

# MINUTES

## BOARD OF EDUCATION

### VALLEY STREAM SCHOOL DISTRICT 24

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ANNUAL REORGANIZATION MEETING  
3:00 PM

WILLIAM L. BUCK SCHOOL  
July 7, 2020

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#### *Annual Reorganization Meeting as Required by Law*

1. The Reorganization Meeting was called to order by the District Clerk at 4:20 PM.

Members Present: Armando Hernandez, Melissa Herrera, Donna LaRocco, John Maier, Lisa Pellicane, Joseph Shipley, and Kimberly Wheeler.

2. District Clerk asked all to stand for the Pledge of Allegiance.

The District Clerk administered the Oath of Office to the newly re-elected Trustees: Armando Hernandez, Melissa Herrera, and Lisa Pellicane.

3. The District Clerk then administered the Oath of Office to the Superintendent, Dr. Donald Sturz.

4. The District Clerk then called for nominations for the Office of President for 2020-2021.

Trustee Maier nominated Kimberly Wheeler for Office of President and seconded by Trustee LaRocco.

5. Kimberly Wheeler, to be President of the Board of Education of this District for the year 2020-2021, by a unanimous vote.

The District Clerk then administered the Oath of Office to the newly elected Board President, Kimberly Wheeler.

*Newly Elected President*

*Kimberly Wheeler*

*Assumed the chairmanship*

6. President Wheeler called for nominations for the Office of Vice President for 2020-2021.

Trustee Maier, nominated Lisa Pellicane as Vice President, seconded by Trustee LaRocco. Vote is unanimous.

7. Motion made by President Wheeler and seconded by Trustee Maier, that Kimberly Wheeler, as Vice President of the Board of Education for the school year 2020-2021. Motion unanimously carried.

The District Clerk then administered the Oath of Office to the newly elected Vice President, Kimberly Wheeler.

8. Motion made by Trustee Maier, seconded by President Wheeler to appoint, Jaclyn Cacioppo as District Clerk for the 2020-2021 school year. The annual compensation for this position will be \$14,000. Motion unanimously carried.

The Attorney, Neil Block, then administered the Oath of Office to the District Clerk, Jaclyn Cacioppo.

9. Motion made by Vice-President Pellicane, and seconded by Trustee Maier, the Board of Education of Valley Stream Union Free School District Twenty-four appoints three members of the Valley Stream Union Free School District Twenty-four Board of Education to the Board of Education of Valley Stream Central High School District to serve as Trustees on the High School Board of Education for a period of one year commencing on this date and expiring on June 30, 2021 as follows: as John Maier, Lisa Pellicane and Joseph Shipley. Motion unanimously carried.

10. Motion made by Trustee Maier, seconded by Trustee LaRocco, that Brian Cleary, be and is hereby appointed Treasurer of this District to serve at the pleasure of the Board of Education for the 2020-2021 school year at an annual salary of \$13,125. Motion unanimously carried.

The District Clerk will administer the Oath of Office to the Treasurer within 30 days.

11. Motion made by Trustee Shipley, seconded by Vice President Pellicane, that the Board of Education appoint John Maier to serve as the Acting District Treasurer, to serve without compensation whenever the Treasurer is absent from the District or otherwise unable to serve. Motion unanimously carried.

Motion to move the items 12 through 28 as listed by Vice President Pellicane, seconded by Trustee Hernandez. Motion unanimously carried.

12. Upon the recommendation of the Superintendent of Schools, the following members are appointed to the District's Audit Committee:, Armando Hernandez, Melissa Herrera, Donna LaRocco, John Maier, Lisa Pellicane, Joseph Shipley, and Kimberly Wheeler.
13. That the firm of Ingerman Smith, LLP., be and is hereby appointed the District's School Attorney for the period July 1, 2020 to June 30, 2021, at an annual retainer of \$37,500 and an hourly rate of \$255 per hour for any adversarial relationship including negotiations, disciplinary proceedings, litigation and other non-retainer matters.
14. That the firm of Guercio & Guercio, LLP, be and is hereby appointed as the District's Labor Counsel for the period of July 1, 2020 through June 30, 2021, at an annual retainer of \$8,166.67, 1/6 of the total between the Valley Stream School Districts. This share shall be and an hourly rate of \$265 per hour for any labor counsel services.
15. That the firm Hawkins, Delafield and Wood be appointed as Bond Counsel for the 2020-2021 school year.
16. That R.S. Abrams & Co., LLP be appointed as the District's Independent Auditor for the school year 2020-2021, at an annual compensation not to exceed 30,500 plus \$3,500 (single audit) Total \$34,000.
17. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Cerini & Associates, LLP, as its Claims Auditor for the 2020-2021 school year at an annual fee of \$8,400.
18. Upon the recommendation of the Superintendent of Schools, that the firm of Munistat Services Inc., a Municipal Finance Advisory Service be engaged as financial advisors to assist the District with the preparation of various documentation for financing, the sale of bonds for any upcoming capital bond projects, and the provision of annual continuing disclosure documents as required by law.
19. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Cullen & Danowski, LLP to prepare Financials and monitor the District's Fund Balance for the 2020-2021 school year, at the annual fee of \$8,500.

20. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints H2M as District Architects for the 2020-2021 school year.

21. That the President of the Board of Education of Valley Stream School District Twenty-four is authorized to execute all contracts approved by resolution of the Board of Education of the Valley Stream Union Free School District Twenty-Four.

22. That in the absence of the President, the Vice President of the School Board shall be authorized to execute all contracts approved by the resolution of the Valley Stream Union Free School District Twenty-Four.

23. That the following Banks and/or Trust Companies be and are hereby designated as the official Depositories for the funds shown during the school year 2020-2021:

Designate J.P. Morgan Chase, as the principal depository and the paying agent for school funds, and Metropolitan, NY Class, Flushing Bank, and Sterling Bank, as secondary depositories and the secondary paying agents for school funds, for the fiscal year July 1, 2020 through June 30, 2021.

24. That Angela Liatto be appointed as the District's Records Access Officer, to serve without compensation.

25. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Jack Mitchell as Security Coordinator.

26. To appoint the Assistant Superintendent for Business, Jack Mitchell, as the District's Attendance Officer to serve without compensation.

27. To appoint the District's Committee Special Education (CPSE & CSE) for the school year 2020-2021 as per the Regulations of the Commissioner of Education:

- a) Administrator/Director of Special Education: Dr. Maureen Martin.
- b) School Physician: Dr. Giuseppe Delloruso.
- c) School Psychologists: Suzanne Dalal (BAS), Shira Greenblatt (RWC), Kerriann Pieper (WLB), Kerry Michel (WLB) (part-time).
- d) Parent Representatives: Lilyan Laxton, Tracie DiMarco
- e) Resource Room Classification (attends only those meetings that involve children from their assigned caseload): Christine Iadevaio (WLB); Sophia Oliva (BAS,

Non-Resident Private & Parochial Schools); Karen Kane (RWC, Non-Resident Private & Parochial Schools).

- f) Special Education Classes Classification (attends only those meetings that involve children assigned to their assigned caseload): Jennifer Albahae, Christine Anson, Susan Blaesi, Kaitlyn Gillespie, Samantha Joltin, Marissa Campo, Kelly Martin, Deborah Murray, Stacy Pagliaro, Annmarie Rachoi, Amy Rappaport, Donna Ruggiero.
- g) Speech Language Therapist Classification (attends only those meetings that involve children from their assigned caseload):
  - Karen Brass, Speech/Language Pathologist (RWC);
  - Catherine Herr, Speech/Language Pathologist (WLB);
  - Maria Herzner Speech/Language Pathologist (BAS, Non-Resident Private & Parochial Schools);
  - Michele Knight, Speech/Language Pathologist (RWC Kindergarten; RWC-CID, (Non-Resident Private & Parochial Schools);
- h) New York State Approved Evaluators – when applicable a representative of Nassau County Dept. of Mental Health, Office of Children with Special Needs, Early Intervention Program, when applicable.
- i) Certified Professional from Nassau County Department of Mental Health, Office of Children with Special Needs, Early Intervention Program – when applicable
- j) Student’s Teacher — when applicable

28. To appoint the District’s Board of Registry for the school year 2020-2021 as follows:

- a) Election District 24-1 -Corona Avenue Firehouse
- b) Election District 24-2 -William L. Buck School
- c) Election District 24-3 - Brooklyn Avenue School
- d) Election District 24-4 - Robert W. Carbonaro School

Motion made by Trustee Shipley seconded by Trustee LaRocco to move item 29 as listed. Motion unanimously carried.

29. The rate of pay for such registry is set as follows:

- a) Chief Election Inspectors: \$185 per day
- b) Assistant Election Inspectors: \$160 per day

Motion made by Trustee Herrera, seconded by Trustee Maier to move item 30 as listed. Motion unanimously carried.

30. The President of the Board of Education will appoint the following Chairpersons for the following Board committees:

Education: Donna LaRocco

Finance: John Maier

Policy: Donna LaRocco, Kimberly Wheeler, Melissa Herrera

Legislation: Armando Hernandez

Public Relations: Joseph Shipley

Personnel: Lisa Pellicane

Motion made by Trustee Maier, seconded by Trustee Hernandez to move item 31 as listed. Motion unanimously carried.

31. The President of the Board of Education will appoint the following Board members to serve on the following negotiating committees:

a) Teachers: Kimberly Wheeler and Armando Hernandez

c) Secretaries: John Maier and Lisa Pellicane

d) Custodians: Donna LaRocco and Joseph Shipley

e) Aides: Melissa Herrera

Motion made by Trustee Hernandez, seconded by Trustee Maier to move items 32 through 42 as listed. Motion unanimously carried.

32. To authorize membership for the District Twenty-Four Board of Education for 2020-2021 in the following associations:

New York State School Boards Association, Nassau-Suffolk School Boards Association, National School Boards Association, SCOPE

33. To appoint the President of the Board of Education as the official delegate to the New York State School Boards Association's annual meeting. In the event that the President is unable to attend, the Vice President of the Board of Education shall be the official delegate; and in the event *neither* is able to attend, the senior Board member present shall be the official delegate.

34. To authorize Board members, and officers of the Board, to attend the State School Board convention, with expenses paid by the District, as follows:
- New York State School Boards – Oct 29-31 New York, New York
35. To authorize three Board members, prior to registration, to attend the National School Board convention, with expenses paid by the District, as follows:
- National School Boards Association – April 10-12 New Orleans, LA
36. To authorize the Superintendent of Schools to attend the State and National School Board conventions, with expenses paid by the District, as follows:
- New York State School Boards – Oct 29-31 New York, New York
  - National School Boards Association – April 10-12 New Orleans, LA
37. To authorize the Superintendent of Schools to attend the American Association of School Administrators, and State conferences of the New York State Council of Superintendents with expenses paid by the District.
38. To appoint Mr. Jack Mitchell as Purchasing Agent for the fiscal year 2020-2021. In the absence of Mr. Mitchell, the Board authorizes the Superintendent to assume this responsibility, at no extra compensation.
39. To appoint Dr. Giuseppe Dellorusso, as the School Physician for the school year 2020-2021 at an annual compensation of \$4,650.
40. To authorize the establishment of the District's Petty Cash funds for the school year 2020-2021 in the amounts as indicated:
- |                               |                     |
|-------------------------------|---------------------|
| a) Business Office            | \$100 monthly       |
| b) Superintendent's Office    | \$100 monthly       |
| c) Brooklyn Avenue School     | \$250 semi-annually |
| d) Board of Education         | \$100 monthly       |
| e) William L. Buck School     | \$250 semi-annually |
| f) Robert W. Carbonaro School | \$250 semi-annually |
| g) CSE Office                 | \$50 semi-annually  |
41. To appoint the Assistant Superintendent for Business as the "custodian/supervisor" of the petty cash funds.
42. To establish the following dates for the regularly scheduled monthly meetings of the Board of Education. The Board of Education may reschedule meetings,

if conflicts arise with due notice: July 7, August 19, September 23, October 21, November 18, December 16, January 27, February 24, March 24, April 21, May 5, May 18, May 26, June 9.

Motion made by Trustee LaRocco, seconded by Trustee Hernandez to move items 43 through 55 as listed. Motion unanimously carried.

43. To establish the following dates for the regularly scheduled work session meetings of the Board of Education. The Board of Education may reschedule meetings, if conflicts arise with due notice: September 9, October 7, November 4, December 2 (if necessary), January 13, February 10, March 10, April 7, June 2.
44. To establish the reimbursement rate for mileage at the prevailing rate as established by the IRS.
45. That the Board of Education authorizes the Superintendent to certify payrolls.
46. That the Board of Education authorizes the Superintendent to make budget transfers according to Board Policy #3160.
47. That the Board of Education authorizes the District Clerk to be responsible for the opening of all bids. In the absence of the District Clerk, the Board of Education authorizes the Assistant Superintendent for Business or the Superintendent to perform this function.
48. That the Board of Education authorizes the Assistant Superintendent for Business to prepare all necessary legal advertisements with reference to the securing of bids.
49. That the Board of Education authorizes the Treasurer to sign checks for the School District.
50. That the Board of Education re-adopts Policy #3290, District Investments authorizing the District Treasurer to make investments for the District.
51. The Board of Education re-adopts all policies, including the Board Member, School District Officers and Employee Code of Ethics ("Code of Ethics") and hereby further directs that the Code of Ethics be posted in each building.



52. That the Board of Education establishes the date for the Annual Meeting and voting on the 2020-2021 School Budget and Election of School Board Trustees for Tuesday, May 18, 2021, voting Hours: 7:00 a.m. to 9:00 p.m.
53. That the Board of Education establishes the date for the District's Budget Hearing for May 5, 2021 at 7:30 p.m. at the William L. Buck School.
54. That the Board of Education authorizes the dates to be recognized for "religious holiday adjustment" for the school year 2020-2021 for the purposes in connection with our annual State aid attendance reports. These will be dates when school is scheduled to be in session.
55. To adopt the District's Pay books listed below, authorizing salaries for the school year 2020-2021 effective July 1, 2020

- #1 Administrative Salaries
- #2 Teachers' Salaries
- #3 Custodian Salaries
- #4 Clerical Salaries
- #5 School Aides
- #6 Other Civil Service Aides
- #7 School Nurses
- # 8 Teacher Assistants

Motion made by Vice President Pellicane, seconded by Trustee Hernandez to move item 56 as listed. Motion unanimously carried.

56. To adopt the summer custodial help hourly wage scale as follows for 2020:  
Pay Scale Eff. 7/1/2020:

- Step #1 - \$13.00
- Step #2 - \$13.25
- Step #3 - \$13.50
- Step #4 - \$13.75

Motion made by Trustee Shipley, seconded by Trustee Maier to move items 57 through 76 as listed. Motion unanimously carried.

57. That upon the recommendation of the Superintendent of Schools, the salary for per diem substitutes shall be a flat fee of \$125.00 per day effective September 1, 2020.

58. That the Board of Education will bond the District Treasurer and Deputy Treasurer in the amount of \$2,000,000.
59. That the Board of Education will bond the Payroll Clerk in the amount of \$2,000,000.
60. That the Board of Education will bond the Principal Account Clerk in the amount of \$2,000,000.
61. That the Board of Education will bond the Account Clerks in the amount of \$2,000,000.
62. That the Board of Education will bond the District Courier in the amount of \$2,000,000.
63. That the Board of Education designates the Valley Stream Herald, Lynbrook Herald, and The Tribune as the official newspapers of the District.
64. That as a “public entity” pursuant to Public Officers Law section 18(1)(a), the Valley Stream Union Free School District Twenty-four hereby expressly agrees pursuant to Public Officers Law section 18(2)(b) to confer the benefits of Public Officers Law section 18 upon the employees of Valley Stream Union Free School District Twenty-four and to be held liable for costs incurred under its provisions; and it is further RESOLVED, that these benefits are expressly intended to supplement any and all other existing statutory protections.
65. That Charles Brocher, be appointed as the Asbestos Designee per AHERA regulations and Public Law 99-519.
66. That the Board of Education appoints Dr. Lisa Conte and Mr. Jack Mitchell, as the District DASA Coordinators.
67. That the Board of Education appoints Dr. Suzanne Dalal as DASA Coordinator at Brooklyn Avenue School.
68. That the Board of Education appoints Keriann Pieper as DASA Coordinator at William L. Buck School.
69. That the Board of Education appoints Shira Greenblatt as DASA Coordinator at Robert W. Carbonaro School.

70. That the Board of Education re-adopts its Mission Statement for the 2020-2021 school year.

71. That the Board of Education designates Dr. Lisa Conte as the District Compliance Officer to carry out the District's responsibilities associated with Title IX pursuant to Policy 0100 Sexual Harassment of Employees & Section 504 without additional compensation or stipend.

72. Upon the recommendation of the Superintendent of Schools, the Board hereby appoints Mark Onorato as Systems Administrator.

73. Upon the recommendation of the Superintendent of Schools, the Board of Education appoints Mark Onorato as Data Protection Officer.

74. The Board of Education accepts the Concussion Management Teams at each school as follows:

- Brooklyn Avenue School: Maria Walsh, Daniel Sciglibaglio, Dr. Scott Comis, and Dr. Giuseppe Dellorusso
- William L. Buck School: Carole Meaney, TBD , Susan Leggett, and Dr. Giuseppe Dellorusso
- Robert W. Carbonaro School: Phil Testa, Rosario Iacono, and Dr. Giuseppe Dellorusso

75. That the Board of Education authorizes the Superintendent of Schools to make any emergency appointments that become necessary between the Board meetings; and

that the Board of Education will review these appointments and either approve or reject them at the next regularly scheduled Board meeting.

76. That on June 9, 2020 and June 16, 2020 the Valley Stream District 24 conducted its Annual Budget Vote and Election; and WHEREAS, the District Clerk is currently in possession of all cast and voided ballots and ballot envelopes resulting from such Annual Budget Vote and Election; and WHEREAS, the Record Retention and Disposition Schedule ED-1 provides for the destruction of such ballots and envelopes after one (1) year from the date of the Annual Budget Vote and Election;

and WHEREAS, that the Board of Education of the Valley Stream District 24 hereby orders the destruction of all cast ballots and envelopes resulting from the June 16, 2020 Annual Budget Vote and Election one (1) year from the date of the Annual Budget Vote and Election.

Motion made by Trustee Maier and seconded by Trustee Pellicane to adjourn the Reorganization meeting at 4:33 P.M.  
Motion unanimously carried.

**-ADJOURNMENT TO THE PUBLIC BUSINESS MEETING-**