

## Knox Church Council Meeting

March 19, 2019

Chair: Sharon Christmas

Secretary & A/Treasurer: Sharon McIntosh

Present: Rev. Craig Miller, Sharon Christmas, Coleen Wall, Roger Bright, David Barrows, Leanne Sprung, Gerald Whetter, Wayne Clayton, Alan Moulin, Laura Crookshanks

Regrets: Diane Shepherd, Wayne Digby

**Call to Order:** 6:33 pm

**Opening Worship:** Roger Bright (Property) read from "Wilderness Voices"

### **Adoption of Agenda and Adoption of Minutes of the February 19, 2019 meeting as amended:**

Under Business Arising (a) Visioning Workshop:

Change the word "someone" to the "Chair of the board"

**Motion:** Leanne Sprung/Laura Crookshanks

Carried

### **Business Arising from the Minutes/Old Business:**

a. Let's Talk Knox (Visioning sessions update)

Laura Crookshanks advised that the discussion notes from the 4<sup>th</sup> session, have been compiled and should be distributed in the next day or so. This session provided a good discussion. We talked a lot about collaboration. It is felt any collaboration should be intentional, and state what we are doing and how we might work together, not just "let's work together" with no plan. An invitation to others to join in a venture is not enough. We need to have conversations, and a process on how we will work together. The next Let's Talk Knox session is scheduled for April 7. This will be the last session.

b. Corporate Credit Card

Laura Crookshanks provided information from Westoba Credit Union. Decisions need to be made by council regarding who will have cards, limits, etc. Each card can have its own limit. Limits can be changed at any time.

Discussion:

-Council previously were asked about obtaining "Pre-loaded" cards, not a credit card. Such cards are available at The Cash Store for various amounts, can be reloaded and are good for a year. However, there is no carry over of unused funds at the end of the year.

-It was asked if we can get corporate credit cards without the tap feature in case a card gets lost.

-Wayne Clayton suggested that a proposal should be prepared stating how many cards we need and who they would be issued to, the limits required, and the process, before asking Council to support such an action.

**Motion:** Al Moulin/Laura Crookshanks Carried  
(2 abstainers, Wayne Clayton and one other)

**That Knox United Church get two credit cards – one for Bernie Whetter, Music Director, and one for Sharon McIntosh, Office Manager, each at a \$500 limit. The Treasurer would sign off on the credit cards. Two of the four signing authorities for Knox United Church will be required to make the application.**

- c. UCC Assessment Reserve  
This matter was deferred until Diane Shepherd returns as she is currently out of the country.
- d. Funeral policy for Knox United Church  
Coleen Wall and Diane Shepherd are working on this. Central and Trinity both have funeral policies posted on their websites. These will be reviewed on Diane's return.

Sharon Christmas mentioned Brockie's had approached her about Knox ladies doing funeral lunches for them. Sharon gave contact information and will discuss with them if they decide to pursue the matter.

- e. Knox Constitution Update/Policy Manual Update  
Laura Crookshanks reported this project is in process. All committee chairs have been asked to review their committee description in the constitution.
- f. Emergency Response Update  
Coleen Wall advised she will meet with Brian Kayes to see what should be done. Region 5 was contacted but do not have any emergency response policy. They are interested in reviewing what Knox does in this regard.  
Discussion:
  - Craig Miller suggested contacting one of the synagogues in Winnipeg as they have had emergency response policies in place for years.
  - In addition, Craig has been invited to attend a meeting of the Brandon Ministerial as to how various churches can help in emergency situations.
  - The importance of having adequate "call out" procedures was mentioned.

**Correspondence:**

Feb. 2019 Prairie to Pine Region  
Subject: Committee on Community of Faith Support of Prairie to Pine Region – Preparing a Covenant of Mutual Commitment, Accountability and Support  
Refer to: Sharon Christmas to approach volunteers to work on this.  
Discussion:  
-Craig Miller gave some background information regarding the Region's request that communities of faith to develop new covenants with them. The Region would like this process to be started before the Regional meeting in June.  
-A sample covenant was supplied by the Region.  
-There was some discussion as to just what it required, and who can/should be involving in working on this.  
-It was suggested past presbytery representatives might be approached to work on this.  
-Leanne Sprung volunteered and suggested Laurie Crowe might also be a possibility.

Mar. 14/19 Westman Dharma (Robert Brown)  
Subject: Rental of space (month-to-month or 12 month lease)  
Referred to: Roger Bright/Sharon McIntosh to arrange lease  
Discussion:  
-Roger Bright suggested we let them use the chapel for \$120/month on a lease basis.  
-any extra set up/cleaning required? Storage required? Will incense be burned? Should not involve extra set up/cleaning. We can check with them regarding storage requirements although it was not requested in their correspondence.  
Motion: Laura Crookshanks/Gerald Whetter Carried  
**That we enter into a lease the Westman Dharma group to rent them the chapel from 1:30-3:30 each Sunday at a rate of \$120/month. The (initial) lease will run until August 31, 2019. It will be re-evaluated at that time and renewed/not renewed accordingly.**

**Financial Report:** presented by Sharon McIntosh

**Motion:** Roger Bright/Coleen Wall Carried

**That the February, 2019 Financial Report be accepted with the following amendment.**

Payments to IPC regarding the photo directories be divided as follows:  
Cost for submitted photos will be charged to Congregational Care.  
Cost for additional copies of the directory will be charged to New Ministries.

### **Committee Reports:**

- 1) *Ministry & Personnel (M&P):* verbal report by Coleen Wall
  - Bernie Whetter suggested a line in his job description to be changed regarding responsibility for the combo.
  - Discussion: The line should be left in case the situation changes – the Music Director will still be responsible. It was suggested the wording could include “or his designate”.
  - Art Godfrey has joined the M&P committee. He will be the liaison for the Office Manager.
  
- 2) *Property:* Attached
  - Also, a quote and samples were received regarding flooring for the lounge and for the clubroom. Roger Bright will try to obtain other quotes per the procurement policy.
  - Discussion:
    - The possibility of using volunteers to do the installation was discussed.
    - There could be a problem with subfloor.
    - We would need to watch we don't void the warranty is self-installed.
  
  - Sharon Christmas provided a copy of the Kemnay Recreation Centre rental agreement for perusal by Property.
  
- 3) *Minister's Report:* verbal report by Craig Miller
  - Kathryn Hofley (Stewardship Animator from General Counsel) contacted Craig to see if she could do a Stewardship workshop on March 10, however, timing was not good for Knox. Kathryn indicated Knox appears healthy and they enjoy hearing “good news” stories like Knox.
  - Shout out to Laura Crookshanks and Coleen Wall for the time spent working at Knox since January.
  - Many other volunteers from Knox are giving time both here and in the community. Craig expressed appreciation, but reminded Council we need to be mindful of the volume of work our volunteers do, and try to increase the breadth of the volunteer base so our volunteers do not burn out.
  - Craig Miller has taken on four additional Personal Care Home services per year, this time at Fairview. Many United Church people reside in the homes, and he feels strongly it is important we support them. The Volunteer Coordinator at Fairview expressed appreciation for Knox's participation.



-Outreach is sponsoring a brown bag lunch event on March 21. Chris Blaikie of 7<sup>th</sup> Street Access will give a presentation on their services..

*Refuge Brandon*

-The (refugee) family is expected to arrive in 4-12 weeks. Refuge Brandon has gathered necessary items and is ready for the family.  
-Gerald Whetter spoke to Abdul's wife on the phone the other day after the Christ Church massacre. She appreciated his concern. She also mentioned it is difficult in Brandon – she does not feel a day goes by without hearing an anti-Islam remark.  
-There was a brief discussion on the importance of keeping in touch with refugee families as time goes by, as loneliness can often develop.

12) *Green Team: Attached*

-The event in April is going to focus on “backyard conservation”. Bernie Whetter is (will be) asked to speak, and also someone to discuss rain barrels.  
-Wayne Clayton asked Council about doing a rain barrel project. He has approached the Scouts to see if they wish to partner on such a venture.

13) *Affirm Committee: verbal report by Laura Crookshanks*

-Affirm has hosted 2 events since last Council meeting:  
–The Racial Justice lunch event on February 21. Another Racial Justice lunch is scheduled for April 11.  
-The PIE event on March 14. This was a successful and very informative event.

14) *Chair:*

**Motion:** Roger Bright/Leanne Sprung  
**The adoption of all Committee Reports**

Carried

***New Business:***

- a. Date for Annual Congregation Meeting – Part II  
The meeting will be held on Sunday, May 5<sup>th</sup> following worship. Sharon Christmas will be away, but Art Godfrey has agreed to chair the meeting. There will be some sort of brunch/food available.

It was suggested a letter of support be sent to the Islamic Group in Brandon in light of the Christ Church massacre. Craig Miller will look after this.

Next Council Meeting: Tuesday, April 16, 2019  
Opening Worship for April: Congregational Care

Closing prayer was offered by Craig Miller.

Motion to Adjourn: Wayne Clayton/Laura Crookshanks

*Property Notes – March 2019*

New Sanctuary video projector has been installed - thanks to assistance from Wayne Clayton, Doug Crookshanks, Brian Manns, Duncan Waddell and Art Godfrey.

Heat line pump for Babyfold radiator replaced and leak in radiator line in lower Women's washroom repaired.

Heat line pump for one of the lines in the sanctuary being replaced due to malfunction.

Roofing contractor contacted to look at roof leaks over 17<sup>th</sup> St. entrance foyer and over west side of sanctuary.

Respectfully submitted

Roger Bright

Property Chair



E Report – March 19, 2019

There are some exciting upcoming events at Knox that we wanted to make sure you had on your calendars to participate if able, as well as request your assistance in sharing your time and talents.

The events are outlined below and here are the **requests** we have for each event:

1) Easter Sunday - do you have a spring/renewal/celebration activity to share? We have found that 4 - 6 stations, including a snack station have been sufficient to allow all the children to participate. You don't have to staff the station - you can use your contacts to arrange for someone to do something :). Please do let me know what you would like to share with our little group of children and youth!

2) Music - we would really like to initiate something for the children to practice and then participate in worship - it does not have to be in this season, it could be later. If you would like to work together to develop a plan, please do let Craig or I know what you have in mind.

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#### **Event Reports:**

1) KNOX FAMILY FUN AFTERNOON - Sunday, February 24 at 3 PM saw about 50 people come out to the Kemnay Recreational Centre for an afternoon of skating, board games, snowmobile rides and food. It was free will offering and was truly a fun filled time, where people brought friends, grandmas and grandpas, new attendees, it was open to all! People brought extra skates and helmets to share with those who wanted to try skating and needs the equipment. HUGE thanks to Sharon for taking the lead on behalf of the In Betweeners and for other members for their good contributions.

2) Shrove Tuesday/Mardi Gras, Tuesday, March 5, 2019 was a pancake supper and intergenerational celebration We celebrated Mardi gras with a stack of pancakes, a little Jazz, and a lot of fun! While the number of children was not high, those who participated in the intergenerational activity stations had a great time.

#### **Upcoming Events/Announcements:**

Rock Lake United Church Camp is a place where children of all denominations and non-religious backgrounds can come together and participate in fun activities, games, and worship. Campers learn to conserve and preserve God's creation, about acceptance of self and others, and to develop friendships. We offer a variety of activities including chapel, campfire, swimming, slip n slide, canoeing, archery, nature science, crafts, talent shows, and so much more! We have camps for ages 5-15, an all ages family camp, and Leadership Development training for potential counsellors age 14+. We also have camperships for families who may be experiencing financial hardship. Join us this summer! For more information you can visit our website at [www.rocklake.com](http://www.rocklake.com).

Leanne Sprung CE Chair

## Stewardship Report to Council

March 19, 2018

1. Planning is well underway for the stewardship event and tickets are being sold at the service on Sunday. Details are in the bulletin.

Alan Moulin, Chair  
Stewardship Committee

## **Green Team Report to Council for March 19/2019**

Feb 26/19 event with Kevin Hiebert & Hope Switzer, "Insulation/retrofitting your home", went well. Not as many people as we thought we might have however the ones that were there were engaged.

April 30/19 Is our next event being planned. It will cover some information around biodiversity and water management in your garden and/or back yard.  
– details to be announced shortly

The Green Team is always looking for other suggestions of events or speakers we could host.

Our next Green Team meeting is April 4/2019 at 3:00.

Submitted by  
Wayne Clayton  
On behalf of the Green Team

## **Trustee Report to Council for March 19/2019**

Long time volunteer, Bernice Nerbas has decided to step down from the Trustees.

We are sorry to have her leave our group.

We have asked the Nominating Committee to please find another person to join Doug Crookshank, Rev. Craig Miller and me as a Trustee.

Submitted by  
Wayne Clayton  
On behalf of the Trustees