



PARKS AND RECREATION ADVISORY BOARD

**HOLDEN BEACH TOWN HALL-PUBLIC ASSEMBLY
REGULAR MEETING-THURSDAY, FEBRUARY 1, 2024-2:00 P.M.**

1. Call to Order
2. Agenda Approval
3. Approval of Minutes
4. Discussion and Possible Action - Sailfish Park Master Plan
5. Block Q Discussion
6. Program and Facility Update
7. Public Comment
8. Adjournment



**TOWN OF HOLDEN BEACH
PARKS AND RECREATION ADVISORY BOARD
REGULAR MEETING
THURSDAY, JANUARY 4, 2024- 2:00 P.M.**

The Parks and Recreation Advisory Board (PRAB) of the Town of Holden Beach, North Carolina met at 2:00 p.m. on Thursday, January 4, 2024 in the Town Hall Public Assembly. Present were Chair Suzannah Tucker, Vice Chair Candace Vick, Members Mike Pearson, Melanie Champion, Grace Bannerman, Peggy Schiavone and Keith Smith. Assistant Town Manager Christy Ferguson was also in attendance.

Call to Order

The meeting was called to order at 2:00 p.m.

Agenda Approval

Move agenda be approved by Vice Chair Vick, second by Member Champion; approved by all.

Approval of Minutes

Motion to approve (minutes of November 2, 2023) by Member Smith, second by Member Pearson; approved by all.

Program, Facility, Project Update and Discussion

Assistant Town Manager Ferguson started with programs stating that looking back to December, Sandy Paws was a big success. There were 20 dogs, approximately 30 people and based on contributions of pet supplies, we helped make the Christmas season a little better at the county animal shelter. She stated there were 11 people who participated in the fall session of pickleball classes. Winter classes are underway until February. She said there has been some interest in an additional shag dance class with the instructor saying he could begin in February. She continued saying the town would send out an email blast to take names and if there is enough interest another class will be held. Reporting on yoga and yoga sculpt, she stated the classes are spending a lot of time indoors here in the public assembly based on the weather so far this season. From July through December, there has been 5,579 people participating in town sponsored programs. Member Smith asked if there was a way to differentiate between residents and non-residents on these numbers. Assistant Town Manager Ferguson said she does not keep the numbers spreadsheet at that level of detail because there are things like concerts that there is no way to know who in the crowd is resident or non-resident. Vice Chair Vick pointed out there is a different pay scale for residents versus non-residents on most programs that have a fee and Assistant Town Manager Ferguson concurred and elaborated.

Moving to facilities, Assistant Town Manager Ferguson said three fence contractors have been contacted about obtaining an estimate for the fence across the street. She said she waited on the normal contractor as long as possible and will be moving forward. The bids are due for the walkway and hatteras ramp at 441 OBW tomorrow. We will be moving to writing specifications for Ave E and 801 OBW next. Waiting on a permit for the bathroom at 114 OBE. She continued by saying that the board probably saw in the email blast that the restroom trailer at the pier had to be winterized for the season. It is a three-season facility. Vice Chair Vick asked about possible increased gauges for fence. She knows it gets a ton of use, but it seems to have to be repaired frequently. Assistant Town Manager Ferguson responded that we have tried several different gauges over time and that we will continue to work to try to find the best solution for the love and abuse it undergoes through patrons. Chair Tucker asked about any feedback on the restroom trailer at the pier. Assistant Town Manager Ferguson provided the feedback she received. Member Pearson asked about the walkway at the pier being finished prior to Memorial Day. Assistant Town Manager Ferguson said it was a priority and we planned on it being complete.

In a discussion on project updates, Assistant Town Manager Ferguson stated that the public input session for Sailfish Park was moved from between the holidays per Mr. Shaver's request during public comment at the last rec board meeting. It is scheduled for January 12th from 4-7 pm. In terms of beach strand projects, both the Murden and the Merritt were here in December. The Merritt arrived earlier than was listed on the December schedule and then left prior to the no-name storm. The Murden was spotted here over the New Year holiday. Member Smith asked about typical places for those near shore drops and Assistant Town Manager Ferguson provided some details. She stated that she spoke to the Corps' program manager for the inlet crossing yesterday and the contractor for this year's crossing work is running behind. Instead of January, it will be early to mid-February before they are at the Lockwood Folly Inlet (LWF). Member Pearson asked about erosion after the no-name storm. Assistant Town Manager Ferguson explained the tires on the beach were the biggest issue. There did appear to be some erosion as you moved west; however, she stated that you have to take a step back and consider that the sand is likely still in the system. It is not until the cumulative data is analyzed at the end of each monitoring period that we see if we had net losses or gains.

Opening Budget Discussions

Turning to a discussion on the upcoming budget, Assistant Town Manager Ferguson said if you look at the 2021 comprehensive parks and recreation master plan in the capital improvement plan at the back, you will see that the major park project recommendation for 2024-25 through McGill was the installation of a dog park at Scotch Bonnet. Installation will not be able to occur there, but there is a small dog park on the Block Q plan. Moving to items listed in the town's overall capital improvement plan (CIP) as presented in the annual budget, one major expense is a new pavilion listed for the upcoming fiscal year at a \$300,000 place holder estimate. That will need to be considered in discussions. We are also finding that due to increased costs in construction, the amount of funding that previously covered walkway repair and rebuild is not adequate. We have several that are coming due at the same time. Next year will see an increase in what is proposed for that purpose.

She also stated it is time to start looking at replacing playground equipment at Bridgeview Park through phasing and there will be costs for Block Q and the pier that should be considered from the town's CIP. The pier building and the campground reconfiguration were in the pier plans for the upcoming fiscal year. She suggested the town should consider campground reconfiguration in this off season if the BOC

chooses that it does not plan to move forward with the pier proper for beginning operation this season. Finally, the CIP shows \$83,000 for LWF Inlet maintenance that will also need to be considered, as well as, general beach maintenance items like sand fence and vegetation that we do every year. She continued that there will also have to be raking and tilling money included as part of the three-year maintenance requirement. She explained that the latter items are just included in the operations budget and not on the capital plan because they are not truly capital project expenses.

The par course was discussed with questions of how to move forward with replacing stations that were removed. Assistant Town Manager Ferguson explained there was no money included in this budget year for that and she suggested they have that as a goal for next budget year if that is something the PRAB wants to pursue.

Member Champion asked about the functioning of the splash pad. Chair Tucker stated they would like to have a discussion about changing the hours of operation.

Member Pearson stated bike traffic has increased. He thinks we need to look at having more bike racks. Inventory what's where and how many and then come up with plan to increase the number.

Public Comments

Rick McIntuff stated that John and Mike and I are here to make an announcement. He said there has been the creation of new organization called the Holden Beach Community Alliance. It is a non-profit, 501c3, that will allow accepting donations. Their mission is that they want to try to help preserve and promote the heritage of Holden Beach by creating, restoring, and documenting history. He talked about walking tours, island tours, restoration and refurbishment of the pier and pier property.

John Pierce (123 Burlington) said he was impressed at what the PRAB does. It is the first time he has attended one of these meetings and he made a list of things the board touches as they spoke. He said the community and culture is improved by what the PRAB does, not just for the owners of property here but for the non-residents. When his young family members come, they want to be involved in parks and recreation activities. We are a community, when people come to the concerts and programs they help with our economy with our overall tax structure. Take those people away, we are going to suffer tax wise. He thanked the board for their time and all that they do.

Chair Tucker stated that the next meeting will be February 1st at the same time and same place. For those PRAB members in town next Friday the 12th from 4-7 p.m., she encourages them to come to the public input session.

Adjournment

Motion to adjourn (2:51 p.m.) by Member Pearson, second Member Champion; approved by all.



Town of Holden Beach
AGENDA TOPIC COVER SHEET

TO: Holden Beach BOC

FROM: Tom Myers and Tracey Thomas

MEETING DATE: 1/23/2024

DATE SUBMITTED: 1/12/2024

ISSUE/ACTION REQUESTED: Discussion and Possible Action on Block Q

Task the Parks and Recreation Board to work with the current architect to develop a new site plan for Block Q that includes a concert space with dance floor, the planned ADA compliant bathrooms, greenspace, and other potential amenities (e.g., playground equipment, shaded areas, benches, picnic tables, informational panels, areas for food trucks, usage during festivals).

BACKGROUND/PURPOSE OF REQUEST: The plans for Block Q are being re-visited, and since the pavilion may need to be demolished, the concerts could be moved to Block Q and the property could become more of a "Town Center." The Parks and Recreation Board is the appropriate board to address this issue and develop recommendations for moving ahead.

FISCAL IMPACT:

BUDGET AMENDMENT REQUIRED: NO

CAPITAL PROJECT ORDINANCE REQUIRED: NO

PRE-AUDIT CERTIFICATION REQUIRED: NO

REVIEWED BY FINANCE DIRECTOR: NO

CONTRACTS/AGREEMENTS: (circle One)

REVIEWED BY TOWN ATTORNEY: (YES/NO) N/A

ADVISORY BOARD RECOMMENDATION: N/A

TOWN MANAGER'S RECOMMENDATION:

FINANCE RECOMMENDATION:

ATTACHMENT - None



TOTAL SPACES
 CAPS IN
 BOAT TRAILERS 19



PARKING AREA & RESTROOM FACILITY
 HOLDEN BEACH, NC



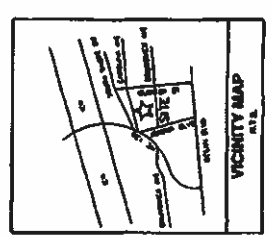
SITE PLAN
BLOCK 0 - PARKING IMPROVEMENTS
TOWN OF HOLDEN BEACH, NC
HOLDEN BEACH, NC

PINNACLE ARCHITECTURE
PROFESSIONAL ASSOCIATION
90A BONE LN. 2ND FLOOR SUITE 200
CHARLOTTE, NORTH CAROLINA 28204
PH: 704.375.1111 FAX: 704.375.1111



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CONSULTING ENGINEERS P.C.
1400 W. LITTLE ROCK RD. #100
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SCALE: 1" = 20'

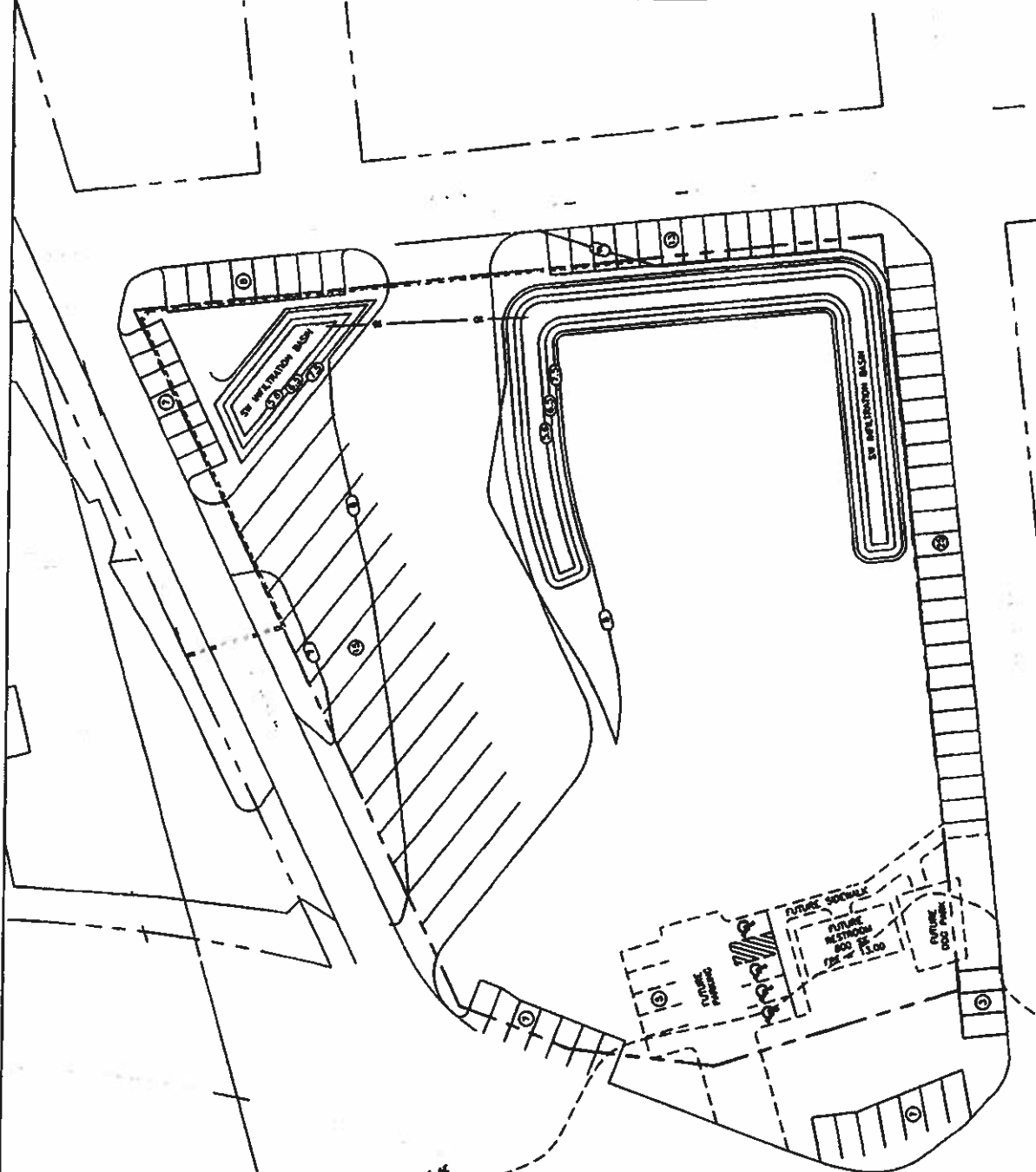


SITE DATA

PROJECT NAME	PROJECT NO.
DATE	SCALE
DESIGNER	CLIENT
DATE	PROJECT NO.
DATE	PROJECT NO.

LEGEND

---	PROPERTY LINE
---	BOUNDARY LINE
---	EXISTING DRIVE
---	PROPOSED DRIVE
---	PROPOSED DRIVE IMPROVEMENT



FLOOD ZONE 4E
MSL = 11.77'

EXISTING CONDITIONS

BLOCK Q - PARKING IMPROVEMENTS
TOWN OF HOLDEN BEACH, NC
HOLDEN BEACH, NC

DATE: 04/10/10
DRAWN BY: [Name]
CHECKED BY: [Name]
PROJECT: [Name]
P.O. BOX 1171 140 TEAM ROAD, SUITE 200
WATKINSVILLE, NORTH CAROLINA 27169
P. 813.752.1171 FAX: 813.752.1172
IN EAST BAY STREET, SUITE 100
CHALLENGER, SOUTH CAROLINA 29405
P. 803.772.2200 FAX: 803.772.2200
PINNACLE ARCHITECTURE
PROFESSIONAL ASSOCIATION



NORRIS & TUNSTALL
CONSULTING ENGINEERS P.C.
100 W. CALDWELL STREET, SUITE 100
HOLDEN BEACH, NC 27924
PHONE: 252.752.1171
FAX: 252.752.1172



LEGEND

---	Proposed Lot
---	Proposed Drive
---	Proposed Walk
---	Proposed Sidewalk
---	Proposed Street

SCALE: 1" = 20'

