

Beulah Utilities District  
Minutes of Regular Board of Directors Meeting  
June 20, 2017  
5320 Lee Road 270 Valley, AL 36854  
6:00 pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on June 20, 2017 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, James Majors, Shane Franks, Lamar Sims and David Jackson.

Visitors in Attendance - See attached Visitor Sign In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Majors motioned to adopt the agenda. Motion was seconded by Ms. Holt and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES**

Chairman Sims said that there were three sets of minutes for the Board to approve.

He first asked for approval of the minutes from the May 16<sup>th</sup>, 2017 Regular Meeting. Mr. Franks motioned to approve the minutes. Motion was seconded by Ms. Holt and the minutes were unanimously approved.

He next asked for approval of the minutes from the May 23<sup>rd</sup>, 2017 Special Meeting. Ms. Holt motioned to approve the minutes. Motion was seconded by Mr. Majors and the minutes were unanimously approved.

Chairman Sims asked for approval of the minutes from the June 6<sup>th</sup>, 2017 Special Meeting. Ms. Holt motioned to approve the minutes. Motion was seconded by Mr. Franks and the minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Mr. Jackson entered the meeting.

Chairman Sims reviewed the May financial statements. Mr. Majors motioned to approve the April financial statements. Motion was seconded by Mr. Franks and the May financial statements were unanimously approved.

8. **OLD BUSINESS**

A. Engineer's Report on Pending System Updates

Mr. Houston Black was recognized and said that the USDA was waiting on State approval of the preliminary engineering report. He mentioned that the USDA told him that the District should wait to find a bank to handle the interim financing until the USDA could determine exactly how much the District could borrow. He did say that it was confirmed that the USDA loan would cover the interest that accrues during the construction of the projects.

B. Update on Lee Road 370 Line Relocation

Mr. Black said that recent rains as well as several leaks in the District have delayed progress on completing the project.

C. Report on 4 Acre Tract Appraisal

Chairman Sims said that the property was sold. Mr. Black said that the money received, minus the closing costs, went into the District's savings account at Charter Bank.

D. Report on Potential Land Acquisition for Pending System Updates

Mr. Jackson was recognized and said that he had identified a couple of pieces of property and was waiting to hear back from the owners if they would be willing to sell to the District. Mr. Black said he would check with the engineers on whether the property would be suitable for locating the water tank on.

E. Proposal on Leak Detection Equipment Study

Mr. Black said that he had two pieces of leak detection equipment the Board had the option to purchase. He told the Board that he had been able to get a demonstration of the Xmic equipment. He said that equipment cost \$4,950. He told the Board he was waiting to get a demonstration of the Leak Tuner equipment in the morning. He mentioned that the price of that equipment was \$4600.

Ms. Holt motioned to approve spending up to \$4,950 to purchase leak detection equipment and to allow Mr. Black to choose which piece of equipment to purchase after the demonstration of the Leak Tuner. Motion was seconded by Mr. Franks and unanimously approved.

9. **NEW BUSINESS**

A. Tap and System Changes at Dock's Restaurant

Mr. Black said that the State was requiring the Dock's restaurant to install a sprinkler system in its building. He said that this would require work on the District's side, with material costs of approximately \$25,000 but that the restaurant would be required to pay for all expenses incurred by the District for work done to accommodate the sprinkler system. He recommended that the Board not charge the restaurant a monthly fee as the sprinkler should only be used in an emergency but to install a meter to ensure that any water usage would be monitored. He also mentioned that the District could waive the tap fee as well.

B. Budgets for Fiscal Year 2017-2018

Chairman Sims asked that the Fire and Water Departments start the budgeting process so the budget would be ready for approval at the August Board meeting.

C. Clearwater Solutions Report

Ms. Sabrina Chatmon was recognized to provide the Clearwater Solutions Report.

She said that there were two qualifying rate adjustment for the month:

Patricia Hamilton	\$323.40
Scott Haygood	\$160.65

Ms. Holt motioned to approve the adjustments. Motion was seconded by Mr. Franks and the adjustments were unanimously approved.

She then announced the winner of the leak incentive program for May.

Ms. Chatmon then briefed the Board on Clearwater's activities over the prior month.

Mr. Black was recognized to talk about an issue with the billing system software. He said that the software only tracks in 1,000 gallons increments and that this affects the District's water loss numbers as the District rounds down and therefore does not account for all of the water purchased from Opelika and used by customers. The Board discussed the situation and how to ensure that the water loss was being accurately determined.

B. Fire Dept. Report

Chief Keith Padgett was recognized to give a report on the Fire Department. He began by reviewing the previous month's call report. The department ran a total of 64 calls in May.

He said that the District had received the insurance check for the damaged fire engine #615. He said the engine was at the shop being repaired.

He told the Board that the water pump on another fire engine went out and that the repair was under warranty and they were waiting on a part and repair person to arrive.

He said that the radios purchased with the donation from the Lake Harding Homeowners Association have arrived and have been issued.

Chief Padgett said that the Department had installed a total of 239 smoke detectors as a part of the Red Cross program.

He mentioned that the Department was busy inspecting and painting the District's fire hydrants. He said that the hydrants were being painted certain colors based on the flow rate to enable responders to quickly determine the amount of water they can get from a hydrant.

10. **OTHER BUSINESS**

None.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

None.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm C.S.T. on July 18 20, 2017.

There being no further business, Mr. Franks motioned to adjourn. Motion was seconded by Mr. Jackson and unanimously approved and the meeting was adjourned at 7:46p.m. C.S.T.

Signed \_\_\_\_\_

