



MANGALAYATAN
UNIVERSITY
ONLINE

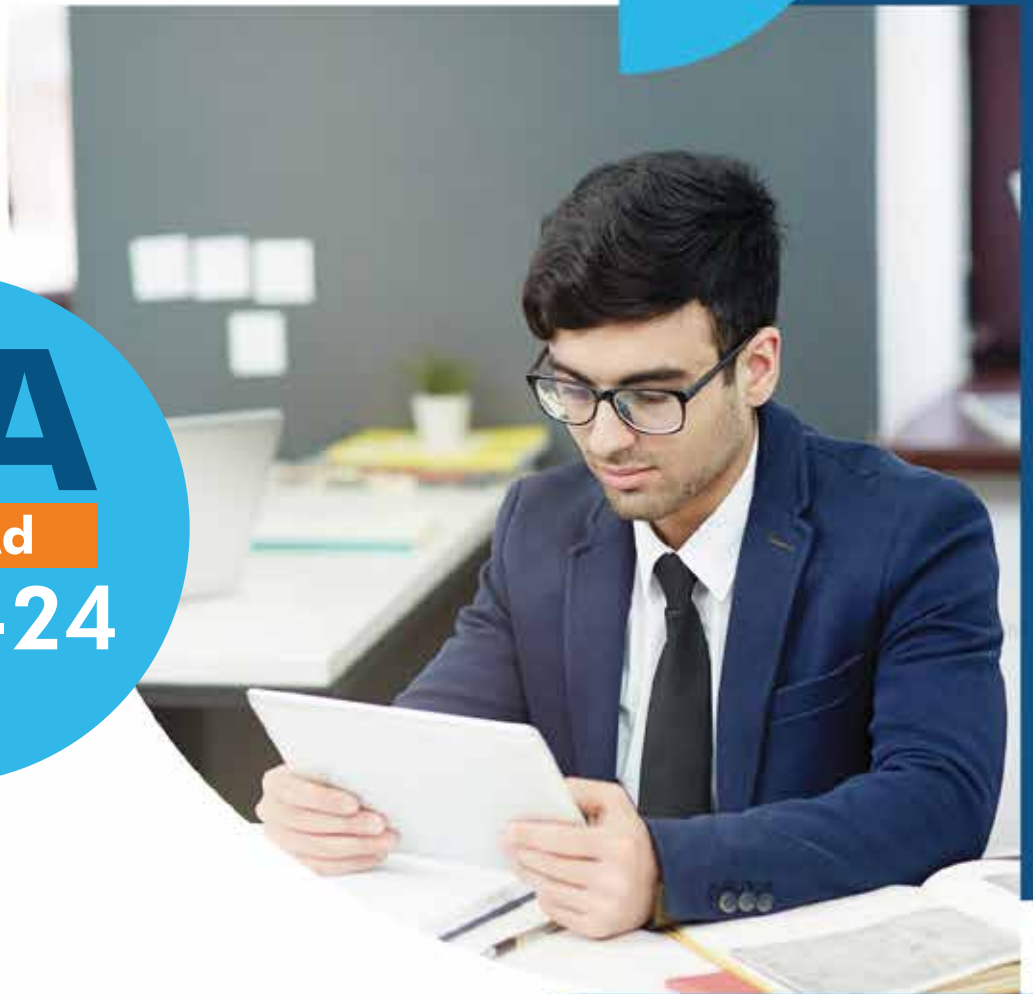


Directorate of Distance & **ONLINE EDUCATION**

MASTER OF ARTS

PUBLIC ADMINISTRATION

MA
Pub. Ad
2023-24



UGC
ENTITLED



AICTE
APPROVED



MEMBER
OF AIU

More information call us



07969 662 570



www.muonline.ac.in



Introduction

The Master of Arts in Public Administration through online mode is designed to help students develop strong analytical skills and grounding in diverse critical and theoretical approaches. The programme helps students develop specialization in the particular area of administrative studies. The course aims at generating qualified, competent and articulate human resource capable of contributing to relevant domains of knowledge.

An important objective of the Masters programme is to introduce students to advanced study and scholarly activity in order to provide an avenue towards a PhD for those who wish eventually to seek a career in the academia. In addition, the course is designed to provide a reasonably complete higher education in administrative studies for those who do not intend to proceed to a further degree in the field but who may branch into other areas as diverse as publishing, editing, journalism, administration, management, communications, or teaching.

The programme offers various compulsory courses providing training in Politics and grounding in the genre, eras and movements in Polity, a hands-on acquaintance with administrative criticism as well as polity and political theory. To create informed and motivated scholars, academics, litterateurs and communicators this programme adopts a comparative, contextualized and interdisciplinary perspective drawn from contemporary view of administrative and culture.

Programme's Mission and Objectives

Mission:

To develop reached and unreached students into a new generation of leaders through updated quality education and carrier assistance by open and distance learning.

Objectives:

The M.A Public Administration program of Mangalayatan University is designed after acknowledging essential quality inputs received from students, alumni, parents, academicians/teachers and also incorporating the contribution of the ability which enable a learner to develop critical thinking and decision making skills so that they can identify and analyze problems, develop feasible alternatives and make decisions effectively and efficiently. The M.A programme will help students in acquiring specialised knowledge for developing the terminology and practical elements of administrative theory; also will be able to analyse the underlying meaning of Indian Administration, Personnel Administration and Financial Administration as well.



Instructional Design

The program is divided into four semesters and minimum credit requirement is 80 to get M.A (Public Administration) degree in OL mode from Mangalayatan University. Minimum time period for acquiring M.A (Public Administration) degree will be two years and maximum time period to acquire MA(Public Administration) degree is 4 years.

SEMESTER - I

| S.No. | Course Code | Course | Credit | Continuous Assessment | Term End Exam | Grand Total |
|--------------|-------------|--------------------------|-----------|-----------------------|---------------|-------------|
| | | Theory | | MAX | MAX | |
| 1 | MPA-101 | Public Administration | 4 | 30 | 70 | 100 |
| 2 | MPA-102 | Indian Administration | 6 | 30 | 70 | 100 |
| 3 | MPA-103 | Organisation Behaviour | 6 | 30 | 70 | 100 |
| 4 | MPA-104 | Financial Administration | 4 | 30 | 70 | 100 |
| TOTAL | | | 20 | 120 | 280 | 400 |

SEMESTER - II

| S.No. | Course Code | Course | Credit | Continuous Assessment | Term End Exam | Grand Total |
|--------------|-------------|---------------------------------------|-----------|-----------------------|---------------|-------------|
| | | Theory | | MAX | MAX | |
| 1 | MPA-201 | Comparative Devt. Public Ad | 4 | 30 | 70 | 100 |
| 2 | MPA-202 | Public Personnel Administration | 6 | 30 | 70 | 100 |
| 3 | MPA-203 | Theory & Practice of Local Government | 6 | 30 | 70 | 100 |
| 4 | MPA-204 | Corporate Governance | 4 | 30 | 70 | 100 |
| TOTAL | | | 20 | 120 | 280 | 400 |

SEMESTER - III

| S.No. | Course Code | Course | Credit | Continuous Assessment | Term End Exam | Grand Total |
|--------------|-------------|--|-----------|-----------------------|---------------|-------------|
| | | Theory | | MAX | MAX | |
| 1 | MPA-301 | Research Methods | 4 | 30 | 70 | 100 |
| 2 | MPA-302 | Administrative Law | 6 | 30 | 70 | 100 |
| 3 | MPA-303 | Techniques of Administrative Improvement | 6 | 30 | 70 | 100 |
| 4 | MPA-304 | Social Welfare Administration | 4 | 30 | 70 | 100 |
| TOTAL | | | 20 | 120 | 280 | 400 |

| SEMESTER - IV | | | | | | |
|---------------|-------------|---|-----------|-----------------------|---------------|-------------|
| S.No. | Course Code | Course | Credit | Continuous Assessment | Term End Exam | Grand Total |
| | | Theory | | MAX | MAX | |
| 1 | MPA-401 | Public Health & Administration | 4 | 30 | 70 | 100 |
| 2 | MPA-402 | Emerging Areas in Public administration | 6 | 30 | 70 | 100 |
| 3 | MPA-403 | Ethics, Integrity & Aptitude in Public Administration | 6 | 30 | 70 | 100 |
| 3 | MPA-404 | Dissertation | 4 | 30 | 70 | 100 |
| TOTAL | | | 20 | 120 | 280 | 400 |

Syllabi and Course Materials

Syllabi, PPR and self-learning materials are developed mostly by experienced faculty members of Mangalayatan University in consultation with contents experts and the same will be forwarded to CIQA and Board of Studies/Academic Council/ Executive Council for further suggestions and approval.

Study Material

The study material in digital format (e – content) of the programme shall be supplied to the students unit - wise for every course.

Video Lectures

The Video lectures as prescribed by the UGC Regulation shall be made available on the LMS portal of the University.

Online Counselling Sessions

The online counselling sessions shall be scheduled beforehand by the Subject Coordinator and informed to the learners. There shall be 6 online counselling sessions / contact classes of 2 hours each for a 4 credit course, held on Saturdays and Sundays. In case of 2 credits course there shall be 4 sessions of 2 hours each and in case of 6 credits course there shall be 8 sessions of 2 hours each.

Medium of Instruction

Medium of Course Instruction: English
 Medium of Examination: English

Student Support Systems

The university will appoint programme coordinators, course coordinator and course mentors to facilitate the learners in their learning.

Finally, The university has made appropriate arrangements for various support services including online counselling and resource-oriented-services, evaluation methods for both on and off line modes for easy and smooth services to the students' through online mode.

Procedure for Admissions, Curriculum, Transaction and Evaluation

FEE STRUCTURE

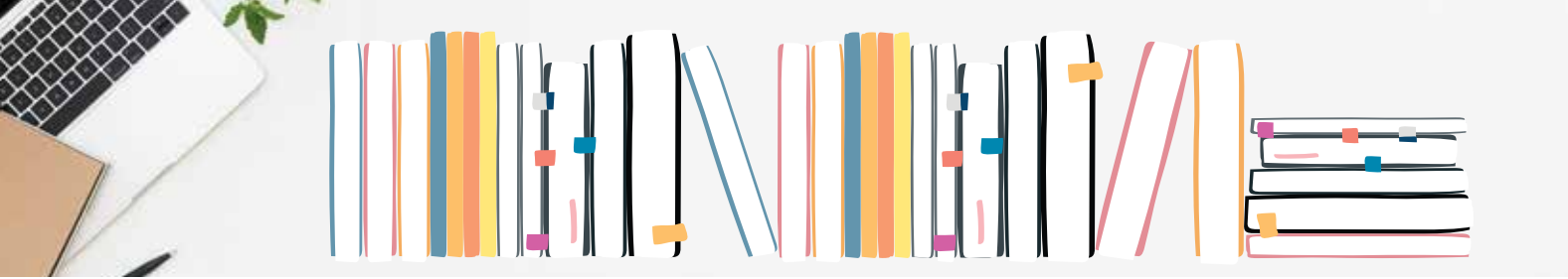
| Name of the Program | Degree | Duration | One Time Reg. Fee | Semester Fee | Exam Fee Per Semester | Full Year Fee | Total Fees |
|---|--------|----------|-------------------|--------------|-----------------------|---------------|--------------|
| Master of Arts (Public Administration) | PG | 2 Years | 1000 | 8000 | 1000 | 18000 | 37000 |
| Total | | | | | | | 37000 |

ACTIVITY SCHEDULE

| S.NO. | Name of the Activity | Tentative months schedule (specify months) during year | | | |
|-------|--|--|------------|-------------|------------|
| | | From(Month) | To (Month) | From(Month) | To (Month) |
| 1 | Admission | Jul | Sep | Jan | Mar |
| 2 | Assignment submission (if any) | Sep | Oct | Mar | Apr |
| 3 | Evaluation of Assignment | Oct | Nov | Apr | May |
| 4 | Examination | Dec | Dec | Jun | Jun |
| 5 | Declaration of Result | Jan | Jan | Jul | Jul |
| 6 | Re-registration | Jul | Jul | Jan | Jan |
| 7 | Distribution of SLM | Jul | Sep | Jan | Mar |
| 8 | Contact Programmes (counselling, Practicals.etc.) | Sep | Nov | Mar | May |

CREDIT SYSTEM

| Duration of the Programme | Credits | Name of the Programme | Level of the Programme |
|---------------------------|---------|----------------------------|---------------------------|
| 2 Yrs. | 80 | MA (Public Administration) | Master's Degree (General) |



Why Online Education?

- Comfortable and Flexible.
- Convenience of attending classes from home.
- Cost Effective.
- Time saving.
- No commuting.
- Monetary benefits- No textbooks required.
- Repeated access to the same lecture.
- Study anytime, anywhere.
- Write proctored exam from home

Admission Process

- Register with Mangalayatan Online Programs
- Pay Registration fees through our available payment gateways
- Upload relevant documents and mark sheets
- Get provisional admission
- Pay semester fees
- Get admission confirmation from University
- Roll number allotted to every student
- LMS id and password creation.

