

**GUILDERLAND CENTER FIRE DISTRICT**  
30 SCHOOL ROAD, P.O. BOX 141  
GUILDERLAND CENTER, NEW YORK 12085

**Meeting February 12, 2024**

Minutes of the monthly meeting of the Board of Fire Commissioners of the Guilderland Center Fire District held in the District Office of the Fire Station on Monday, February 12, 2024. Meeting called to order at 6:36 p.m., by Chairman William Dvorscak.

In Attendance; Commissioners - D. Efaw, R. Purzycki, W. Dvorscak, D. Joy; Chief D. Dodge; Secretary/Treasurer K. Dodge.

**APPROVAL OF MINUTES**

- A motion was made by D. Joy to approve the regular meeting minutes of the January 15, 2024 with a second by D. Efaw and carried by a vote of 4 to 0.

Commissioner Efaw – Yes	Commissioner Dvorscak – Yes	
Commissioner J. Joy – Absent	Commissioner D. Joy – Yes	Commissioner Purzycki – Yes

**BIDS**

**RESOLUTIONS**

**TREASURERS REPORT**

- D. Joy performed a reconciliation of the January 2024 bank statement prior to the meeting, including verifying all checks written. A motion was made by D. Joy, with a second by R. Purzycki, to accept the Treasurer's Report including all transfers noted on the report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes	Commissioner Dvorscak – Yes	
Commissioner J. Joy – Absent	Commissioner D. Joy – Yes	Commissioner Purzycki – Yes

- A motion was made by D. Joy to approve all check requests and vouchers as signed with a second by R. Purzycki and carried by a vote of 4 to 0.

Commissioner Efaw – Yes	Commissioner Dvorscak – Yes	
Commissioner J. Joy – Absent	Commissioner D. Joy – Yes	Commissioner Purzycki – Yes

**REQUISITIONS BY THE DISTRICT**

- A motion was made by D. Joy with a second by D. Efaw to proceed with the quotes received from Regal Custom Services to install a security system with four audio cameras and to add wireless access points at Parcel 3. The motion was carried by a vote of 3 to 1.

Commissioner Efaw – Yes	Commissioner Dvorscak – No	
Commissioner J. Joy – Absent	Commissioner D. Joy – Yes	Commissioner Purzycki – Yes

## CHIEFS REPORT

- A motion was made by D. Joy with a second by R. Purzycki to accept the Chief's Report. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## REQUISITIONS BY THE CHIEF

- A motion was made by D. Joy with a second by R. Purzycki to proceed with the requisitions from the chief for vehicular chargers and roll up safety signs. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## EQUIPMENT, SUPPLY & APPARATUS REQUEST BY THE CHIEF

## OTHER REQUESTS/INFO BY THE CHIEF

## NEW BUSINESS

### \*\*REPORTS OF COMMITTEES\*\*

## CAPITAL IMPROVEMENTS

- Building committee meeting scheduled for March 16, 2024 @ 10:00am.

## BUILDING & GROUNDS

- Electrical –
- Heating –
- Parcel 3 –
- Station –
- New –
  - Patch repairs were made to the wall in the community hall.
  - Leak in the sprinkler system was repaired. Annual system test needs to be scheduled.
  - Fire alarm system panel box repaired. Needed new battery. If the issue continues, might need to replace the control panel.
- Old –

## PERSONNEL

- Members In/Out of Service – The following members are out service due to the physical policy: Goldman and VanAlstyne
- Physicals –
- Firematic Training Classes – Posted
- Other – Letter to be sent to Schnemeyer per abandonment policy.

## **EQUIPMENT**

- Apparatus –
  - Taillight to M42 needs to be repaired.
  - A motion was made by D. Joy with a second by R. Purzycki to proceed with the cosmetic repairs to L49. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Radios –
- SCBA –
- Other –

## **BENEFITS & INSURANCE**

- LOSAP Investment –
  - The January 2024 monthly statement was reviewed.
- LOSAP – End of year documents to be submitted by March 30<sup>th</sup>.
- Life / Auto / Liability / Property/ Cancer Insurance –
  - A motion was made by D. Joy with a second by D. Efaw to increase the crime coverage. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

- Workers Comp –

## **RULES AND REGULATIONS/ASSOCIATION ITEMS**

- Town Chiefs/Commissioners –
  - Next meeting scheduled for March 7<sup>th</sup> @ Nbfd.
  - Still looking for someone to take Car1.
- District Training/Meetings –
  - Next regular meeting – March 18th @ 6:30pm
  - District Planning Workshop – March 9<sup>th</sup> @ 9:30am
- Rural Chiefs – Next meeting scheduled for February 15<sup>th</sup> @ Clarksville FD.
- Other –
  - Three commissioners will be attending the Annual Fire & EMS Law and Management Conference.
  - More info needed for the Station Design Conference in Glendale, AZ May 20-23

## **COMPUTERS & TECHNOLOGY**

- More information needed for QuickBooks upgrade.

## **HEALTH & SAFETY**

## **TOWN, SCHOOL & DEPARTMENT**

## **UNFINISHED BUSINESS**

## **OLD BUSINESS**

## **GOOD OF THE ORGANIZATION**

- Property Tax Exemption to be submitted to the district by February 19<sup>th</sup>.

- A motion was made by W. Dvorscak with a second by D. Efaw to approve the hall use request for Deb Joy on 3/7/24, OFPC for training on 3/26-3/28/24, W. Dvorscak on 4/23/24 and ACBOE for 3 election dates. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

## COMMUNICATIONS

- Letter & Invoice from Albany County Sheriff's Office Fire Coordinator for donation to help with ongoing maintenance costs for the mobile training trailer has been declined by the board.

## OTHER

## ADJOURNMENT

- D. Joy made a motion to adjourn the meeting at 8:35pm with a second by D. Efaw. The motion was carried by a vote of 4 to 0.

Commissioner Efaw – Yes

Commissioner Dvorscak – Yes

Commissioner J. Joy – Absent

Commissioner D. Joy – Yes

Commissioner Purzycki – Yes

Respectfully Submitted,

*Kelly Dodge*

Kelly Dodge, Secretary/Treasurer

February 20, 2024

\*\*\*Please note, these minutes have not yet been approved by the board of fire commissioners and are subject to change\*\*\*

