

Beulah Utilities District
Minutes of Regular Board of Directors Meeting
December 20, 2016
5320 Lee Road 270 Valley, AL 36854
6:00 pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on December 20, 2016 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, Dan Roberts, James Majors, and Lamar Sims. Absent: Shane Franks

Visitors in Attendance - See attached Visitor Sign In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Majors motioned to adopt the agenda. Motion was seconded by Ms. Holt and the agenda was unanimously adopted

6. **APPROVAL OF PREVIOUS MEETING MINUTES**

Chairman Sims asked for approval of the minutes from the November 15, 2016 Regular Meeting. Mr. Roberts motioned to approve the minutes. Motion was seconded by Mr. Majors and the minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Chairman Sims reviewed the November financial statements. Ms. Holt motioned to approve the November financial statements. Motion was seconded by Mr. Majors and the November financial statements were unanimously approved.

8. **OLD BUSINESS**

A. Lee Road 370 Project (relocating water meters)

Mr. Houston Black was recognized to give an update on the project. He stated that three taps remained to be installed. He said that the entire driveway would have to be dug up in order to complete the project.

B. Tank Project – West & East

Chairman Sims stated that the engineers were putting all of the project paperwork together and that it would be ready for his signature the next day.

C. System Improvements (various projects)

Chairman Sims stated that this item had just been addressed in the last agenda item.

D. USDA Financing of Projects

Mr. Black was recognized and stated that after a conversation with USDA officials, it would likely take 2-3 months for the engineers to put together all of the documents and that the District would not make the end of December deadline to lock in the 1.875% interest rate. Mr. Black went on to say that he was told that the interest rate shouldn't increase much but there was no guarantee that it wouldn't. Ms. Holt said that if the rate did increase then the Board might need to look at whether it would need to cut out some of the system improvement projects.

E. Update on potential new fire station

Chairman Sims stated that there was nothing new to report regarding this matter.

9. **NEW BUSINESS**

A. Fire Dept. Report

Chief Padgett was then recognized to give a report on the Fire Department. He reviewed the November incident report for the Board.

Chief Padgett announced that Matt White had been hired as a Shift Captain and that there were two new volunteer firefighters.

He said that a Project Safety Manger from Global Energy was setting up a hazards class for the Fire Department to brief them on the new pipeline on Highway 29.

He stated that two volunteer firefighters were halfway through the Volunteer 160 Program and both were doing well.

Chief Padgett said that over the four months he has been with the District, he was able to evaluate the Fire Department and the needs of the community and he informed the Board of some changes he would be making.

B. Clearwater Solutions Report

Mr. Black was recognized to provide the Clearwater Solutions Report. He briefed the Board on Clearwater’s activities over the prior month.

He announced that the Water Department’s Christmas lunch was the next day at noon and he invited the Board to attend.

He said that there were two qualifying rate adjustments for the month:

Martha Hilton	\$ 807.84
Don Davis	\$ 192.50

Ms. Holt motioned to approve the adjustments. Motion was seconded by Mr. Roberts and the adjustments were unanimously approved.

Mr. Black then announced the winner of the leak incentive program for November.

C. Asset – Land 4 Acres by the Baptist Church Cemetery

The Board discussed whether or not the four acres it owns next to the Baptist Church was needed by the District or whether the District should consider selling the property. Mr. Majors motioned to appraise the property. Motion was seconded by Mr. Roberts and unanimously approved.

10. **OTHER BUSINESS**

None

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

Mr. B.J. Crenshaw, 52 Lee Road 965, was recognized and spoke about property appraisals and the zoning of the 4 acre tract.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm C.S.T. on January 17, 2017. He stated that the accountants would be in attendance to present their audit report.

There being no further business, Ms. Holt motioned to adjourn. Motion was seconded by Mr. Majors and unanimously approved and the meeting was adjourned at 6:35 p.m. C.S.T.

Signed _____

