

Beulah Utilities District
Minutes of Regular Board of Directors Meeting
August 15, 2017
5320 Lee Road 270 Valley, AL 36854
6:00 pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on August 15, 2017 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Shane Franks and Lamar Sims.

Visitors in Attendance - See attached Visitor Sign In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Franks motioned to adopt the agenda. Motion was seconded by Ms. Holt and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES** July 18, 2017

Chairman Sims asked for approval of the minutes from the July 18th, 2017 Regular Meeting. Mr. Franks motioned to approve the minutes. Motion was seconded by Mr. Jackson and the minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Chairman Sims reviewed the July financial statements. Mr. Franks motioned to approve the June financial statements. Motion was seconded by Mr. Majors and the July financial statements were unanimously approved.

Chairman Sims stated that the District had been given an Award of Excellence by the Alabama Water and Pollution Control Association in the category of Distribution System 0-5,000 Meters. Mr. Houston Black was recognized and said that there was one other Water System in that category that scored higher and that the District would aim to be the highest scoring water system next year.

8. **OLD BUSINESS**

A. Engineer's Report on Pending System Updates

Mr. Black was recognized and said that engineer was still working on plans for using the property by the Long Bridge. He said that the District was required to run an advertisement in a local newspaper stating that the District was preparing to take out a USDA loan and inviting the public to attend a Board Meeting to comment on the loan and ask questions. Mr. Black said that the advertisement stated that the September Board meeting would be the meeting for public comment on the loan.

B. Report on Potential Land Acquisition for Pending System Updates

None.

C. Approval of Budgets for Fiscal Year 2017-2018

Mr. Jackson motioned to approve the proposed Water Department Budget. Motion was seconded by Mr. Franks and the Budget was unanimously approved.

Chairman Sims stated that the annual review of the Fire Chief and Assistant Fire Chief had been completed and that the recommendation was for the best raise possible for each position. He said that the proposed Fire Department Budget was based off of a raise of 1.5% for both the Fire Chief and Assistant Fire Chief. Ms. Holt motioned for a 1.5% raise for the Fire Chief and Assistant Fire Chief. Motion was seconded by Mr. Franks and the raises were unanimously approved.

Mr. Franks motioned to approve the proposed Fire Department Budget. Motion was seconded by Mr. Jackson and the Budget was unanimously approved.

Ms. Holt asked that in future Fire Department Budgets a line item be included for air packs.

9. **NEW BUSINESS**

A. Water Department Service Building

Mr. Black was recognized and presented the Board with drawings outlining his ideal Water Department Service Building. The Board discussed the building and various issues regarding its construction.

B. Clearwater Solutions Report

Ms. Sabrina Chatmon was recognized to provide the Clearwater Solutions Report.

She said that there were two qualifying rate adjustment for the month:

Allen Garner	\$226.10
Mary A. Walker	\$205.45

Ms. Holt motioned to approve the adjustments. Motion was seconded by Mr. Majors and the adjustments were unanimously approved.

Ms. Chatmon then announced the winner of the leak incentive program for July.

She briefed the Board on Clearwater's activities over the prior month.

B. Fire Dept. Report

Chief Keith Padgett was recognized to give a report on the Fire Department. He began by reviewing the previous month's call report. The department ran a total of 68 calls in July.

He reported that the Department had received a \$1,057.62 donation from the Alabama Forestry Commission. He said that Assistant Chief Simpkins is checking to see if there is a specific category of equipment that the donation must be spent on.

He thanked the Board Members for working with him on the budget.

Mr. Jackson said that the Fire Chief's truck was getting to the point in its life where it would soon have engine problems. He suggested the Board consider options for how to handle either repairs or replacement of the vehicle.

Chief Padgett said that the Department had painted and cleaned Fire Station Number 3 as it was serving as a polling station for the Special Election.

10. **OTHER BUSINESS**

None.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

None.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm C.S.T. on September 19, 2017.

There being no further business, Mr. Franks motioned to adjourn. Motion was seconded by Ms. Holt and unanimously approved and the meeting was adjourned at 6:39 p.m. C.S.T.

Signed _____

