Gull Lake Sewer & Water Authority

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MINUTES OF THE OCTOBER 20, 2021 REGULAR BOARD MEETING

Authority Board Meeting

1:30 p.m.

CALL TO ORDER/ ROLL CALL: Chairperson Harma called the meeting to order at 1:35 p.m. Commissioners present were Lysanne Harma, Jimmy Stoneburner, Barry Bower, and Christina Hutchings. Also present were Executive Director John Crumb, Executive Assistant Anne Richmond, Engineer Paul Schram, Village of Augusta Manager Jeff Heppler, and Cooper Township Supervisor Jeff Sorensen. Attorney Rob Thall participated via Zoom.

REVIEW AND SET THE AGENDA: Stoneburner made the motion to set the Agenda as presented. Motion was seconded by Bower. **Motion carried; all ayes.**

HEAR THOSE PRESENT (Non-Agenda Items): Crumb introduced new GLSWA employee Laurie Beelick. The Board welcomed Laurie to GLSWA.

CONSENT AGENDA:

Crumb reported GLSWA sent Cooper Township the charges due for 5410 Collingwood Avenue to place as a lien on the taxes.

Crumb informed the Board that due to the extra efforts of Office Assistant Cheri Rose, GLSWA will be billing Copper Bay Company for sewer service on their rental properties directly rather than billing the individual tenants, resulting in a much more efficient billing process.

A motion was made by Stoneburner and seconded by Hutchings to approve the consent agenda. Motion carried; all ayes.

NEW BUSINESS

State of MI Dept. of Treasury Corrective Action Plan Motion
GLSWA received a Request for Improvement of Deficiencies (Corrective Action
Plan) from the Michigan Dept. of Treasury. The issue cited by the Michigan Dept. of
Treasury was that expenditures have exceeded revenues for the last three years and
they requested submittal of a detailed corrective action plan to resolve this. Crumb
reviewed the proposed response with the Board. GLSWA believes analyzing

operating revenues and expenses without the impact of depreciation is the appropriate measure for the Authority and that the Authority's operations are fiscally sound. Unless directed otherwise by the State of Michigan, GLSWA does not plan to include depreciation as a cash expense, and therefore, GLSWA does not have a Corrective plan of Action as GLSWA is in a sound fiscal position. A motion was made by Hutchings and seconded by Bower to authorize Crumb to submit the proposed response to the Michigan Dept. of Treasury as written. Motion carried; all ayes.

Sanitary Sewer Overflow SOP

Motion

Crumb reviewed the updated Sanitary Sewer Overflow Reporting Standard Operating Procedure. This reflects the current reporting of Sanitary Sewer Overflows on the MIWaters website. A link to the MIWaters website will be provided on GLSWA's website. A motion was made by Stoneburner and seconded by Bower to approve the Sanitary Sewer Overflow Reporting Standard Operating Procedure as written and post it to GLSWA's website. **Motion carried; all ayes.**

Off-site Cloud Backups

Motion

Hi-Tech Integrated Technologies, GLSWA's IT Provider, strongly recommends setting up data backups to the cloud on a daily basis and provided a quote with CTS for this. The annual cost is \$2,160. A motion was made by Hutchings and seconded by Stoneburner to approve off-site cloud storage for GLSWA. Motion carried; all ayes.

Sherman Lake Sewer

Discussion

Crumb reviewed a memo to the Trustees and Elected Officials of Ross Township regarding Sherman Lake Sewer Connection. Ross Township has scheduled a Special Board Meeting on November 9, 2021 at 6 p.m. to make a decision on Sherman Lake Sewer Connection. Crumb has provided documents pertinent to the decision needed and will be present to provide further education for the Ross Township Board.

Cooper Township Resolution

Discussion

Cooper Township approved a Resolution to direct their attorney to prepare a Gull Lake Sewer Authority Agreement to join the Authority and transfer certain sewer assets to the Authority,

M96 Pipe Rehab Update

Discussion

GLSWA is working through additional permitting requirements and details with MDOT and Amtrak, but still expects to begin the project on November 12. Harma emphasized the need to complete this project before Winter.

Director's Contract Renewal

Discussion

The HR Committee for the Board (Harma, Stoneburner) will review the Director's contract and recommend any necessary changes.

OLD BUSINESS: On Going

Projected

Crumb reviewed the updated Master List. There were no changes since the last meeting.

CLOSING COMMENTS

Bower and Stoneburner are working on setting up Ambulance service with Lifecare.

Sorensen commended John Crumb for his extra efforts to address the situation for the homeowners at 5410 Collingwood in the best way possible.

Harma informed the Board that water testing for PFAS will be expanded, and the Planning Commission is looking at a CIP.

Harma stated how important it is to work together to resolve issues and expressed her appreciation for the cooperation of the GLSWA Board.

Crumb reported that the delivery date for the GLSWA Gapvax is now April of 2022. GLSWA's price is locked in even though material costs have gone up.

ADJOURN.

Hutchings made the motion to adjourn the meeting. Motion was seconded by Bower. **Motion carried**; all ayes.

The meeting was adjourned at 2:47 p.m.

NEXT MEETING:

WEDNESDAY, NOVEMBER 10, 2021 1:30 P.M.

Submitted for approval

Jimmy Stoneburner – Secretary