

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting November 20, 2023

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, November 20, 2023. Meeting called to order at 6:05 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, R. Purzycki, W. Dvorscak, D. Joy; Chief D. Dodge (6:30pm); Secretary/Treasurer K. Dodge; Ralph Lemme (UBS) 6:05pm – 6:45pm.

APPROVAL OF MINUTES

- A motion was made by D. Joy to approve the regular meeting minutes of the October 16, 2023 meeting with a second by R. Purzycki and carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

BIDS

RESOLUTIONS

TREASURERS REPORT

- D. Joy performed a reconciliation of the October 2023 bank statement prior to the meeting, including verifying all checks written A motion was made by D. Joy, with a second by W. Dvorscak, to accept the Treasurer's Report including all transfers noted on the report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by D. Joy to approve all check requests and vouchers as signed with a second by W. Dvorscak and carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

REQUISITIONS BY THE DISTRICT

CHIEFS REPORT

- A motion was made by W. Dvorscak with a second by D. Joy to accept the Chief's Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

REQUISITIONS BY THE CHIEF

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

OTHER REQUESTS/INFO BY THE CHIEF

NEW BUSINESS

- An attachment of new business provided by Commissioner J. Joy was tabled to review at next month's meeting.

REPORTS OF COMMITTEES

CAPITAL IMPROVEMENTS

- Building committee meeting TBD based on responses from RFP.

BUILDING & GROUNDS

- Electrical
- Heating – Preventive Maintenance for heat completed by Northeast.
- Parcel 3 –
 - A motion was made by D. Joy with a second by R. Purzycki to proceed with the repairs to the bathroom door per quote received from Suburban Construction. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Station –
- New –
 - A suggestion for gutter shields was discussed. Quotes to be provided for the next meeting.
 - A suggestion for cameras at parcel 3 was discussed. Quotes to be provided for the next meeting.
- Old – Preventive Maintenance and follow up repairs from All Type Doors completed.

PERSONNEL

- LENS –
- Members In/Out of Service – Abandonment letters sent to E Long & E Rahm take effect 11/26/23.
- Physicals – The following members still need physicals: Goldman, Napierski, Schenmeyer and Vanalstyne.
- Firematic Training Classes – Posted
- Other –
 - A motion was made by W. Dvorscak with a second by R. Purzycki to accept the application for Nicholas Merrill pending negative background check. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A motion was made by D. Efaw with a second by W. Dvorscak to allow firefighter L Napierski to run mutual aid with Alfred Fire Department while he is away at college. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

EQUIPMENT

- Apparatus –
- Radios –
- SCBA –
- Other – Firematic’s 2024 pricing and preventive maintenance schedule is on file and posted.

BENEFITS & INSURANCE

- LOSAP Investment –
 - The October 2023 monthly statement was reviewed.
 - Our investment asset and performance were reviewed with Ralph Lemme of UBS.
- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance – End of year cancer documents to be submitted by 12/1/23.
- Workers Comp –

RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners – Next meeting scheduled for November 30th at 6pm at Guilderland FD for the annual holiday party and meeting.
- District Training/Meetings –
- Rural Chiefs – Next meeting scheduled for December 21st @ 7:30pm.
- Other – A joint Christmas party with Voorheesville FD is on December 16th.

COMPUTERS & TECHNOLOGY

- A motion was made by D. Joy with a second by R. Purzycki to dispose of any unused and outdated ipads and/or cell phones. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

HEALTH & SAFETY

TOWN, SCHOOL & DEPARTMENT

UNFINISHED BUSINESS

- A motion was made by D. Joy with a second by R. Purzycki to approve policy # 36 Workplace Violence. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

OLD BUSINESS

GOOD OF THE ORGANIZATION

- A motion was made by R. Purzycki with a second by W. Dvorscak to approve the hall use requests from Nick LaPlante for December 2, 2023 and Deb Joy for January 26, 2024. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- A hall use request from The Grand was denied.
- An email regarding a Station Design Conference was received and is on file. Further discussion is pending.
- A solicitation from Fingar Insurance is on file.
- A letter and form regarding tax exemption for real property will be available to department members who are property owners.

COMMUNICATIONS

- Next regular district meeting scheduled for December 12, 2023 at 6:30pm.
- District elections will be held on December 12, 2023 from 6pm -9pm.

OTHER

ADJOURNMENT

- W. Dvorscak made a motion to adjourn the meeting at 8:41 p.m. with a second by D. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer

November 30, 2023

Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change

