

Beulah Utilities District
Minutes of Regular Board of Directors Meeting
March 15, 2016
5320 Lee Road 270 Valley, AL 36854
6:00 pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on March 15, 2016 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, Shane Franks, Lamar Sims, Dan Roberts and James Majors.

Visitors in Attendance - See attached Visitor Sign In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Franks motioned to adopt the agenda. Motion was seconded by Ms. Holt and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES** February 16, 2016

Chairman Sims asked for approval of the minutes from the February 16, 2016 Regular Meeting. Mr. Roberts motioned to approve the minutes. Motion was seconded by Mr. Franks and the minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Chairman Sims reviewed the financial statements. Mr. Roberts motioned to accept the financial statements. Motion was seconded by Mr. Franks and the Financial Statements were unanimously accepted.

Chairman Sims stated that the Board would review the budget over the next two months to determine if it needed to be adjusted.

8. **OLD BUSINESS**

A. Update on Tank, Lee Road 270 and Lee Road 375 Bridge Project

Mr. Houston Black from Clearwater was recognized to update the Board on the various projects going on in the District.

Mr. Black presented the Board with a Change Order for the Lee Road 270/341 Project. He stated that the amount of the Change Order was \$133.00. Mr. Roberts motioned to accept the Change Order. Motion was seconded by Mr. Majors and the Change Order was unanimously accepted.

Mr. Black presented Pay Request No. 7 for the Lee Road 270 Project to the Board. The amount of the Pay Request was \$26,305.00. Mr. Majors motioned to pay the Pay Request. Motion was seconded by Mr. Franks and unanimously approved.

Mr. Black stated that the Lee Road 270 project was complete and that the District was waiting on bacteria samples to be tested and the necessary paperwork to be submitted to ADEM before putting the new line into service.

Mr. Black stated that the Lee Road 375 Bridge Project was complete and that the County had begun work on the bridge.

B. Lee Road 341 Project

Mr. Black told the Board that the water line had been moved out from under the house off of Lee Road 341.

Mr. Black also informed the Board that a concrete turnaround had been built over one of the District's water lines off of Lee Road 341 and that water line had started leaking. He informed the Board that the District spent \$900 to reroute the water line to move it out from under the turnaround.

Chairman Sims stated that he thought the District needed to talk with the County about financial help to offset the cost of moving the water lines for County road projects.

C. System Status Review

Mr. Black stated that the contractor was in the process of setting valves along the new Lee Road 270 water main and that once the valves were set, the District would start increasing pressure from Opelika. He stated that once the pressure was increased the District could determine if there were any other problem areas that could be fixed with the installation of additional valves.

Chairman Sims felt that the Board needed to make the decision on whether or not the District wanted to issue additional bonds within the next couple of weeks so he would like to know what the District needed to do to improve the system's water pressure.

D. Water Dept. Old Asset Allocation Project

Chairman Sims stated that the District's engineering firm, Goodwyn, Mills & Cawood, had provided the number of miles of water pipe in the ground and Chief Geiger provided the number of fire hydrants. He said that they might have to estimate the number of valves and meter boxes there were because no one had that information. He said that while that estimated number might not account for all of the valves and meter boxes, it would at least give the District an idea of what it had in the ground.

E. Bond Refinancing Project

Mr. Black stated that the District was in the process of filling out the necessary paperwork to return to Joe Jolly so that they could move forward with the refinancing of the Bonds.

9. **NEW BUSINESS**

A. Fire Dept. Report

Chief Jacob Geiger was recognized to give a report on the Fire Department. He stated that in February the Department ran 74 emergency calls, 9 of which were fire. He said that this was a lot more than they normally see in February.

He stated that the underpinning on Station 2 was up and the radio was installed. He stated that Station 2 was fully operational.

Chairman Sims mentioned that a new U.S. Department of Labor directive raising the salary necessary to be exempt from overtime rules would have an effect on the District's three fire chiefs. He said that the District would have to look at its options on whether to raise the chiefs' salaries to exempt them from overtime or to just pay the overtime. Chief Geiger stated that a study was underway to determine the average amount of overtime worked by the fire chiefs during a year.

B. Clearwater Solutions Report

Mr. Black was recognized to give the Clearwater Report for the month of February.

He conducted the drawing for the Leak Incentive Program for February.

He stated that there were no adjustments for the month of February.

Mr. Black then briefed the Board on Clearwater's activities over the past month.

10. **OTHER BUSINESS**

Mr. Black briefed the Board on the benefits of entering into a Tank Maintenance contract for the newly renovated Highway 29 Water Tank. He stated that the District had received two bids for such a contract and that Clearwater Solutions was the low bid at \$224,252.00 for a 10 year contract. He mentioned that this would be a separate contract from Clearwater's contract to operate the Water System. Mr. Franks motioned to accept Clearwater's bid pending agreement on the contract language. Motion was seconded by Mr. Majors and unanimously approved.

Mr. Black also said that he was preparing a report on a potential water rate increase and that he would present his findings at the April Board meeting.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

Mr. B.J. Crenshaw, 52 Lee Road, was recognized and spoke on the Tank Maintenance Contract and the Department of Labor overtime directive.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm C.S.T. on April 19, 2016.

There being no further business, Mr. Franks motioned to adjourn. Motion was seconded by Ms. Holt and unanimously approved and the meeting was adjourned at 7:03 p.m. C.S.T.

Signed _____

