



FEEES, HOURS AND CANCELLATION POLICIES

HOURS AND LOCATION

Our office is located at 24044 Cinco Village Center Blvd, Katy, Texas 77494

You may contact our office at (832) 766-3329, 7 Days a week from 9:00 a.m. to 5:00 p.m.

REGISTRATION AND FEES:

Registration – Each party must appear at our location and complete registration paperwork. Visits are not scheduled until both parties' complete registration.

Fees for Services: A nonrefundable Registration Fee of \$40.00 is assessed to each party at the initial registration and each year thereafter.

Supervised Exchange \$25.00 per exchange

Supervised Visitation \$40.00 an hour with a 2-hour minimal

Holidays \$50.00 an hour

Court Appearances \$150.00 Flat Rate within a 25 mile radius. Anything after 25 miles will be charged a mileage fee of \$0.50 a mile to be calculated from our office location to the courthouse and from the courthouse to the office location paid in advance.

No Show \$50.00

Reports \$75.00 per report

CANCELLATIONS:

Timely cancellation of a visit must be made by within 24 hours of scheduled visit by calling the main office at 832-766-3329. Contact after the 24-hour period will be considered "late cancellation" and will result in a \$25.00 no-show fee. In case of an emergency the day of a visit, a call should be made to main office 1 hour prior to visit start time to avoid no-show fee. If parties mutually agree that a visit is cancelled both must notify our office to avoid no-show fees.

If the visiting parent or child has a contagious illness as verified by a doctor's note, please call and cancel the visitation

CANCELLATION OF VISITATION CENTER USE:

If the visiting parent has two consecutive no-shows, future visits can be suspended. In addition, no more than two visits can be missed within a 2-month period.

If the non-visiting person routinely fails to deliver the child for visitation, visitation services will be cancelled and the visiting person should contact their attorney for advisement

Use of our services are contingent upon following our policies. Inappropriate conduct or violations of our policies will result in cancellation of use of our services.

