

Carpenter- Finish

Summary

The purpose of this job description is to specify the duties of a Carpenter- Finish at Tri-Hurst Construction. There are a wide range of activities in various categories that a Carpenter- Finish can perform; thus, we are specifically detailing what functions must be proficiently performed by a Carpenter, Finish for Tri-Hurst Construction.

Qualifications

To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The Requirements listed herein are representative of the knowledge, skill and or ability required, but is in no way all inclusive.

Minimum Tool Requirements

- Tool Box
- Tool bags
- 22 oz. claw hammer
- 16 oz. finish claw hammer
- 25' tape measure
- Combination square
- Framing square
- Nail sets
- Center punches
- Screw drivers
- Electric drill/screwdriver
- Drill index
- Counter sink
- Scriber
- Pliers
- Adjustable wrench
- Socket wrenches
- File
- Hacksaw
- Keyhole saw
- Hand saw
- Utility knife
- Chalk box
- Needle nose pliers
- Side cut dykes
- End cut dykes
- Allen wrenches
- Wood chisels
- Cold chisels

- Block plane

Essential Duties

- Read blueprints.
- Perform project layout.
- Create a bill of materials
- Install finish wood trim, architectural casework, and doors.
- Install hardware and specialty items.
- Project cleanup.
- Perform other duties as assigned.
- Practice good work habits.
- Perform all work with high quality workmanship and less than 5% rework.
- Follow instructions well.
- Operate tools and equipment in a safe and productive manner.
- Readily help others; be a team player.
- Display a good attitude.
- Follow company policies.

Guidelines

- This position has the authority to make decisions and create results within the scope outlined.

Resources

- Consults with the assigned foreman on at least a daily basis.
- Access to company yard, buildings, and equipment.

Accountability

- Reports directly to the assigned foreman.
- Participates in a personal performance evaluation interview on a quarterly basis.

The following criteria will be used to ascertain if performance is up to par with expectations:

- Meets company expectations of selected skill level and Job Objectives.
- Has good work habits.
- Follows instructions well.
- Operates tools/equipment in a safe and productive manner
- Is a team player; readily helps others.
- Employee has a good attitude.
- Follows Company policies.
- Is on time and has good attendance.
- Has good safety habits and promotes job safety.

Consequences

- Regular compensation is based on employee's skills, knowledge, aptitude and contribution to the productivity of the company combined with the need to remain competitive in the marketplace.
- Personal Initiative Program bonus payment on a quarterly basis is directly tied to individual and company financial performance.
- Failure to comply with company policies and/or fulfill the expectations of this position will result in disciplinary measures outlined in the company progressive discipline policy.