



**MINUTES OF THE December 12, 2022, REGULAR BOARD MEETING**

Authority Board Meeting

1:30 p.m.

**CALL TO ORDER/ ROLL CALL:** Chairperson Harma called the meeting to order at 1:30 p.m. Commissioners present were Lysanne Harma, Jimmy Stoneburner, Jeff Sorensen, and Christina Hutchings. Also present were Executive Director John Crumb, Executive Assistant Heather Mezo, Attorney Catherine Kaufman, Field Superintendent Aaron Grogg, Water Superintendent Bill Bresson, Engineer Paul Schram, and a few area residents. Barry Bower was absent with notice.

**REVIEW AND SET THE AGENDA**

Motion

Stoneburner made the motion to set the agenda as amended. Motion was seconded by Sorensen.  
**Motion carried; 3 ayes, 1 did not vote.**

**HEAR THOSE PRESENT:**

- A few residents spoke.

**CONSENT AGENDA:**

Motion

Hutchings made the motion to remove meeting minutes from the consent agenda. Motion was seconded by Stoneburner.

Sorensen made the motion to approve the consent agenda. Motion was seconded by Stoneburner.

**Motion carried; 3 ayes 1 nay.**

## NEW BUSINESS

### Approval of Council

Motion

Sorensen made the motion to approve the change in counsel to Catherine Kaufman of Bauckham, Thall, Seeber, Kaufman & Koches PC as of December 12, 2022. Motion was seconded by Stoneburner.

**Motion carried; 3 ayes 1 did not vote.**

### Closed Session:

At 1:48 pm. Sorensen moved that the Authority Board convene in closed session under section 8(1)(h) of the Open Meetings Act, to consider material exempt from disclosure by state statute, section 13(1)(g) of the Freedom of Information Act, being a letter from its attorney dated December 12, 2022, for the reason that the letter is exempt from disclosure under State law due to the attorney-client privilege.

**Roll Call Vote: Stoneburner-aye; Sorensen-aye; Harma-aye; Hutchings-aye;**

**Motion carried**

The Board resumed open session at 2:27 p.m.

A motion was made by Sorensen and seconded by Stoneburner to accept the Attorney's recommendation.

**Roll Call Vote: Stoneburner-aye; Sorensen-aye; Harma-aye; Hutchings-aye;**

**Motion carried**

### Deputy FOIA Coordinator

Motion

Sorensen made the motion to approve the addition of the job duty to the Office Manager. Motion was seconded by Stoneburner.

**Motion carried; 3 ayes, 1 did not vote.**

### Staffing Increase

Motion

Sorensen made the motion to approve the addition of a Field Staff member starting January 2023. Motion was seconded by Hutchings.

**Motion carried; all ayes.**

Supervisor Hutchings excused herself from the meeting at 2:29p.m. without advanced notice.

**FOIA**

Discussion

The Authority has received a few FOIA's in the last month. The Authority has been processing them with the help of the attorney.

**Summons**

Discussion

The Authority received notice that they are included in a lawsuit with a home on Gull Lake. In-house counsel and the insurance company have been notified. The Authority has been assigned an attorney through the insurance company and engaging when necessary.

**OLD BUSINESS: On Going****Sherman Lake Project Update**

Discussion

The Authority has one installation left to complete for the 2022 calendar year. The remaining installations will be completed before September 1, 2023.

**M-96 Pipe Rehab Update**

Discussion

The start date has been changed to December 19<sup>th</sup> and 20<sup>th</sup>, 2022.

**Bank Stabilization by NW Corner of Pole Barn**

Discussion

Paul finalized plans and will be sending them to the contractor. The Authority expects work to start early 2023.

**9638 W Gull Lake Dr**

Discussion

Sewer main relocation is pending revisions on addition.

**A-1 Mechanical and A1 Asphalt Outstanding Invoices**

Discussion

Attorney Catherine Kaufman to write a letter requesting restitution.

**CLOSING COMMENTS**

No closing comments.


**ADJOURN.**

The meeting was adjourned at 2:50 p.m.

NEXT MEETING:

MONDAY, January 16, 2022, 1:30 P.M.

Submitted for approval

  
Jimmy Stoneburner – Secretary