



**Lance Graves International Barrel Race  
& Barrel Horse Sale  
Lazy E Arena ~ February 13–18, 2018  
*Vendor Village Trade Show Application***

Dear Trade Show Vendor:

We are pleased to announce Lance Graves Productions is joining forces with the iconic Lazy E Arena to give to you the most inclusive, progressive, and exciting **WEEK** of barrel racing action on Planet Earth!

With more than \$100,000 in added purse money, the Lance Graves International (LGI) will feature FOUR individual futurities, FOUR open 4D races, a Derby, a Youth Championship race and a 125 head barrel racing Prospect and Performance Horse Sale! We are expecting more than 800 contestants from 14 international countries in addition to the greatest barrel racers that our nation has to offer from coast to coast.

Don't miss out on the opportunity to join this one-of-a-kind event by becoming a trade show vendor in the newly created "Vendor Village!" Please make plans to join us in 2018 for a Valentines week to remember!

*Introducing* ...**the Vendor Village!**

- Vending fees will be \$3.75 per square foot in the Vendor Village located climate controlled Arena and Outdoor vending space at \$2.75 per square foot.
- Vendors will be selected to participate based on products and services offered as well as a first-come, first-assigned basis.
- *Free* basic Wi-Fi service (limited bandwidth to support credit card processing / email) is available to Vendors for one device and is not transferrable between devices. (Premium service or service for multiple devices is available for purchase.)

**To request vending space:**

- Complete a [Trade Show Application](#) – include your Oklahoma Sales Tax number or indicate "Mail Post Event."
- Submit a 50% vendor space fee prior to December 15, 2017 for best location choices!
- You can obtain these forms by clicking the red underlined links above or visit our website at:  
<http://lancegraves.com/2018-event-information>

Thank you and I look forward to speaking with you regarding your interest in participating in the 2018 Lance Graves International Vendor Village at the Lazy E Arena. Feel free to email or call me if you need additional information.

Sincerely,

*Terri L. Sharp*

LGI Trade Show Manager  
[LGITradeShow@gmail.com](mailto:LGITradeShow@gmail.com)  
614.307.8830



# Lance Graves International Barrel Race & Barrel Horse Sale

## Lazy E Arena ~ February 13–18, 2018

### *Vendor Village Trade Show Application*

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Website or Facebook: \_\_\_\_\_

Company Name to be published: \_\_\_\_\_

We request to exhibit or sell the following products or services:

\_\_\_\_\_

\_\_\_\_\_

**Oklahoma Sales Tax Permit:**

#: \_\_\_\_\_  
 All Vendors must provide their OK Sales Tax permit on this application or indicate "mail post event." Or, remit your sales tax to the OK Tax Commission within 15 days post event.

**Terms and Conditions:** Vendors *must* read and agree to the Terms and Conditions acknowledging required insurance coverage.

***Submit Early for Premium Locations!***

Exhibit Amenities	Sq. Ft. Fee	50% Deposit Due with Application	OFFICE USE ONLY Deposit Paid	OFFICE USE ONLY Balance Paid
Arena	\$	\$3.75 per Sq. Ft. (10x10=\$375, 10x20=\$750, etc.)		
Outdoor	\$	\$2.75 per Sq. Ft. (10x10=\$275, 10x20=\$550, etc.)		
Electrical Service	\$	\$75 for 20amp/110-Watt Electric / 1-Outlet (Lights, Computer, CC Machine, Phone Charger-basic service)		
	\$	\$125 for 30amp Electric / 1-Outlet (Heat Press, Hat Steamer, Trailer Air Conditioner, and basic service)		
	\$	\$150 for 50amp Electric / 1-Outlet (2-Trailer Air Conditioners, Food Trucks, and basic service)		
<b>Total Due</b>	\$			

**Select Method:**     American Express     MasterCard     Visa     Discover     Post Mailing Check

Account #: \_\_\_\_\_ Expiration Date: \_\_\_\_\_ Security Code: \_\_\_\_\_  
 Name on Card: \_\_\_\_\_  
 Billing Address: \_\_\_\_\_  
 Please charge \$ \_\_\_\_\_ to my card reflecting a 50% deposit and the balance on 1.15.18. Your initials for approval: \_\_\_\_\_

The undersigned understands and agrees that a vending space is not confirmed until a completed Trade Show Application and deposit is received by LGI. Also, agrees to the Terms and Conditions and Rules and Regulations of this contract and shall observe and abide by any additional regulations that are communicated for the safety and betterment of the event.

Company Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Date: \_\_\_\_\_

**Please email this completed application with Credit Card Payment to the Trade Show Manager at: [LGITradeShow@gmail.com](mailto:LGITradeShow@gmail.com)**

~ Or ~

**Make checks payable to Lance Graves Production, LLC and mail to Terri Sharp, 16335 St. Rt. 207, Mount Sterling, OH 43143**

## **Lance Graves International Barrel Race Championship & Horse Sale Vendor Village Trade Show Terms & Conditions and Rules and Regulations**

Throughout the Terms & Conditions and Rules and Regulations Lance Graves Productions, LLC shall be referred to as "LGP" and the contracted Vendor shall be referred to as "Vendor."

**APPLICATION / PAYMENT:** Acceptance of this application will be predicated on products and services offered. LGP reserves the right to return the application rendering any contractual obligations null and void and deny booth space for any reason, at any time, prior to the commencement of the show. Once accepted by LGP payment for exhibit space is non-refundable and non-transferrable.

**SPACE ASSIGNMENT:** Assignments are finalized by Show Management and at its discretion, reserve the right to assign exhibitors the best space available based on timeliness of payment and reserves the right to make reasonable shifts in locations for the benefit of the customer and show. Vendors are not allowed to sublet or transfer space assignments and may not advertise or display goods other than those manufactured or sold by Vendor during an on-going contractual basis. Food and beverages are NOT permitted to be sold by Vendor. Electrical services are limited and will be accommodated upon availability.

**BOOTH SPACE PRESENTATION:** Each booth display must be consistent with to the size of the assigned space, may be up to 8' in height at the back, up to a distance of 5', from the back of booth. Exhibitors may not, without consent from trade show management at the time of contracting, construct high side walls or display merchandise in such a way that obstructs the view of adjacent exhibit spaces. All aisles and building exits must be kept free of product, displays, etc. Aerial signage is permitted above contracted space, not in the aisle, and must be in compliance with all facility and Fire Marshal regulations. Any exhibits with unattractive or unfinished portions exposed, including at the rear or sides, must be acceptably covered at the Vendor's expense to the satisfaction of management.

**CANCELLATION:** A Vendor requesting to cancel their contracted space must submit a written notification to the Trade Show Manager by January 1, 2018. If written request is received by the deadline date, a full refund will be returned with a \$200 administrative fee deducted from the refund. Cancellations received after January 1, 2018, shall forfeit all monies paid. If space reserved for the Vendor is not occupied within the move-in time, the space will be considered canceled and shall revert LGP without obligation on the part of LGP for any refund. LGP shall have the right to assign such space to another Vendor. LGP further reserves the right to immediately cancel this contract with any Vendor who does not conform to the LGP quality control standards and who, after having been given notice, does not immediately correct, or remove such violation. LGP reserves the right to cancel this contract at any time. In the event that the contract is cancelled by the LGP the Vendor will be given written notice 30 days prior to event start date and a 100% refund will be issued.

**DEADLINES:** Vendor must submit application and initial deposit in accordance with LGP Trade Show deadlines indicated on the Application. Booth space will not be considered or reserved until a signed application and deposit are received.

**INSURANCE AND LIABILITY; INDEMNITY:** Vendor agrees and understands that neither LGP nor the Lazy E Arena LLC are responsible for loss or damage occurring to the Vendor's property from any cause. Valuables should be secured or packed away each night. Vendor agrees to release and hold harmless LGP and the Lazy E Arena LLC, and their respective officers, directors, board members, agents, sponsors, or members separately or jointly from any and all claim of liability from such loss, damage or claims. Vendor shall maintain insurance at Vendor's own expense to cover such losses against any and all claims for loss, injury or damage to persons or property arising out of the activities (whether negligent, intentional or reckless) of the Vendor, his agents, employees, invitees, licensees, or guests, to defend the LGP and the Lazy E Arena LLC against any and all such claims and to reimburse and indemnify the LGP and the Lazy E Arena LLC for any loss, damage, expense (including, but not limited to, reasonable attorneys' fees) or payment suffered thereby. The Vendor shall maintain in effect and, upon request, shall supply the LGP and the Lazy E Arena LLC with a certificate of insurance for comprehensive general liability insurance with combined bodily injury and property damage limits of \$500,000 each occurrence and \$1,000,000 aggregate, and an umbrella liability insurance policy with limits of \$1,000,000.

### **Move-In / Move-Out:**

**Move -In** is Monday, February 12, 2018 from noon until 7:00pm and on Tuesday, February 13, 2018 from 9:00am at noon. Exhibitions will begin in the Arena at noon on Tuesday. **Move-Out** will take place on Sunday following the conclusion of the competition. Special arrangements may be accommodated upon request. Please contact the LGP Trade Show Manager at [LGITradeShow@gmail.com](mailto:LGITradeShow@gmail.com).

**PETS:** Well-mannered and quiet dogs (pets) are allowed on the grounds, but must be on a leash and/or under control by their owner(s) at all times. No dogs are allowed in the practice or performance areas. Proof of current Rabies Vaccine must be available upon request.

**RULES AND REGULATIONS:** With the execution of this application, Vendor agrees to abide by any Terms and Conditions / Rules and Regulations established for the benefit of the show operation. LGP shall have the full power to interpret and enforce all rules and make amendments thereto.

**TAX:** Vendors are responsible for collecting sales tax; the rate in Logan County is **5.25%**. Vendors that have an Oklahoma Sales Tax permit number must include it with this agreement or indicate "mail post event." If you do not provide this information as requested, state law requires you to remit your sales tax to the Oklahoma Tax Commission within 15 days following the event (checks payable to Oklahoma Tax Commission). Show Management will provide forms.

**APPROVED SUPPLIER STATUS:** Any Vendor selling any products with the LGP or Lance Graves International Barrel Race must be a designated licensee and have a SIGNED CONTRACT with LGP. Any violation will result in the forfeiture of goods until the completion of the event and will result in the banning of Vendor from future LGP sanctioned events. Additionally, the Lazy E Arena has an exclusive contract with Pepsi, so any drink products that would be considered a direct compete with any Pepsi Drink product are prohibited.

**GENERAL INFORMATION:** Disruptive noise, including loud equipment or machinery, and distractions are expressly prohibited in the trade show areas. All exhibit booth activity is restricted to the contracted booth space. No materials are to be distributed outside the Vendor's space. No Mylar balloons, fireworks, or firearms are permitted on The Lazy E Arena grounds.

**DISPUTES:** Any dispute, controversy, or claim, which may arise between LGP and hereto, in or out of, or in connection with any term or the performance of any covenant of this agreement, shall be settled with the Trade Show Manager.