

**Homer Community Library
Board Meeting Minutes
May 9, 2023**

Present: Jillian Weathers, Chantelle Thompson, Alice Kirby Assistant Librarian, Christine Cunningham Library Director, Becci Powers, and Troy Schiff

Absent: Joe Rice

Visitors: Cindy Happ from Friends of the Library, Mary Kay Anderson outgoing Library trustee and former secretary, and Casey Phillips incoming Library trustee pending approval vote

Call To Order: Jill Weathers called the meeting to order at 7:03pm

Public Comment: none

Friends of the Library: Cindy Happ reports that the flower fundraiser that they held through Danville Garden went well and they have some extra hanging baskets and small pots left for sale. Anyone interested in purchasing the remaining flowers can contact Cindy or Christine Cunningham. They report a profit so far of \$977.25 which is just over \$50 more than last year but prices have increased this year as well. Best recent year in flower sales was in 2021 at \$1,077.50 and year prior was lowest at \$587.00 They are also looking into hiring a puppeteer for an educational show to support the summer reading program theme, "Find Your Voice". They reached a professional from CU that is available Aug. 12 and charges \$250 for a 40 minute show. Chantelle Thompson suggested inviting Ogden or another nearby village library to help share costs and advertising to bring in a larger group of children for this production. Christine said May's book sale went very well but Cindy will have totals ready for next month's meeting.

Secretary's Report: Becci Powers moved to accept April's minutes as presented and Chantelle seconded. Motion passed and report approved

Treasurer's Report: Becci presented and stated that membership is up for the year although the 2022-2023 budget completed at a loss. Jill advised that the board needs to consider ways to bridge the constant financial gap as we cannot rely on bequests and grants such as the annual gift from a former resident that is now no longer available. We will need to look into other funding options before approaching the Village for support.

The grand total is \$113,671.59 with a loss of \$2,928.30

Troy Schiff moved to pay Visa Debit charges of \$95.86, Becci seconded, motion carried

The Librarian's charges and other bills to note are Baker & Taylor \$230.77, IL Dept of Revenue \$74.84, Puzey & Wright \$200.00, US Treasury \$1,289.83, IL Dept of Employment Security \$50.81, Prospect Bank \$22.24, and GoDaddy \$60.32 (approved up to \$75 at last meeting). Becci moved to approve these charges, Troy seconded, motion carried

Librarian's Report: Christine presented the yearly Circulation Report FY 22-23.

Christine will be on vacation May 21-30 and Becci will help to cover library hours as their sub, June Winger, is still out for health reasons.

The program, "Coffee & Conversation", celebrates 1 year in activity and is their most successful program to date.

They received a new STEM activity that doubles as a convenient donation receptacle- a coin vortex- that can be transported to different events such as the weekly Farmer's Market.

RIFF was reported to be very busy and tight on volunteers, and they received many thank yous from the attending children.

The library received adult fiction audio books from other libraries and they are working on cataloging and jacket wrapping those to get them ready for public access.

Christine noted that Facebook, and social media in general, can be tricky to share on and they are working to be careful on what sources (ie: groups, pages) they pull memes and information from and

how to share just the graphics of a particular post.
Alice reported that the unattended children concern has not reemerged since the last meeting.

OLD BUSINESS

Internet & Technology Policy Needs: policy is to be posted by the library's computers

Diversity, Equity, and Inclusion Policy: tabled

Trustee walk through: safety and building code check in progress

Secretary Audit Committee: Chantelle and Troy are scheduled to complete after tonight's meeting

School Liaison for next school year: tabled

File SEI (Statement of Economic Interest): will need to be submitted once completed by incoming new trustees

NEW BUSINESS

Appoint and swear in new trustee: Jill asks for motion to approve appointment of Casey Phillips to Library Board. Chantelle moved to accept, Troy seconded and motion approved. Casey was sworn in and signed the Oath of Office

Election of Officers: Chantelle made the motion for the approval of the following officer appointments- Jill as President and FOIA training, Joe Rice as Vice President, Becci as Treasurer, Casey as Secretary, and Troy as Ethics Officer. Becci seconded and motion passed

New Trustee Ideas: There is 1 vacant seat due to Chris Thompson leaving and we are encouraged to look for interested parties

Non-Member Fee: It is currently \$40 annually, Chantelle stated that raising it to \$45 would be reasonable and to help recover losses in other areas and made the motion to raise as such. Troy seconded and the motion carried. The record notes that Becci was concerned a few families may potentially have trouble renewing at the new rate, but will make them aware of programs and entities that can assist them financially.

IPLAR: Christine will send in those stats once they are ready

Software updates: We were advised that the Norton download was not needed as the current software is doing its job

Annual Report to Mayor: In progress

Farmer's Market: The library will not be charged a vendor's fee at this season's local farmer's market and the coin vortex will be making its debut

Adjourn: Becci moved to adjourn meeting at 8:21pm and Chantelle seconded. Motion carried.

Submitted by Casey Phillips, Secretary