUESTS/INFO BY THE CHIEF**

**\*\*REPORTS OF COMMITTEES\*\***

**CAPITAL IMPROVEMENTS**

- Building committee met on May 22 at 7pm.

**BUILDING & GROUNDS**

- Electrical –
- Heating – Northeast Refrigeration completed their bi annual service on 5/5/23.
- Parcel 3 – A motion was made by J. Joy with a second by D. Joy to purchase two (2) no loitering/authorized personnel only signs plus mounting hardware. The motion was carried by a vote of 4-0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Absent  
 Commissioner J. Joy – Yes                      Commissioner D. Joy – Yes                      Commissioner Purzycki – Yes

- Station –
- New –
- Old –

## **PERSONNEL**

- LENS –
- Members In/Out of Service – The following members are out of service; J Joy, E Long, E Rahm.
- Physicals –
- Firematic Training Classes – Posted.
- Other –
  - Member C Gould has switched to associate status.
  - A motion was made by R. Purzycki to approve new member Luke Napierski with a second by D. Efav and carried by a vote of 4-0.

Commissioner Efav – Yes

Commissioner Dvorscak – Absent

Commissioner J. Joy – Yes

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## **EQUIPMENT**

- Apparatus – L49 Aerial testing scheduled for June 1.
- Radios –
- SCBA –
- Other

## **BENEFITS & INSURANCE**

- LOSAP Investment – The April 2023 monthly statement was reviewed.
- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance –

## **RULES AND REGULATIONS/ASSOCIATION ITEMS**

- Town Chiefs/Commissioners – Next meeting scheduled for July 6<sup>th</sup> at the Tower.
- District Training/Meetings –
- Rural Chiefs – Next meeting scheduled for June 15th @ 7:30pm.
- Other –

## **COMPUTERS & TECHNOLOGY**

- Follow up needed to get a more precise quote for the audio equipment/projector project. J. Joy to schedule a walk through with IT.
- IT was advised to proceed with purchasing a rolling cart with battery backup. Moving the Linstar system to the rolling cart, replacing the iamresponding pc with an existing pc already in house that is not being used and destroying the “internet only” computer in the radio room.

## **HEALTH & SAFETY**

## **TOWN, SCHOOL & DEPARTMENT**

## **UNFINISHED BUSINESS**

## **OLD BUSINESS**

## **NEW BUSINESS**

- A motion was made by J. Joy with a second by D. Joy to approve policy # 42 – Audio and Video recording. The motion was carried by a vote of 4-0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Absent  
 Commissioner J. Joy – Yes                  Commissioner D. Joy – Yes                  Commissioner Purzycki – Yes

- A motion was made by J. Joy with a second by D. Efaw to amend policy # 8 – Physicals. The motion was carried by a vote of 4-0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Absent  
 Commissioner J. Joy – Yes                  Commissioner D. Joy – Yes                  Commissioner Purzycki – Yes

**GOOD OF THE ORGANIZATION**

- A motion was made by D. Joy with a second by R. Purzycki to accept the hall use requests for West/Elario on 8/6/23 & Harrington/Albright on 7/22/23 as submitted. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Absent  
 Commissioner J. Joy – Yes                  Commissioner D. Joy – Yes                  Commissioner Purzycki – Yes

**COMMUNICATIONS**

- Next regular district meeting scheduled for June 19, 2023 at 6:30pm.

**ADJOURNMENT**

- D. Joy made a motion to adjourn the meeting at 8:56 p.m. with a second by R. Purzycki. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes                      Commissioner Dvorscak – Absent  
 Commissioner J. Joy – Yes                  Commissioner D. Joy – Yes                  Commissioner Purzycki – Yes

Respectfully Submitted,

*Kelly Dodge*

Kelly Dodge, Secretary/Treasurer  
 May 30, 2023

\*\*\*Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change\*\*

DRAFT