



THE UNIVERSITY OF TEXAS
AT ARLINGTON

OFFICE OF FACILITIES MANAGEMENT

October 15, 2023

RE: Reference Letter for Seating Specialists, LLC

To Whom It May Concern:

UT Arlington has been working with Tracy Shakespeare, her vendors, and her installers since 1999. Over the years we have addressed the following types of furniture:

- Fixed Classroom Seating - Both new and total refurbishment
- Lecture Room Seating - Both new and total refurbishment
- Theater Seating - Both new and total refurbishment
- Planetarium Seating
- Stadium ADA Seating and Benches (football and baseball)
- Outdoor Student Engagement Furniture

We have also used Tracy and her team for annual PM service on Classroom, Theater, and Planetarium seating. She and her team can repair and find parts for any type of fixed seating. She knows the ADA requirements well; she and her team understand the educational process and work around class and event schedules. They meet the deadlines, no matter what must be done.

We have a standing, long-term contract with Seating Specialists, LLC, to avoid any delay on repairs due to waiting on the processing of bids. The contract has the State of Texas "piggyback" clause which allows any School District or State University in Texas to use this contract.

If anyone has any questions, please contact me at the e-mail below.

Sincerely,

A handwritten signature in black ink that reads "Jeff L. Johnson". The signature is written in a cursive, flowing style.

Jeff L. Johnson
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