

**CITY OF THOMPSON FALLS  
CITY COUNCIL MEETING MINUTES**

Monday, June 12, 2023



The City Council meeting was held at the City Hall, 108 Fulton Street, Thompson Falls, Montana.

Council Members Present: Raoul Ribeiro, City Council President, Katherine Maudrone, Larry Lack, Shawni Vaught and Earlene Powell. Attended by phone: Hayley Allen-Blakney, City Council Vice President

City Officials Present: Mayor, Mark Sheets, City Clerk/Treasurer, Chelsea and Tim Goen, City Attorney

Others signed in: Sign in sheet attached.

Mark Sheets opened the meeting at 6:00 p.m. with the pledge of allegiance.

Chelsea Peterson made note of who was present.

Unscheduled Public Comment: None

The Council passed a motion 6-0 to approve setting the Agenda. (Ribeiro, Powell)

Standing Committee Reports-

Community and Public Relations – Interest in becoming a Bear Smart Community. The Committee decided to take it out of the city and have the committee on its own.

Community Decay Update – None

Information: None

**ACTION TAKEN**

1. The Council made a motion 6-0 to approve the Consent Agenda. (Powell, Lack)
2. The Council made a motion 6-0 to table the Parking Ordinance Agenda Request. (Maudrone, Ribeiro)
3. The Council made a motion 6-0 to approve the water leak adjustment at the school. (Powell, Vaught)
4. The Council made a motion 6-0 to table the Agenda request to change rate rather than line for school. (Ribeiro, Lack)
5. The Council made a motion 6-0 to table the grant application request for Federal Safe Streets and Roads until provided with the application to look over for approval. (Ribeiro, Lack)
6. The Council made a motion 6-0 to approve Resolution #829 of to Annex Kristen Wing's property located next to 1214 Hayley Avenue West. (Ribeiro, Powell)
7. The Council made a motion 6-0 to approve Resolution #830 Requesting a Mail Ballot Election for City's 2023 Primary and General Elections (Ribeiro, Vaught)
8. The Council made a motion 6-0 to approve Wastewater Project Request for Reimbursements Phases 1 & 2. (Maudrone, Powell)
9. The Council made a motion 6-0 to approve the Wastewater Project Request for Reimbursements Phases 3 & 4. (Ribeiro, Maudrone)
10. The Council made a motion 6-0 to table the Water Project Request for Reimbursements Agenda. (Ribeiro, Vaught)

11. The Council made a motion 6-0 to approve the Sewer Project Phase 3 & 4 SID Bond Anticipation Note Resolution #831. (Ribeiro, Maudrone)
12. The Council made a motion 6-0 to approve Sewer Project Phase 3 & 4 Revenue Bond Anticipation Note Resolution #832. (Maudrone, Vaught)
13. The Council made a motion 6-0 to approve the Sewer Project SID Bond Resolution #833. (Ribeiro, Maudrone)
14. The Council made a motion 6-0 to approve the Sewer Project Revenue Bond Resolution \$834. (Maudrone, Vaught)
15. The Council made a motion 6-0 to approve the City Federal Grant Policy. (Maudrone, Lack)
16. The Council made a motion 6-0 to approve the City Year-End Financial Policy/Checklist. (Ribeiro, Powell)
17. The Council made a motion 5-0 to approve the Library Trustee Position. (Powell, Vaught) Ribeiro abstained
18. The Council made a motion 6-0 to approve the Judge Contract. (Powell, Lack)
19. The Council made a motion 6-0 to approve the Water Liens on Water/Sewer Delinquent Accounts. (Vaught, Powell)
20. The Council made a motion 6-0 to approve the MOU with Woodside Park County Water and/or Sewer District. (Maudrone, Lack)
21. The Council made a motion 6-0 to refer to Committee of the Whole in September the Beautification Days Committee Agenda Request. (Ribeiro, Powell)
22. The Council made a motion 6-0 to approve First Reading of Ordinance #357 approving the Codification of Ordinances. (Ribeiro, Vaught)
23. The Council made a motion 6-0 to approve the update to the Personnel Policy Manual. (Ribeiro, Lack)


#### MAYORS NOTES

1. Pool not to open this summer will allow repairs to get finished. Pool repairs of the gutter line have been done and wet well inside boiler room. Need to finish the changing rooms, wet well and paving.
2. We have been awarded \$750,000 MCEP Grant from Dept. of Commerce for the water project.
3. Jonny Haun passed his water operator test and currently doing sewer operator apprentice program.
4. Attended the Big Sky Passenger Rail Authority Public meeting in Paradise.
5. We have received approval for the Bond Anticipation notes through the SRF Program with DNRC for Phases 3 & 4 of the wastewater project. Phase 3 - \$1,850,000 Phase 4 - \$2,943,000
6. I am resigning. Become effective July 4, 2023. Information for replacing me is attached to my letter. This will allow action to be taken at the July City Council meeting.

The meeting was adjourned at 7:38 p.m.



Mark Sheet, Mayor



ATTEST:

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City Clerk/Treasurer, Chelsea Peterson



## Mayor's Notes for June 12, 2023 City Council Meeting

1. This is a carry over from April meeting where the changes are all made. I would suggest that this be a first reading again due to finished product was not available at that time.
2. The school had a big leak in the junior high gym. Bud will explain
3. The school no longer uses the wood boiler or the oil boiler and does not need the larger line size according to Bud. He will explain more. We have not done this in the past without changing the physical pipe.
4. Kayla will explain
5. We passed the intent last month and this is the resolution to do this for the wholly surrounded property. Everything in the greater city limits and all using utilities city will be now annexed. Really cleans up everything going into the future.
6. Needed to do a mail ballot which saves the city money.
7. Same as always
8. Same as always
9. Same as always
10. This is needed to get ready financing for the upcoming sewer project. It will allow the interim financing with SRF until construction starts and RD financing begins. We did the same thing with Phases 1 & 2 sewer project.
11. Goes with above
12. Goes with above
13. Goes with above
14. This is needed due to a finding with the audit and we are using a great deal of federal funding for these projects
15. Same as above
16. Need to appoint for the library board
17. His contract is up for renewal
18. This is done every year at this time for unpaid water and sewer bills
19. This is needed for Woodside Park Water and /or Sewer Dist. Insurance. It would be like us providing water for fire camps or more recently we will be selling water to Philips 66 for a project they have.
20. Was asked if we wanted to do. I put the workers comp fee that will be associated with doing this for volunteers
21. Standard procedure to adopt the codification
22. This update is needed to get the policy manual up to date.