

Beulah Utilities District  
Minutes of Regular Board of Directors Meeting  
August 18, 2015  
5320 Lee Road 270 Valley, AL 36854  
6:00 pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on August 18, 2015 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, James Majors, Shane Franks, Dan Roberts and Lamar Sims.

Absent: None

Visitors in Attendance - See attached Visitor Sign In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Franks motioned to adopt the agenda. Motion was seconded by Mr. Majors and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES** July 21, 2015

Chairman Sims asked for approval of the minutes from the July 21, 2015 Regular Meeting. Mr. Roberts motioned to approve the minutes. Motion was seconded by Mr. Franks and unanimously adopted and the minutes were approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Chairman Sims reviewed the financial statements. Mr. Majors motioned to accept the financial statements. Motion was seconded by Mr. Roberts. The motion was unanimously adopted and the Financial Statements were accepted.

8. **OLD BUSINESS**

a. **Update on Tank and Lee Road 270 Project**

Chairman Sims summarized a status memo from the District's engineering firm of Goodwyn, Mills & Cawood, Inc. (GMC) on the Tank and Lee Road 270 Project. The Lee Road 270 project had been awarded to L&K Contracting Co., Inc., in the amount of \$877,130.00 and the Notice to Proceed would be set on August 31, 2015. The expected time for project completion is 120 days.

After negotiations, Dixie Painting & Sandblasting, Inc. was awarded the project in the amount of \$405,436.00. The Notice to Proceed would be set on September 14, 2015. The expected time for project completion is 90 days.

Mr. Franks asked where the equipment and supplies for the Lee Road 270 Project would be stored. Mr. Houston Black said the area behind the Fire Station and Water Department Office was a possibility. He also stated they would approach the owners of a couple of empty lots to inquire about storing materials on them.

b. **Update on Lee Road 375 Water Main Relocation**

Chairman Sims summarized a status memo from GMC on the Lee Road 375 Water Main Relocation. GMC had provided the District with preliminary plans from the County as well as an estimated cost to the District of between \$75,000-\$100,000. GMC is currently developing plans and specifications for the project.

9. **NEW BUSINESS**

a. **ClearWater Solutions Annual Increase Request**

Chairman Sims briefed the Board on the proposed 3% increase in the annual fee paid to ClearWater. He stated that the increase was needed to cover the cost of the labor necessary to aggressively locate and fix leaks.

Mr. Majors motioned to approve the 3% increase. Motion was seconded by Ms. Holt and unanimously approved by the Board.

Chairman Sims also stated that starting the next fiscal year, the \$30,000.00 annual construction and maintenance payment to be made by ClearWater would be removed from the contract and instead those expenses would be paid directly by the District in order to take advantage of the District's tax exempt status.

b. Future Planning for Water System Upgrades

Mr. Houston Black from ClearWater Solutions was recognized to brief the Board on the planning for future water system upgrades. He stated that Lee Road 346 was the main area they were looking at upgrading due to the high water pressure. He mentioned that before beginning any work in that area, he would like to see what effect the Tank and Lee Road 270 would have on the water pressure in that area. He hoped that by reducing the pressure in the area, the amount of leaks would be drastically reduced.

He also stated that ClearWater was working on a 15-20 year plan which would lay out the amount of piping to be replaced each year. He also mentioned meeting with the county engineer to see which roads would be worked on in the future so the District could explore moving its water lines along those roads.

c. Fire Dept. Report

Chief Jacob Geiger was recognized to give the report on the Fire Department.

He stated that the Department ran a total of 96 emergency calls in the month of July, 9 of which were fires.

He stated that the new pumper truck's delivery date had been delayed for a month.

He mentioned that several people had stopped by to look at purchasing the old red pick-up truck but no one had yet made an offer on it.

Chief Geiger briefed the Board on the Fire Station 2 rebuild. He stated that the Fire Committee would be looking at a plan which would demolish and rebuild Fire Station 2 and that the cost of the project would be \$185,000-\$215,000.

Chief Geiger briefed the Board on four options to acquire a dedicated Service Truck for the Fire Department. He recommended that the Department's F-550 EMS Response Vehicle be modified to serve as the Service Truck. He said the necessary modifications and equipment would cost about \$15,000. This option would necessitate the purchase of a new SUV to serve as the EMS Response vehicle off of the State Bid List. He said this would save on maintenance expenses on the F-550 as the vehicle would respond to just fire calls.

Mr. Roberts motioned to send the Service Truck matter to the Fire Committee. Failing to receive a second, the motion was not considered.

Mr. Majors motioned to move forward with modifying the F-550 and purchasing an EMS Response vehicle for a price not to exceed \$55,000. Motion was seconded by Mr. Franks and unanimously approved.

d. Clearwater Solutions Report

Mr. Houston Black was recognized to give the Clearwater Report for the Month of July.

He announced the last two monthly winners of the Leak Reporting Incentive program.

He stated that there were two rate adjustments for July:

Ellis H. Jennings	\$100.50
Charles McDonald	\$115.45

Mr. Franks motioned to approve the adjustments. Motion was seconded by Ms. Holt and unanimously approved.

Mr. Black then briefed the Board on Clearwater’s activities over the past month.

Mr. Black requested that the Board approve changing the Water Department Office Hours to 7:30 a.m. to 4:00 p.m. CST. Ms. Holt motioned to approve the hours change. Motion was seconded by Mr. Franks and unanimously approved.

Mr. Black stated that the new hours would start in September.

Mr. Black stated that Clearwater’s total repair and maintenance expenditures in July were \$9,732.67. Mr. Franks motioned to pay Clearwater \$9,732.67. Motion was seconded by Mr. Roberts and unanimously approved.

10. **OTHER BUSINESS**

None.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

Mr. B.J. Crenshaw, 52 Lee Road 965, was recognized and spoke about the District seeking reimbursement from the County for expenses incurred in relocating waterlines as a result of work the County does on its roads. He also talked about how much better his water pressure had been since the Loop Project had been completed.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm on September 15, 2015.

There being no further business, Mr. Franks motioned to adjourn. Motion was seconded by Mr. Roberts and unanimously approved and the meeting was adjourned at 7:09 p.m. C.S.T.

Signed \_\_\_\_\_

