

GUILDERLAND CENTER FIRE DISTRICT
30 SCHOOL ROAD, P.O. BOX 141
GUILDERLAND CENTER, NEW YORK 12085

Meeting September 18,2023

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, September 18, 2023. Meeting called to order at 6:12 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, R. Purzycki, W. Dvorscak; Secretary/Treasurer K. Dodge.

APPROVAL OF MINUTES

- A motion was made by R. Purzycki to approve the regular meeting minutes of the August 21, 2023 meeting with a second by D. Efaw and carried by a vote of 3 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Absent

Commissioner Purzycki – Yes

BIDS

RESOLUTIONS

TREASURERS REPORT

- Due to illness, a reconciliation of the August 2023 bank statement was completed by K. Dodge prior to the meeting, including verifying all checks written. D. Joy to verify at a later date. A motion was made by W. Dvorscak, with a second by R. Purzycki, to accept to accept the Treasurer's Report including all transfers noted on the report. The motion was carried by a vote of 3 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Absent

Commissioner Purzycki – Yes

- A motion was made by D. Efaw to approve all check requests and vouchers as signed with a second by R. Purzycki and carried by a vote of 3 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Absent

Commissioner Purzycki – Yes

- A motion was made by D. Efaw to accept the proposed budget as presented with a second by R. Purzycki and carried by a vote of 3 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Absent

Commissioner Purzycki – Yes

REQUISITIONS BY THE DISTRICT

- A motion was made by D. Efaw with a second by R. Purzycki to proceed with the submitted quotes for the additional requested items for the AV system and battery backups and carried by a vote of 3 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Yes
Commissioner J. Joy – Absent Commissioner D. Joy – Absent Commissioner Purzycki – Yes

- A motion was made by R. Purzycki with a second by D. Efaw to approve the price increase on the purchase of two (2) zoll AED's and carried by a vote of 3 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Yes
Commissioner J. Joy – Absent Commissioner D. Joy – Absent Commissioner Purzycki – Yes

CHIEFS REPORT

- A motion was made by W. Dvorscak with a second by R. Purzycki to accept the Chief's Report. The motion was carried by a vote of 3 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Yes
Commissioner J. Joy – Absent Commissioner D. Joy – Absent Commissioner Purzycki – Yes

REQUISITIONS BY THE CHIEF

- A motion was made by D. Efaw with a second by R. Purzycki to accept the requisitions submitted by the chief to purchase two (2) powergrip 4 prong generator adapter and carried by a vote of 3 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Yes
Commissioner J. Joy – Absent Commissioner D. Joy – Absent Commissioner Purzycki – Yes

EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

- A motion was made by W. Dvorscak with a second by D. Efaw to accept the apparatus requests by the chief for the UAlbany "Hometown Heroes" Football Game on September 30th and Big Truck Day on October 21st and carried by a vote of 3 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Yes
Commissioner J. Joy – Absent Commissioner D. Joy – Absent Commissioner Purzycki – Yes

OTHER REQUESTS/INFO BY THE CHIEF

- A motion was made by D. Efaw with a second by R. Purzycki by recommendation by the chief to issue a key fob to new member Joanna Meyers and carried by a vote of 3 to 0.

Commissioner Efaw – Yes Commissioner Dvorscak – Yes
Commissioner J. Joy – Absent Commissioner D. Joy – Absent Commissioner Purzycki – Yes

- Rope Rescue Onsite Accreditation Visit to be rescheduled. Date pending.

NEW BUSINESS

- A motion was made by W. Dvorscak with a second by R. Purzycki to retain legal Nicole Strippoli of Young, Kelsey, Brown & Strippoli as our legal counsel. The motion was carried by a vote of 3 to 0.
Commissioner Efaw – Yes Commissioner Dvorscak – Yes
Commissioner J. Joy – Absent Commissioner D. Joy – Absent Commissioner Purzycki – Yes
- Policy # 44 – Non Travel Related Refreshment & Meal Expenditure and Policy # 45 – Annual Firefighters Inspection Dinner were introduced.

****REPORTS OF COMMITTEES****

CAPITAL IMPROVEMENTS

- Building committee meeting TBD.

BUILDING & GROUNDS

- Electrical –
- Parcel 3 – To be closed by the end of September early October.
- Station –
- New –
- Old –

PERSONNEL

- LENS –
- Members In/Out of Service – The following members are out of service; J Joy.
 - A motion was made by W. Dvorscak with a second by R. Purzycki to send abandonment letters to E. Long and E. Rahm. The motion was carried by a vote of 3 to 0.
Commissioner Efaw – Yes Commissioner Dvorscak – Yes
Commissioner J. Joy – Absent Commissioner D. Joy – Absent Commissioner Purzycki – Yes
- Physicals – Scheduled for October 18th with Workfit.
- Firematic Training Classes – Posted
- Other –

EQUIPMENT

- Apparatus – All preventive maintenance has been completed.
- Radios – The mobile radio on the UTV and 3 portables need to be reprogramed.
- SCBA –
- Other –

BENEFITS & INSURANCE

- LOSAP Investment – The August 2023 monthly statement was reviewed. A decrease was noted.
- LOSAP –
- Life / Auto / Liability / Property/ Cancer Insurance –

- Workers Comp –

RULES AND REGULATIONS/ASSOCIATION ITEMS

- Town Chiefs/Commissioners – Next meeting scheduled for November 2nd at McKownville FD.
- District Training/Meetings –
- Rural Chiefs – Next meeting scheduled for October 19th @ 7:30pm.
- Other –

COMPUTERS & TECHNOLOGY

- Regal Custom Services to sort and label the old audio/projector equipment for disposal or to be reused.

HEALTH & SAFETY

TOWN, SCHOOL & DEPARTMENT

UNFINISHED BUSINESS

- Policy # 36 – Workplace Violence & Policy #43 – EEO are still under review.

OLD BUSINESS

GOOD OF THE ORGANIZATION

- A motion was made by R. Purzycki to approve the hall use request submitted by Don Albright with a second by W. Dvorscak and carried by a vote of 3 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Absent

Commissioner Purzycki – Yes

- Last day to submit a letter of intent for office of commissioner at the elections in December to the secretary is November 21, 2023.
- Fire Prevention Week for 2023 is October 8th – 14th. Open House scheduled for October 11th.

COMMUNICATIONS

- Next regular district meeting scheduled for October 16, 2023 at 6:30pm.
- Budget hearing scheduled for October 16, 2023 at 7:00pm.

OTHER

ADJOURNMENT

- W. Dvorscak made a motion to adjourn the meeting at 8:30p.m. with a second by D. Efaw. The motion was carried by a vote of 3 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Absent

Commissioner Purzycki – Yes

Respectfully Submitted,

Kelly Dodge

Kelly Dodge, Secretary/Treasurer

September 22, 2023

Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change

DRAFT

