



# SANILAC COUNTY SHERIFF'S OFFICE

65 NORTH ELK STREET SANDUSKY, MICHIGAN 48471 OFFICE: (810) 648-2000  
FAX: (810) 648-5162 · EMERGENCY: 9-1-1 · WWW.SANILACSHERRIFF.ORG  
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## PUBLIC COMPLAINT AGAINST EMPLOYEE

This form is for use by members of the public who wish to make a complaint concerning an employee of the Sanilac County Sheriff's Office. This form should be filled out as completely as possible and submitted following one of the below listed methods.

Questions should be directed to a supervisor of the appropriate division (Uniform Services or Corrections) during business hours at 810-648-2000. Submit the completed form using one of the below listed methods:

**U.S. Mail:**  
Sanilac County Sheriff's Office  
ATTN: Administration  
65 N. Elk Street  
Sandusky, MI 48471

**FAX:** 810-648-5162  
**Email:** nsmith@sanilacounty.net

### Section I. About You

Title		Name (First, Middle Initial, Last)		
( ) Ms. ( ) Mrs. ( ) Mr. ( ) Other:				
Street Address		City	State	Zip Code
Home Phone	Work Phone	Cell Phone	Email	
Have you reported this incident to anyone else within the Sanilac County Sheriff's Office? ( ) Yes ( ) No If Yes, to whom and on what date:				

### Section II. About Known Witnesses

Tell us about others who may have witnessed or taken part in the incident. If extra space is needed, list the additional witnesses or information in Section V.

Name	Address and Phone Number

### Section III. About our Employees

List all Sanilac County Sheriff's Office employees you are complaining about, and include rank and full name if known. If extra space is needed, list the additional employees or information in Section V.


**Section IV. About the Incident**

Be as specific as possible and provide all requested information.

Date	Time	Location
Related Police Report Number		Sanilac County Sheriff's Office Vehicle License Plate Number
( ) N/A or Unknown		( ) N/A or Unknown

**Section V. Description of Incident**

To assist us with accurately identifying the incident, describe the incident in as much detail as possible. Use this area to list any additional individuals having knowledge of the incident who were not already disclosed. Attach additional sheets as necessary.

Check here if additional sheets are attached.

The Sanilac County Sheriff's Office adheres to the policy of investigating all allegations of misconduct or complaints regarding violations of policies, procedures, Federal and/or State Law. The goal of the Sheriff's Office is to ensure that objectivity, fairness and justice is assured by intensive impartial investigation and review. Unless the complaint and allegation is of such magnitude that it requires additional time to review, all complaints will be resolved as soon as practicable. During the course of an investigation, the Sheriff or their designee shall notify you concerning the status of the complaint. The Sheriff or their designee will notify you of the findings of the investigation conducted.