

**TOWN OF HOLDEN BEACH ZONING PERMIT APPLICATION**

**\*ALL SECTIONS MUST BE COMPLETED. IF NOT APPLICABLE WRITE N/A\***

**Section 1: Basic Data**

Name: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Holden Beach Property Address: \_\_\_\_\_

Permanent Mailing Address (print same if local address above applies): \_\_\_\_\_

Street Address: \_\_\_\_\_

City/State/Zip Code: \_\_\_\_\_

Contractor Who Will Perform the Work: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone #: \_\_\_\_\_

Address: \_\_\_\_\_

**Section 2: Specific Criteria Required to Support Application Approval**

Type of Structure:

New:            Alteration:            Repair:            Relocate:            Driveway:            Fence:

Other: \_\_\_\_\_

Property Use:

Single Family:    Two Family:    Apartment:    Duplex:    Townhouse:    Other:

Total Gross Floor Area of Structure: \_\_\_\_\_

Required Setbacks in Feet- Front: \_\_\_\_\_ Rear: \_\_\_\_\_ Side: \_\_\_\_\_

Platted Area in Square Feet: \_\_\_\_\_ Usable Area in Square Feet per Survey: \_\_\_\_\_

Flood Zone (AE, VE, X): Base Flood: \_\_\_\_\_ Elevation: \_\_\_\_\_

Design Flood Elevation (DFE): \_\_\_\_\_

Highest Point of Structure Above Mean Sea Level: \_\_\_\_\_

Type of Driveway Material: \_\_\_\_\_ Driveway Area (in square feet): \_\_\_\_\_

Lowest Original Grade Elevation Below Building in Feet: \_\_\_\_\_

Proposed Finished Grade in feet as shown on Fill Plan if Fill is to Placed on Lot: \_\_\_\_\_

Is Fill Material being Proposed on the Lot? Yes: \_\_\_\_\_ No: \_\_\_\_\_ If Yes, Depth of Fill: \_\_\_\_\_

Proposed Concrete Slab Elevation as Shown on Stormwater Plan: \_\_\_\_\_

Proposed Concrete Slab Elevation as Shown on Construction Plans: \_\_\_\_\_

How Many Bedrooms will the/does the Structure have? \_\_\_\_\_

Lowest Horizontal Structural Member: \_\_\_\_\_

**Certification to be Completed by Applicant:**

"I certify that any construction, alteration, repair or replacement of building and/or use of land shall be carried out in accordance with the information and Zoning Permit criteria listed above."

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Printed Name

\_\_\_\_\_  
Date

**Section 3: To Be Completed by Town of Holden Beach Zoning Official**

CAMA Permit Required? Yes:    No:            Stormwater Permit Required? Yes:    No:

Zoning District Determination for Property:            Residential District (R1 Zone)

Residential District (R2 Zone)            Commercial District (C Zone)

Zoning Official Approval Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**\*This permit expires 1 year from the date of issuance if construction has not begun. This form replaces all previous forms.\***