

# VALLEY STREAM UNION FREE SCHOOL DISTRICT TWENTY-FOUR

## REPORTING OF HAZARDS

Policy 7300

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The Board of Education recognizes its responsibility to provide an environment which is reasonably secure from known hazards. The Board of Education therefore directs the Superintendent of Schools and all staff members to comply with occupational safety and health regulations, including the Hazard Communication Standard and "Right to Know" legislation.

The Superintendent of Schools or his/her designee will direct appropriate personnel to develop and oversee a written hazard communication program. Such program will include the following:

1. the acquisition, maintenance and review of Material Safety Data Sheets (MSDS's) for all known hazardous materials on School District property;
2. the compilation of a hazardous materials inventory;
3. employee training in hazardous materials management and protection;
4. the recording of all incidents involving exposure to known hazardous materials. Records of employees who have been exposed to substances with enforceable exposure standards shall be kept for forty (40) years;
5. the publicizing of "how to report hazards and/or incidents" to school authorities; and
6. timely removal of hazardous materials from School District property when required.

The School District will comply with the requirements for the visual notification of pesticide spraying as set forth in the Environmental Conservation Law.

It is the responsibility of all employees, students and community residents to report to the building's main office any hazardous condition(s), material, equipment or incident which poses a threat to the health and safety of persons on school property.

Designated administrators will provide notice of hazardous materials to current and former employees within seventy-two (72) hours of a request.

Cross-ref: 7100-Buildings and Grounds Maintenance and Inspection

Ref: 29 CFR § 1910.1200 and 12 NYCRR Part 800 (Hazard Communication Standard)  
40 CFR § 763.95  
Public Health Law, Article 48 and Labor Law, Article 28 ("Right to Know" Law)  
Environmental Conservation Law § 33 0101  
12 NYCRR § 801.3

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