**Putnam County Solid Waste Authority**

**Regular Meeting**

**May 8, 2023**

**Minutes**

The Putnam County Solid Waste Authority meeting was called to order by Chairman, Wayne Bennett at 4:00 p.m.

Members present: Wayne Bennett, Kim Parsons, Connie Boggess via telephone

Staff present: Charity Fellure, Rob Vanater

Guests: Tom Aluise, Shayla Garrison via telephone

**Minutes:** The Board reviewed the minutes of the previous meeting. Mrs. Boggess moved to accept the minutes as presented. Mrs. Parsons seconded the motion. The motion passed unanimously.

**Treasurer’s Report:** Mrs. Fellure summarized the treasurer’s report and expenditures. Mrs. Parsons moved that the treasurer’s report be accepted. Mrs. Boggess seconded the motion. The motion passed unanimously.

**Grants:** Mrs. Fellure gave a status update on the current grants FY 22 Litter Control Grant, FY 23 Litter Control Grant, FY 23 CED Grant, FY 22 SWMB Grant, FY 23 SWMB Grant. Mrs. Fellure advised the Board that the deadline for the FY 24 SWMB Grant was April 30. Mrs. Fellure requested that the Board transfer the remaining funds from the SWMB Grant line item for the conference into the line item for the audit to help cover the cost of the audit.

**Committees:** Mrs. Fellure updated the board on news from AWVSWA, Recycling Coalition, and NOW. The budget committee will meet the first part of June.

**Tire Program:** Mrs. Fellure informed the Board that 518 tires were collected at the last event.

**Homeschool Science Program:** Mr. Vanater announced that the Homeschool Science program will now be held monthly. The next class will be on May 25 and they will be learning about composting.

**Audit:**  Mrs. Fellure stated that the audit is still ongoing. The State Auditor’s Office has requested that the SWA ask the SWMB for an extension on the grant incase the reports aren’t finished by the deadline.

**Contest:** There were six winning entries. Three were from public schools and three were from homeschoolers in Putnam County.

**Earth Day Extravaganza:** TheEarth Day Extravaganza was awesome. There were over 100 kids in attendance.

**CED Event:** The CED Event will be held at Hurricane High School on May 27 from 10-2.

**Recycling in Schools:** Mrs. Fellure was asked to provide recycling in a local elementary school. The SWA will do more research to get the cost and will report back to the Board.

Board Positions – Mrs. Fellure stated that Kim Parson’s term is expiring. She will need to submit a resume to the PSC in order to serve another term. The SWA received a resignation letter from Brian Sigman. Mrs. Parsons moved to accept the resignation letter. Mrs. Boggess seconded the motion. The motion passed unanimously.

Phone Policy: Mrs. Fellure advised the Board that the State Auditor’s Officed suggested having a phone policy regarding the SWA paying for Mrs. Fellure’s cell line. She will draft a policy and present it to the Board at the next meeting.

Jr. Conservation Camp: The SWA received a request from the DEP YEP to sponsor children attending Jr. Youth Conservation Camp. Mr. Vanater moved to sponsor two children to the Jr. Conservation Camp. Mrs. Boggess seconded the motion. The motion passed unanimously.

DLAP – Mrs. Fellure and John King with the DEP will be meeting with the County Commission in June to discuss the DLAP program.

**Public Comments:** None

**Adjournment:** Mr. Vanater moved to adjourn the meeting at 4:59 p.m. Mrs. Parsons seconded the motion. The motion passed unanimously. The next meeting will be June 12, 2023, at 4:00 p.m., at the Putnam County Solid Waste Authority.

Respectfully submitted,

Charity Fellure, Executive Director