

**MINUTES
OF THE NEW BRAUNFELS HOUSING AUTHORITY BOARD OF COMMISSIONERS
ANNUAL BOARD MEETING OF Thursday, January 27, 2022**

The Board of Commissioners of the Housing Authority of the City of New Braunfels, Texas, met in a Regular Session, on January 27, 2022, at 4 pm.

COMMISSIONERS PRESENT:

Christopher Willis
Sharon Samples
Sarah Dixon

COMMISSIONERS ABSENT:

Cinderella Brown
Barry Williams

STAFF:

Henry Alvarez, Executive Director
Irene Cantu, Administrative Assistant
Mickey Lloyd, Programs Manager
Isabel Lee, MBA Bookkeeper
Phillip Colton, Property Manager
Doug Poneck, Esquire

- **MEETING CALLED TO ORDER**

Chairman Willis called the meeting to order at 5:15 pm

- **ROLL CALL**

Mrs. Cantu called roll. A quorum was present.

- **MINUTES**

Discussed and approved the minutes of the Regular Board of Commissioners meeting of November 17, 2022.

Commissioner Samples moved to approve the minutes. Commissioner Dixon seconded the motion which passed unanimously.

- **CITIZENS COMMUNICATIONS**

One (3) citizen was heard.

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ITEMS FOR CONSIDERATION:

1. Nomination and Election of the Board of Commissioners' Officers (Chairman Willis, BOC-no staff report).

Chairman Willis motioned to elect Commissioner Sharon Samples as Chairperson of the Board. Commissioner Dixon seconded the motion which passed unanimously.

Chairman Samples motioned to elect Commissioner Sarah Dixon as Vice-Chairperson. Chairman Willis seconded the motion which passed unanimously.

2. Consideration and approval of the Fiscal Year Audit Ending 2020 (Isabel Lee, Bookkeeper)

Isabel Lee presented the item. Commissioner Samples motioned to accept the item. Commissioner Dixon seconded the motion which passed unanimously.

3. Consideration and approval of the Five (5) year 2023-2027 Capital Fund Program and Annual Statement 2023. (Isabel Lee, Bookkeeper)

Isabel Lee presented the item. Commissioner Dixon motioned to approve the item. Commissioner Samples seconded the motion which passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director Alvarez spoke on the reports.

1. EXECUTIVE SESSION-Closed Session

In accordance with Texas Government Code, Subchapter D. Section 551.071, the Board reserves the right to retire into executive session to discuss any of the items listed anywhere on this agenda. In addition, the Board may convene in an executive session on any of the following items, with any final action being taken in an open session.

- 1. Tex. Loc. Gov't Code Section 551.071-Consultation with attorney and consideration of potential litigation regarding Instrumentality - New Braunfels Community Resource Center.**

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CONVENE INTO EXECUTIVE SESSION

Convened into Executive session at 5:51 pm.

RECONVENE INTO OPEN SESSION

Reconvened into open session 6:25 pm.

As per discussed in closed session, Commissioner Brown moved to approve the Resolutions as discussed in closed session. Commissioner Dixon seconded the approval which passed unanimously.

ADJOURNMENT:

Without objections Chairman Willis adjourned the meeting at 6:26 pm.

Attest:

Christopher Willis, Chairman

Date

**Henry Alvarez
Executive Director**

Date