

## Lincroft PTA Deposit Form

Please submit to Treasurer all monies collected within 7 days of the collection date

Date: \_\_\_\_\_

Requested By: \_\_\_\_\_

Committee / Budget Area: \_\_\_\_\_

Source of Funds: \_\_\_\_\_

ACH / Electronic Deposit:

Amount of Deposit: \_\_\_\_\_

**CHECKS** (Please verify that all checks are payable to "Lincroft PTA")

Number of Checks Received: \_\_\_\_\_

Total \$ Amount of Checks: \_\_\_\_\_

### CASH BREAKDOWN

#### BILLS

#### COINS

\$100's X \_\_\_\_\_ = \_\_\_\_\_

\$0.25 X \_\_\_\_\_ = \_\_\_\_\_

\$ 50's X \_\_\_\_\_ = \_\_\_\_\_

\$0.10 X \_\_\_\_\_ = \_\_\_\_\_

\$ 20's X \_\_\_\_\_ = \_\_\_\_\_

\$0.05 X \_\_\_\_\_ = \_\_\_\_\_

\$ 10's X \_\_\_\_\_ = \_\_\_\_\_

\$0.01 X \_\_\_\_\_ = \_\_\_\_\_

\$ 5's X \_\_\_\_\_ = \_\_\_\_\_

\$ 1's X \_\_\_\_\_ = \_\_\_\_\_

TOTAL BILLS: = \_\_\_\_\_

TOTAL COINS: = \_\_\_\_\_

TOTAL CASH (Bills + Coins) = \_\_\_\_\_

TOTAL DEPOSIT AMOUNT (Checks + Cash) = \_\_\_\_\_

Counter #1: \_\_\_\_\_ Counter #2: \_\_\_\_\_

-----For  
Treasurer Use Only:

Date of Deposit: \_\_\_\_\_

Date Entered in Excel \_\_\_\_\_