

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting September 19, 2022**

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, September 19, 2022. Meeting called to order at 6:29 p.m., by Chairman Douglas Efaw.

In Attendance; Commissioners - D. Efaw, D. Joy, J. Joy, R. Purzycki; Secretary/Treasurer K. Dodge; Chief D. Dodge; Assistant Chief Jon Riemenschneider.

**APPROVAL OF MINUTES**

- A motion was made by D. Joy to approve the minutes of the August 15, 2022 meeting with a second by R. Purzycki, and carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

**RESOLUTION NUMBER**

**POLICIES**

**TREASURER’S REPORT**

- D. Joy performed a reconciliation of the August 2022 bank statement prior to the meeting, including verifying all checks written. A motion was made by D. Joy, with a second by R. Purzycki, to accept the Treasurer's Report including all transfers noted on the report and to accept the check requests/vouchers. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

- A motion was made by D. Joy, with a second by R. Purzycki to accept the proposed budget as submitted. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## REQUISITIONS BY THE DISTRICT

- A motion was made by J. Joy, with a second by D. Joy to purchase a battery backup/surge protector. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## CHIEF'S REPORT

- A motion was made by J. Joy, with a second by D. Joy to accept the Chief's Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## REQUISITIONS BY THE CHIEF

- The Chief submitted (1) one request for purchasing. A motion was made by J. Joy, with a second by D. Joy to purchase a 8.5' x 28' enclosed trailer and a 24' flatbed trailer. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## EQUIPMENT & SUPPLY REQUEST BY THE CHIEF

- **Apparatus Request** – A motion was made by J. Joy, with a second by D. Joy to accept the apparatus requests for various high school sporting events and Big Truck Day (10/8/22). The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## OTHER REQUESTS/INFO BY THE CHIEF

- A motion was made by J. Joy, with a second by D. Joy to set forth a bid due at the next regular district meeting on 10/17/22 for the sale of the ATV trailer. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## REPORT OF COMMITTEES

### CAPITAL IMPROVEMENTS

- Building Committee next meeting to be held in October.

## **BUILDING & GROUNDS**

- Electrical –
- Heating –
- Parcel 3 –
- Station –
- New – Snowplow contract completed.
- Old – Kitchen renovations have been completed. Other repairs to water damage to continue.

## **PERSONNEL**

- LENS –
- Members In/Out of Service –
- Physicals – Scheduled for Wednesday, October 12<sup>th</sup>.
- Firematic Training Classes –
- Other – Corey Franklin has completed FF1.

## **EQUIPMENT**

- Apparatus –
- Radios –
- SCBA – Final purchase with Clifton Park Halfmoon Fire District is still pending.
- Plymovent –
- Other –
  - Annual Truck PM's with Firematic have been completed. Console work on 47 ongoing.
  - Annual Aerial Ladder(s) PM with Aerial Testing has been completed.
  - A quote for the body work for L49 has been received and a motion was made by D. Joy, with a second by R. Purzycki to proceed with the repairs. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## **BENEFITS & INSURANCE**

- LOSAP Investment – The August 2022 monthly statement was reviewed.
- LOSAP – The 2023 engagement letter with Firefly was reviewed and accepted.
- Life / Auto / Liability / Property/ Cancer Insurance –

## **RULES AND REGULATIONS/ASSOCIATION ITEMS**

- Town Chiefs/Commissioners – Next meeting scheduled for 11/3/22 at Fort Hunter FD.
- District Training/Meetings –
- Rural Chiefs – Next meeting scheduled for 10/20/22 in Knox FD.
- Other –

## COMPUTERS & TECHNOLOGY

## HEALTH & SAFETY

- Sexual Harassment training needs to be completed by all members, commissioners, employees and auxiliary members.

## LIAISON TO THE TOWN, SCHOOL, DEPARTMENT

## UNFINISHED BUSINESS

- Policy # 10 still under review
- Policy # 22 and a policy for Substance Abuse are under review.

## NEW BUSINESS

## GOOD OF THE ORGANIZATION

- A motion was made by R. Purzycki, with a second by J. Joy to approve the hall usage requests. The motion was carried by a vote of 4 to 0.

Commissioner Efav – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

## COMMUNICATIONS

- Next Regular Monthly Meeting **October 17, 2022 at 6:30pm.**
- Budget Hearing scheduled for **October 19, 2022 at 7:00pm.**
- The last day to submit a letter of intent to the district secretary for the 5 year term of commissioner is November 23<sup>rd</sup>.

## ADJOURNMENT

- D. Joy made a motion to adjourn the meeting at 8:51 p.m., with a second by J. Joy. The motion was carried by a vote of 4 to 0.

Commissioner Efav – Yes  
Commissioner J. Joy – Yes

Commissioner Purzycki – Yes  
Commissioner D. Joy – Yes

Respectfully Submitted,  
*Kelly Dodge*

Kelly Dodge, Secretary/Treasurer  
September 28, 2022