

REGULAR MEETING OF THE COMMON COUNCIL OF THE CITY OF WAGNER, CHARLES MIX COUNTY, SOUTH DAKOTA, March 4, 2024, AT 5:30 PM.

PURSUANT TO DUE CALL AND NOTICE THEREOF, the regular March meeting was held Monday, March 4, 2024, at City Hall at 5:30 pm. Present were Tammy Thornton-Mayor, City Administrator Debra Houseman, City Attorney Beau Barrett and Councilmen: Rich Dufur, Tom Abdouch, Jamie Soukup, Colby Kirwan, Dan Cimpl and Taylor Mohr. Others present were Mike Kazena- Public Works Director, Damon Griffith-Police Chief, Kesa Alexander, Marilee Krcil, Matt Williams, Margaret Doom-Wagner Area Growth, Dave Hewitt, Marla Hewitt, Charlotte Frederick, John Otte and Tracy Leines.

Mayor Thornton called the meeting to order at 5:30 pm.

The council stood and recited the Pledge of Allegiance.

Mayor Thornton asked if there were any conflicts of interest regarding any agenda items. No conflicts of interest were presented.

The agenda was presented for approval. Motion by Soukup, second by Kirwan to approve the agenda presented. All in favor, motion carried.

Mayor Thornton opened the floor for public comment. There was no one present for public comment Mayor Thornton closed the public comment portion of the meeting.

The minutes from the February 5, 2024, Regular Meeting were presented to the council. Motion by Cimpl, second by Dufur to approve the minutes as presented. All in favor, motion carried.

Houseman requested that the Financial Statements be continued to March 18, 2024, regular meeting in order to give Houseman time to settle the bank statement for the month of February.

The Bills and Claims were reviewed. Motion by Soukup, second by Mohr to approve payment of the Bills and Claims presented:

The Following Claims were presented for payment during the month of February 2024:

Date:	Vendor	Description	Amount
2/23/2024	Avera Health Plans	March 2024 Premium	\$ 11,682.50
1/31/2024	Commercial State Bank	941 Payroll Taxes	\$ 7,194.83
2/2/2024	PP3	Payroll	\$ 23,039.31
2/14/2024	Commercial State Bank	941 Payroll Taxes	\$ 6,999.17
2/14/2024	PP4	Payroll	\$ 22,613.95
		Transfer from General Acct to Water/Sew	
2/22/2024	Commercial State Bank	Reserve	\$ 1,210.40
2/22/2024	SDRS	February 2024 Contribution	\$ 8,033.40
2/22/2024	AFLAC	Supp Insurance	\$ 1,083.82
2/12/2024	SD Airport Conference	Conference Fees	\$ 200.00
2/12/2024	SD Police Chief Association	Conference Fees	\$ 195.00
2/12/2024	SDML	District Meeting in Gregory	\$ 60.00

2/12/2024	Charles Mix Electric	Airport Electricity	\$	553.64
2/12/2024	SD DARN	Permits	\$	50.00
2/12/2024	Colonial Life	Supp Insurance	\$	799.32
2/12/2024	Unum	Long Term Disability	\$	670.84
2/12/2024	SD Secretary of States Office	Notary Renewal	\$	30.00
2/23/2024	SD Secretary of States Office	Notary Application	\$	30.00
			Total:	\$ 72,763.68

The above warrants have been paid during the month of February 2024.

Claims Presented for payment on March 4, 2024:

Date	Vendor	Description	Amount	
3/4/2024	Ace K-9	Annual Subscription	\$	168.00
	Amazon	Laptop for PD and Locked box for PD	\$	938.87
	Amber Mengenhauser	Deposit from 400 SW Third Street	\$	21.89
	American Garage Door	Repair Door at Airport	\$	358.67
	American Legion	Return Deposit from Armory	\$	300.00
	AT&T	Cell Service	\$	333.55
	Best Western Ramkota	Hotels for Legislative Days	\$	357.00
	Bomgaars	Supplies	\$	135.04
	Bouza Construction	Install Drop Box	\$	324.88
	Bures & Associates	Prepare W-2's and 1099's for IRS filing	\$	377.40
	Bures and Kronaizl			
	Insurance	Notary Bond Cameron Fields	\$	50.00
	CHS	Fill Library and Shop	\$	1,026.00
	Century Link	Long distance Service	\$	77.91
	City of Wagner	Water Bills	\$	341.25
	Colonial Life	Supp Insurance	\$	799.32
	Commercial State Bank	Visa Bill	\$	967.99
	Commercial state Bank	Petty Cash	\$	540.16
	Companion Life	Life Insurance	\$	140.00
	Core & Main	Wire Flex Net Support etc.	\$	5,384.22
	Current Solutions	Electrical Work	\$	682.19
	Dakota Auto body	Seat Belt Repair and Repair paint	\$	1,742.12
	Display Sales	Lights for Christmas Decorations	\$	423.00
	Ft Randall Telephone	Telephone, fax and Internet	\$	842.02
	Friberg, Nelson and Ask	Condemnation work	\$	481.25
	Grainger	Deadbolt	\$	81.62
	Helms and Assoc	AWOS Design	\$	16,939.55
	Ingram Library Services	Books	\$	235.51
	Jacks Uniforms	Police Uniforms	\$	64.95
	John Otte	March 2024 Airport MGR Fee	\$	875.00

King Koin	Rugs	\$	172.50
Leaf	Copy Machines	\$	326.37
MGA Media Blasting	Sandblast picnic tables	\$	575.00
Maple Valley Comm.	Car Supplies	\$	520.00
Mid-states Organized Crime	Annual Membership	\$	100.00
Northwestern Energy	Electricity	\$	14,900.80
Office Products Center	Notary Stamp	\$	53.30
Pechous Publications LLC	Publication Fees	\$	809.19
QT Petroleum on Demand	Airport Fuel	\$	1,195.00
Randall Comm Water District	February 2024 Water	\$	25,328.40
SD Assoc of Rural Water	Leak Detection	\$	100.00
SPN	Wagner Walnut Ave Distribution	\$	18,900.00
SPN	Water Distribution Report	\$	1,400.00
SPN	Water Collection	\$	550.00
SD Dept of Health	Samples	\$	30.00
Streicher's	Supplies	\$	232.96
Tamara Hanson	Refund Armory Deposit	\$	300.00
Ultimate Car Washes	Police Car Washes	\$	120.00
Ultimate Car Washes	Car Washes	\$	72.00
Unum Life Insurance Co.	Long Term Disability	\$	374.79
US Bank Trust	Northside Loan	\$	2,358.30
US Bank Trust	South Park	\$	6,250.00
US Bank Trust	Northside Water Loan	\$	1,458.33
USDA Rural Development	4th, 3rd & Elm Loan	\$	4,574.00
USDA Rural Development	South Park	\$	1,969.00
USDA Rural Development	Front Ave and 1st Street Loan	\$	5,561.00
Voyager Fleet Systems	Gas/Fuel Purchases	\$	1,529.84
Wagner Building & Supply	Supplies	\$	1,579.31
White Cap	Craftco Sealant	\$	2,237.50
		Total :	\$ 128,586.95

All in favor, motion carried.

The Library Survey for 2023 was presented. Motion by Kirwan, second by Abdouch to accept the Library Survey. All in favor, motion carried.

City Administrator Houseman discussed her department report. Houseman stated there will be an election on April 9, 2024, each ward will have candidates to vote for. The council was reminded that the Board of Equalization meeting is on March 18, 2024, at 5:30 pm appeals are due by March 14, 2024, at 5:00 pm. Houseman also informed the council that she had a conversation with Joel Johnson regarding a contract for a code enforcement officer.

Matt Williams was present regarding the IT department. Williams informed the council he was working on some camera upgrades. Williams also stated that the new website should go live by April 1, 2024.

Public Works Director Mike Kazena was present to discuss his written department report.

Houseman informed the Council the National Guard has sent the proposed amendments to the Armory Building Lease.

Police Chief Damon Griffith was present for his department report.

Margaret Doom was present on behalf of Chamber and Wagner Area Growth. Doom stated that there has been some new business inquiries. Doom is working on the Farmers Market and bringing some new things to the market. Doom also announced that she had worked on a \$500,000 grant application for a Daycare collaboration for the community.

Kesa Alexander was present for the Planning and Zoning Report. Alexander reported that she and Houseman have done a drive around and are working on their plan of attack on those properties. Alexander also stated that she has met with Doom regarding housing etc.

Mayor Thornton informed the council that her next Mornings with the Mayor will be March 12, 2024. Thornton shared some concerns that were mentioned during her February Meeting.

The Second reading of the Ordinance #2024-001 Was held. Motion by Cimpl, second by Dufur to approve Ordinance #2024-001 as follows:

ORDINANCE NO 2024-001

An Ordinance Amending Wagner Municipal Code Section 3-1-3, Repealing Section 3-1-3 of the Wagner Municipal Code Entitled Rates of Licenses and Special Requirements.

3-1-3 Rates of License and special requirements.

Fees and special requirements for the various licenses provided in this Chapter are fixed as follows:

DOGS---

See Chapter 2 of this Code.

AUCTION STORES---

License Fee: The owner, manager, or person in charge of any auction store, or business place where public auctions are conducted shall pay a license fee of \$10.00 per day, \$50.00 per week, or \$200.00 per month, provided that this shall not apply to regularly established merchants' occasional sales at their places of business or employing an auctioneer for such occasional sales.

Special requirements: None. May be issued by City Auditor alone.

TRANSIENT MERCHANTS---

License Fee: Transient merchants shall pay a license fee of \$25.00 per day, \$150.00 per week, or \$200 per year.

Special requirements: None. May be issued by City Finance Officer alone.

PEDDLER OR HAWKER---

License Fee: A peddler or hawker shall pay a license fee of \$200 per day.

Special requirements: The City Auditor shall have the right to examine the credentials of any person, firm or corporation making application to sell magazine subscriptions, books, wearing apparel, merchandise, etc. by taking orders or making delivery house to house, but this shall not apply to traveling men dealing only with business establishments in this city.

Roll Call Vote:

Ayes: Dufur, Abdouch, Kirwan, Soukup, Mohr, Cimpl

Nays: None

Absent: None

Motion, passed by a unanimous vote on the second reading.

1st Reading: February 5, 2024

2nd Reading: March 4, 2024

1st Publication: February 21, 2024

2nd Publication: March 13, 2024

Pickle Ball was continued to a future meeting when more information can be available.

The Airport Hangar previously determined to be torn down was discussed. The council continued this issue to the April 2024 Regular Meeting.

Dan Cimpl, Taylor Mohr, and Jamie Soukup the previously determined appraisal committee informed the council that the recommended value of the 2020 Ford Fusion be set at \$19,000 and the value of the score board from Hennies Field was determined to be of no value and should be disposed of. Motion by Cimpl, second by Soukup to approve the appraisal value of the 2020 Ford Fusion Police Vehicle at \$19,000, and to set the value of the Score Board from Hennies Field at \$0.00. All in favor, motion carried.

Tracy Leines was present to voice concerns to the council regarding the internet service in the City of Wagner and ask if there is anything the City of Wagner can do to help the process move along a little quicker. The City of Wagner will send a letter to Hanson Communications regarding the internet service.

Dave Hewitt was present with several residents in his neighborhood to make a complaint on the property located at 417 SE Elm Ave. Discussion was held. The council will address the condition of the property at the April 1, 2024, Regular Meeting. There is also a dog that has been abandoned at that property so the Police Dept will be working on catching the dog and turning it over to the Humane Society.

A hearing was held for the application from the Wagner Fire Dept for a Special Events On-Sale Liquor License for the March 23, 2024, TNT Dart Tournament located at the Wagner Armory. Motion by Kirwan, second by Mohr to approve the application from the Wagner Fire Dept for a Special Events On-Sale Liquor License for the March 23, 2024, TNT Dart Tournament located at the Wagner Armory located at 34 96 63 SE ¼ -SW ¼ -SW ¼ in the City of Wagner, Charles Mix County, South Dakota. All in favor, motion carried.

Quotes for the replacement of the garage door at the old commodity building were reviewed. A quote from Bouza Construction at \$5,646.43 and Wagner Building Supply \$3,538.11. Motion by Soukup, second by Abdouch to accept the quote from Wagner Building Supply at the cost of \$3,538.11. All in favor, motion carried.

A Resolution to approve Proclaiming World Kidney Day was reviewed. Motion by Abdouch, seconded by Soukup to approve the following resolution:

Resolution #2024-001

WHEREAS: There are an estimated 37 million adults in the US with kidney disease, and 1 in 3 adults in the US are at risk. Most people are unaware that the risk factors for kidney disease include diabetes, heart disease, high blood pressure, obesity and family history, with diabetes being a leading cause for kidney disease. People who are Native American, Black or African American or Hispanic or Latino are at increased risk for developing kidney disease. Therefore, it is critical that attention be brought to this often-overlooked health crisis.

WHEREAS: The month of March is National Kidney Month and March 14, 2024, is World Kidney Day. The National Kidney Foundation is calling on everyone to participate in raising awareness of kidney disease and the 1 in 3 adults in the US who are at risk. We are asking for your help in changing these numbers.

Now, therefore I Tammy Thornton, Mayor of Wagner, in recognition of this important health observance, do hereby recognize March in the City of Wagner to be “National Kidney Month.”

Tammy Thornton, Mayor

Attest:

Debbra Houseman, City Administrator

The Saddle Club Lease was discussed. Motion by Mohr, second by Abdouch to approve the Saddle Club lease for 2024 at the cost of \$1.00 annually. All in favor, motion carried.

The council reviewed the Community Access Grant between the SD Dept of Transportation and the City of Wagner. Motion by Abdouch, second by Soukup to accept the Community Access Grant Award and to designate Mayor Tammy Thornton and Debbra Houseman as the signatories on that agreement. All in favor, motion carried.

The Community Clean up Day was discussed. The Clean-up Day is May 10th. The City will be providing a meal, and will be looking for volunteers etc.

Margaret Doom presented a plan to make a garden plot between the Library and Parkview Villa. The plot will be a cooperative effort between the Boy's and Girls Club and the Diabetes program. The produce from the garden will be shared with the Parkview Villa Residents and the Boy's and Girl's Club. Motion by Dufur, second by Mohr to approve providing the plot and the water for the Garden if necessary. All in favor, motion carried.

The council reviewed a request to the purchase of spray from Van Diest for Weed control at eh the total cost of \$3,004.90. Motion by Soukup, second by Cimpr to approve the purchase of \$3,004.90 in Weed Control Chemicals from Van Diest at the cost of \$3,004.90. all in favor, motion carried.

Houseman recommended that the council hire Lori Bouza, Pete Kazena, and Audrey Petrik to be the Election board for the City of Wagner. Houseman also asked the council to set the wage for the workers for the day of the election and the election training time. Motion by Mohr, second by Colby to approve the Election board of Lori Bouza, Pete Kazena, and Audrey Petrik at \$15 per hour for all duties with regards to the election. All in favor, motion carried.

The council reviewed a quote to purchase a new meter pit and change the location of the meter pit for the Rodeo Grounds. The Cost of the pit is \$1,234.24. Motion by Soukup, second by Abdouch to approve the purchase of a meter pit for the Rodeo Grounds and approve moving the meter pit to a new location. All in favor, motion carried.

The council discussed setting the annual fee for the Animal Control violations as stated in the Ordinance. Motion by Mohr, second by Dufur to approve the Animal Control violation rates as follows \$150 for the first violation and \$500 for every violation thereafter. All in favor, motion carried.

The council was in recess from 7:23 pm to 7:30 pm.

Mayor Thornton called the meeting back to order at 7:30 pm.

Motion by Soukup, second by Mohr to go into executive session for the purpose of litigation and security in accordance with SDCL 1-25-2 (3), and 1-25-2 (6). All in favor, motion carried.

Dufur left the executive session and the meeting at 8:20 pm. ‘

Mayor Thornton declared the council out of executive session at 8:23pm.

Motion by Abdouch, second by Kirwan to adjourn the meeting at 8:24 pm. All in favor, motion carried.

Tammy Thornton, Mayor

ATTEST:

Debra J. Houseman, City Administrator