

Beulah Utilities District  
Minutes of Regular Board of Directors Meeting  
November 15, 2016  
5320 Lee Road 270 Valley, AL 36854  
6:00 pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on November 15, 2016 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, Dan Roberts, James Majors, Shane Franks and Lamar Sims.

Visitors in Attendance - See attached Visitor Sign In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Franks motioned to adopt the agenda. Motion was seconded by Ms. Holt and the agenda was unanimously adopted

6. **APPROVAL OF PREVIOUS MEETING MINUTES**

Chairman Sims stated that the Board had three sets of minutes to approve. The October 18 Work Session, the October 18 Regular Board Meeting and the November 3 Work Session.

He asked for approval of the minutes from the October 18, 2016 Work Session. Mr. Franks motioned to approve the minutes. Motion was seconded by Mr. Majors and the minutes were unanimously approved.

Chairman Sims asked for approval of the minutes from the October 18, 2016 Regular Meeting. Ms. Holt motioned to approve the minutes. Motion was seconded by Mr. Roberts and the minutes were unanimously approved.

Chairman Sims asked for approval of the minutes from the November 3, 2016 Work Session. Ms. Holt motioned to approve the minutes. Motion was seconded by Mr. Franks and the minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Chairman Sims reviewed the October financial statements. Mr. Roberts motioned to approve the October financial statements. Motion was seconded by Mr. Franks and the October financial statements were unanimously approved.

8. **OLD BUSINESS**

A. **Engineering Report on Water System Improvements**

a. Financing Options

Chairman Sims stated that after hearing from the representatives from the USDA, he and Houston Black met with the District's accountants to go over the numbers to get a better idea of what the District could afford.

Mr. Black and Joshua Pierce, from the District's engineer, were recognized to go over the details of the Board's options in terms of the projects to undertake and the financing of those projects. Mr. Black presented the Board with the financial details for three options he had discussed with the accountants. He stated that Option One had the District undertaking all 8 projects proposed by the engineers, Option Two removed the project to install an 8" water main on Lee Road 379 but retained the other seven. He said Option Three removed the 6" water main replacement on Lee Road 275 and the 8" water main on Lee Road 344 in addition to the Lee Road 379 water main project. Mr. Black and Mr. Pierce also reviewed the timeframe and process for obtaining a USDA loan. The Board discussed the various options and other potential projects the District may want to undertake and asked questions of Mr. Black and Mr. Pierce concerning the same. The questions were answered to the Board's satisfaction.

After the conclusion of the discussion, Mr. Majors motioned to proceed with the option to undertake all 8 proposed projects. Motion was seconded by Ms. Holt and unanimously approved.

B. Lee Road 370 Project (relocating water meters)

Mr. Black was recognized to give an update on the project. He stated that four of the taps had been made so far leaving three remaining. He stated that there was some trouble finding the water line as it was not where they thought it was. He stated that the project should be completed after Thanksgiving.

C. Update on potential new fire station

Fire Chief Padgett was recognized to report on the locating of a site for a new fire station. He stated that he had received a counter offer back from the owners of the pre-built building for both renting and purchasing the lot and building. He informed the Board of the details of the counter offer and stated that he would continue to look for potential property. Mr. Franks stated that he had identified some possible land the District should inquire about purchasing.

9. **NEW BUSINESS**

A. Fire Dept. Report

Chief Padgett was then recognized to give a report on the Fire Department. He stated that in October the Department ran 96 emergency calls.

Chief Padgett said that last week the Department participated in the Beulah High School Homecoming Parade and went to a local neighborhood's trick or treat event.

He said that the Department would be interviewing five potential new volunteers and one person for one of the Shift Captain positions.

He also briefed the Board on upcoming training courses the Department would be participating in.

Chief Padgett stated that the Department had received a \$100 donation from a resident to thank the Department for responding to an emergency medical call at her residence. Chief Padgett stated that unfortunately the individual in distress did not survive. He said that the Department would purchase an item or piece of equipment and would let her know that it was bought with her donation.

Chairman Sims asked that the Chief ensure that a letter from the District was sent to the donator.

B. Clearwater Solutions Report

a. Lee Road 260 Line Extension

Mr. Black stated that a Developer wanted to develop some property and extend a water main 4,000' down the road to form a cul-de-sac. He stated that the Developer would be responsible for the costs and installation but needed Board approval to tie into the existing mains. He said he had reviewed plans and materials to be used and everything looked good. He said he would confirm with the engineers before giving the go ahead to install.

Mr. Franks motioned to approve the extension. Motion was seconded by Mr. Majors and unanimously approved.

b. ARWA Leak Detection Report

Mr. Black stated that the Alabama Rural Water Association representatives spent three days looking for leaks. He presented the Board with a report from ARWA detailing the leaks found and fixed and an estimate of the money the District saved by repairing the leaks.

Mr. Black said that there were two qualifying rate adjustments for the month:

Andrew Cox	\$ 57.75
Larevonnia Lynn	\$ 154.10

Mr. Franks motioned to approve the adjustments. Motion was seconded by Ms. Holt and the adjustments were unanimously approved.

Mr. Black then announced the winner of the leak incentive program for October.

Mr. Black stated that a summary of Clearwater's activities for the month of October could be found in the memo to the Board and to let him know if there were any questions.

10. **OTHER BUSINESS**

None

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

None.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm C.S.T. on December 20, 2016.

There being no further business, Mr. Franks motioned to adjourn. Motion was seconded by Ms. Holt and unanimously approved and the meeting was adjourned at 7:11 p.m. C.S.T.

Signed \_\_\_\_\_

