

Gull Lake Sewer & Water Authority

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MINUTES OF THE AUGUST 18, 2021 REGULAR BOARD MEETING

Authority Board Meeting

1:30 p.m.

CALL TO ORDER/ ROLL CALL: Chairperson Harma called the meeting to order at 1:35p.m. Commissioners present were Lysanne Harma, Jimmy Stoneburner, Barry Bower and Christina Hutchings. Also present were Executive Director John Crumb, Executive Assistant Anne Richmond, Engineer Paul Schram, Attorney Rob Thall, and Cooper Township Supervisor Jeff Sorensen.

REVIEW AND SET THE AGENDA: Crumb revised the Agenda to add a discussion of the 1469 West Gull Lake Guest House. Stoneburner made the motion to set the Agenda as revised. Motion was seconded by Bower. **Motion carried; all ayes.**

HEAR THOSE PRESENT (Non-Agenda Items): Nothing presented.

CONSENT AGENDA:

VT SCADA and GIS Integration Options for Data Collection

GIS Specialist Andrew Hartwick demonstrated for the Board a project that he and Engineer Paul Schram had collaborated on to use Mpower to calculate REU's per district. Engineer Schram commented that this will be a very useful tool to predict flows and compare with SCADA data.

9170 E D Avenue Lateral Condition Post Install

Crumb met with Mr. Engel to discuss cost sharing to repair a dip in Mr. Engel's driveway. Crumb agreed to cover \$600 of the cost as the dip appears to be from poor compaction during installation of the 6" sewer lead to service the funeral home. Crumb also explained how REU's are calculated for apartments to Mr. Engel per his request.

Charleston Township Billing Correspondence

The Authority has provided information to Charleston Township for the billing transition and continues to provide assistance.

A motion was made by Stoneburner and seconded by Hutchings to approve the consent agenda. **Motion carried; all ayes.**

NEW BUSINESS

Sherman Lake Sewer District

Discussion/Motion

The Board discussed options for connecting to sewer in the Sherman Lake Sewer District. A motion was made by Stoneburner to direct the Authority Director and Attorney to take the next steps to mandate ordinance enforcement through Ross Township for Sherman Lake Sewer District sewer connections. Motion was seconded by Harma. **Motion carried; all ayes.**

Galesburg City/GLSWA Interlocal Governmental Agreement

Motion

Crumb reviewed the language added to Section 6 of the Agreement to allow for billing of administrative costs. A motion was made by Hutchings and seconded by Stoneburner to approve the language change as reviewed. **Motion carried; all ayes.**

5295 Collingwood Ave

Motion

The Authority invoiced RUDALEV 2 LLC \$1,208.08 for the cost to investigate the termination of the service lateral for proper capping at 5295 Collingwood Avenue after the house was demolished. The property owner did not obtain a sewer permit and the Authority was not able to inspect the sewer capping. RUDALEV 2 LLC did not pay the invoice and the property was turned over to Kalamazoo County before this charge could be placed on the tax roll. Per MCL 211.78 Section M Paragraph 12, the Authority can no longer add the charge to the delinquent list. A motion was made by Harma and seconded by Stoneburner to direct the Authority Director and Attorney to determine if this charge is collectible or if it should be written off. **Motion carried; all ayes.**

Certify Delinquent User Bills

Motion

A list of delinquent sewer use accounts for the annual certification to the local unit tax rolls was provided to the Board members for their review. The Grand Total of delinquent sewer use bills to be certified is \$23,573. Hutchings made a motion to approve the annual delinquent certification list as submitted on August 18, 2021. Motion was seconded by Bower. *The final delinquent sewer certification list will be sent to the Township Treasurers at the end of October to be put on the tax roll.*

Guest House: 1469 West Gull Lake Drive

Discussion

Customer Lina Daou threatened legal action after receiving a letter from Director Crumb which provided an option to remove an additional structure from the billing account. A motion was made by Stoneburner and seconded by Hutchings to turn over any future communication to Attorney Thall. **Motion carried; all ayes.**

OLD BUSINESS: On Going

Projected

Crumb reviewed the updated Master List.

The current Wastewater Service Agreement with Cooper Township expires in 12 months. The Authority and Cooper Township will be working on future plans with their attorneys.

Crumb stated that the timeline for the M96 project with Granite is at the end of October.

GLSWA is completing interviews of 3 candidates for the Office Assistant position and expects to choose a candidate by early next week.

CLOSING COMMENTS

Harma participated in the UPC meeting and stated how proud she is of Crumb and the relationship he has with James Baker. She feels it is very beneficial to have John as a UPC representative.

Crumb thanked Harma for her recognition and appreciation of the staff.

ADJOURN.

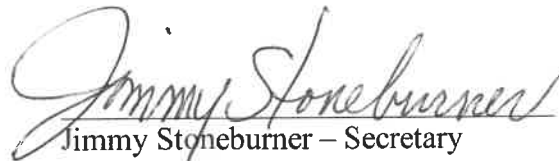
Hutchings made the motion to adjourn the meeting. Motion was seconded by Bower.
Motion carried; all ayes.

The meeting was adjourned at 3:29 p.m.

NEXT MEETING:

WEDNESDAY, SEPTEMBER 15, 2021 1:30 P.M.

Submitted for approval


Jimmy Stoneburner – Secretary