**THE MEETING OF THE COMMON COUNCIL OF THE CITY OF WAGNER,**

**CHARLES MIX COUNTY, SOUTH DAKOTA, AUGUST 23, 2023, AT 5:30 PM**

**PURSUANT TO DUE CALL AND NOTICE THEREOF,** the Governing board met in Special Session on Wednesday, August 23, 2023, at City Hall at 5:30 pm. Present were Tammy Thornton, Mayor, City Administrator-Debbra Houseman, Councilmen: Rich Dufur, Dan Cimpl, Colby Kirwan, Tom Abdouch and Jamie Soukup. Absent: Taylor Mohr. Others present were Mike Kazena-Public Works Director, Damon Griffith-Police Chief, Matt Williams-City IT, Michelle Juffer-Wagner Area Growth. Others present throughout the meeting were Jamie Tjerdsma.

Mayor Thornton called the meeting to order at 5:31 pm.

The meeting was opened with the Pledge of Allegiance.

The conflict-of-interest declaration statement was recited. None were cited.

The agenda was reviewed. Motion by Soukup, second by Dufur to approve the agenda as presented. All in favor, motion carried.

Motion by Cimpl, second by Abdouch to approve payment of the bills and claims presented:

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| --- | --- | --- | --- | --- | --- |
|  |  |  |  |  |  |
| **Claims Presented for August 23, 2023:** |
| **Date** | **Vendor** | **Description** | **Amount** |  |  |
| 8/23/2023 | A-Ox Welding | Repairs |  $ 133.51  |  |  |
|  | Avera Health Plans | Health Insurance |  $ 8,576.27  |  |  |
|  | Avera Health Plans | Health Insurance |  $ 627.79  |  |  |
|  | Bomgaars | Supplies |  $ 2,216.63  |  |  |
|  | Bouza Construction | Reinforcer and deadbolt |  $ 12.89  |  |  |
|  | Brianna Leber | Refund water Deposit |  $ 68.56  |  |  |
|  | Buches  | Concession Supplies |  $ 135.13  |  |  |
|  | Century Link | Long Distance |  $ 74.76  |  |  |
|  | Charles Mix Electric Assn | Electricity |  $ 250.62  |  |  |
|  | Commercial State Bank | Petty Cash |  $ 606.44  |  |  |
|  | Core & Main | Supplies |  $ 1,587.94  |  |  |
|  | Current Solutions | Check Power on siren |  $ 262.95  |  |  |
|  | Current Solutions | Pool Repairs |  $ 1,646.94  |  |  |
|  | Dash Medical Gloves | Gloves |  $ 152.85  |  |  |
|  | Den Herder Law Firm | Attorney fees |  $ 2,043.30  |  |  |
|  | Electric Pump | Hydro Cutter Shim |  $ 75.60  |  |  |
|  | Helms & Associates | Engineering Airport |  $ 3,313.90  |  |  |
|  | Interstate Glass & Doors | Replace Doors at Armory |  $ 14,547.00  |  |  |
|  | Kimball West | Supplies |  $ 161.53  |  |  |
|  | King Koin | Rugs |  $ 86.25  |  |  |
|  | Leaf  | Copier |  $ 309.43  |  |  |
|  | Northwestern Energy | Electricity |  $ 287.86  |  |  |
|  | Office Products Center | Paper for Water Bills |  $ 86.24  |  |  |
|  | Pechous Publications | Publishing |  $ 428.05  |  |  |
|  | Quill Corporation | Supplies |  $ 233.23  |  |  |
|  | Recreation Supply | Dropship Butterfly valve |  $ 793.80  |  |  |
|  | Riteway  | Check Blanks |  $ 917.16  |  |  |
|  | SD Dept of Health | Pool samples |  $ 30.00  |  |  |
|  | Spreckles Heating & Cooling | Work on air conditioning |  $ 984.30  |  |  |
|  | Ultimate Shine Car Wash | Car Wash Police |  $ 36.00  |  |  |
|  | Valley Pump and Casino | Street Work |  $ 230.00  |  |  |
|  | Vermeer High Plains  | Sub Switch |  $ 147.00  |  |  |
|  | Wagner Building Supply | Supplies |  $ 517.46  |  |  |
|  | Wagner Super Foods | Concession Supplies & Office |  $ 192.14  |  |  |
|  | Wholesale Supply Co. | Pool Concessions |  $ 156.35  |  |  |
|  |  |  |  |  |  |
|  |  | **Total:** |  **$ 41,929.88**  |  |  |

All in favor, motion carried.

Requests to close Main Street for the Second Annual Halloween Trick or Treat on Main Street Event and to paint a pumpkin on Main Street in advance for the event. Motion by Abdouch, second by Cimpl to approve the request to close Main Street on October 31, 2023, from 3 pm to 5:30 pm, for the 2nd Annual Trick or Treat Event on Main Street and to allow the pumpkin to painted on Main Street prior to the event, in anticipation of the event. All in favor, motion carried.

The council discussed the pool project. Information was shared regarding the meeting with Helms regarding costs, design, etc. The council then discussed the means of paying for the project.

A quote from Henke Tractor to purchase a 60” commercial grade Torro mower with a bagger. Motion by Soukup, second by Kirwan to approve the purchase of a 60” deck commercial grade mower from Henke Tractor at the cost of $15,300.00. All in favor, motion carried.

The council discussed the Dog Ordinance and potential changes to the ordinance.

The council held the first reading of the Proposed 2024 Appropriations Ordinance No. 2023-001.

**ORDINANCE NO. 2023-001**

**2024 APPROPRIATIONS ORDINANCE**

**Section I Be it ordained by the City of Wagner, Charles Mix County, South**

 **Dakota that the following sums are appropriated to meet the**

 **Obligations of the municipality.**

**General Fund**

**General Government**

41150 Contingency $ 0.00

41210 Mayor $ 48,650.00

41300 Election $ 1,900.00

41410 Legal $ 20,000.00

41420 Auditor/Finance $ 91,715.00

41920 General Government Buildings $ 134,460.98

 **Total General Government $ 296,725.98**

**Public Safety**

42100 Police $ 773,526.41

42101 Police 24/7 PBT $ 0.00

42126 Prisoner Housing $ 0.00

42900 Civil Defense $ 2,500.00

**Total Public Safety $ 776,026.41**

**Streets and Lighting**

43120 Streets $ 416,345.54

43160 Street Lighting $ 68,000.00

 **Total Streets and Lighting $ 484,345.54**

**Sanitation**

43240 Solid Waste Disposal $ 25,500.00

 **Total Sanitation $ 25,500.00**

**Culture, Recreation, Airport, & Armory**

43500 Airport $ 504,700.00

44100 Health Regulation & Inspection $ 0.00

44130 Mosquito Control $ 7,200.00

45124 Swimming Pool $ 108,700.00

45127 General Recreation $ 117,200.00

45200 Parks $ 69,700.00

45500 Library $ 94,301.63

45660 Armory $ 116,886.65

45800 Museums $ 5,000.00

 **Total Culture, Rec, Airport, & Armory $1,023,688.28**

**Economic Development**

46300 HRC Urban Redevelopment $ 55,798.65

46500 Economic Development $ 50,000.00

46520 Planning and Zoning $ 31,998.65

 **Total Economic Development $ 137,797.30**

 **Total General Fund $2,744,083.51**

 **Total 2024 Appropriation $2,744,083.51**

**Section II. The following funding sources fulfill the general fund obligations**

 **of the 2024 appropriation.**

**Tax Supported Funds General Fund**

Appropriations $2,744,083.51

**Means of Finance**

Unobligated Cash Balance $ 41,573.51

Taxes $1,492,783.00

Intergovernmental Revenue $ 909,917.00

Other Revenue $ 299,810.00

**Total Means of Finance $2,744,083.51**

**Section III.**

**Enterprise Funds Water Sewer**

Budgeted Expenses $578,008.22 $524,138.00

**Funding Source** **Water Sewer**

Proposed Revenue $581,500.00 $399,500.00

Sewer Fund Reserve $124,638.00

Total Means of Finance $582,500.00 $524,138.00

Section IV. The Finance Officer is directed to certify the maximum tax levy as made in

 this Ordinance to the County Auditor.

1st Reading : August 23, 2023

1st Publication: August 30, 2023

2nd Reading will be on September 7, 2023.

No motion to approve the 2024 Appropriations Ordinance was made.

The council was informed that Police Chief Griffith has bee unable to utilize his paid

leave due to staff shortages. Houseman requested that the Council offer a leave buy back at the end of the year to compensate Griffith for leave that he has not been allowed to utilize. Motion by Kirwan, second by Dufur to buy Griffith’s vacation leave balance down to 80 hours on the last pay period of 2023. All in favor, motion carried.

Motion by Dufur, second by Cimpl to adjourn the meeting at 8:30 pm. All in favor, motion carried.

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 Tammy Thornton, Mayor

ATTEST:

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Debbra J. Houseman, City Administrator/CFO