

Beulah Utilities District  
Minutes of Regular Board of Directors Meeting  
September 19, 2017  
5320 Lee Road 270 Valley, AL 36854  
6:00 pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on September 19, 2017 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Shane Franks and Lamar Sims.

Visitors in Attendance - See attached Visitor Sign In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Franks motioned to adopt the agenda. Motion was seconded by Mr. Majors and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES** August 15, 2017

Chairman Sims asked for approval of the minutes from the August 15<sup>th</sup>, 2017 Regular Meeting. Mr. Jackson motioned to approve the minutes. Motion was seconded by Mr. Franks and the minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Chairman Sims reviewed the August financial statements and the fiscal-year end numbers. Mr. Majors motioned to approve the August financial statements. Motion was seconded by Mr. Franks and the August financial statements were unanimously approved.

8. **OLD BUSINESS**

A. Engineer's Report on Pending System Updates

Mr. Josh Pierce from Goodwyn Mills & Cawood was recognized to update the Board on the USDA loan application process. He stated that the contracts were submitted to the USDA for final approval and that upon USDA approval, design work on the projects will begin. He mentioned that the biggest item remaining the acquisition of land for the water tanks. He then gave a brief description of the proposed projects.

B. Report on Potential Land Acquisition for Pending System Updates

Mr. Jackson updated the Board on the current status of land acquisition discussions. The Board discussed various issues relating to land acquisition.

C. Open Discussion to Allow For Public Comments On Pending System Updates

Chairman Sims opened a public hearing on the USDA loan. There being no comments from the public, Chairman Sims closed the public hearing.

9. **NEW BUSINESS**

A. Election of Officers

Chairman Sims stated that it was time for the Board's yearly election of District Officers.

The floor was opened for nominations for Chairman. Ms. Holt nominated Lamar Sims and the nomination was seconded by Mr. Majors. There being no further nominations, Lamar Sims was elected Chairman.

The floor was then opened for nominations for Vice-Chairman. Mr. Franks nominated David Jackson and the nomination was seconded by Ms. Holt. There being no further nominations, David Jackson was elected Vice-Chairman.

The floor was then opened for nominations for Secretary/Treasurer. Chairman Sims nominated James Majors and the nomination was seconded by Mr. Jackson. There being no further nominations, James Majors was elected Secretary/Treasurer.

The floor was opened for nominations for Assistant Secretary/Treasurer. Mr. Franks nominated Linda Holt and the nomination was seconded by Mr. Majors. There being no further nominations, Linda Holt was elected Assistant Secretary/Treasurer.

B. Clearwater Solutions Report

Ms. Sabrina Chatmon was recognized to provide the Clearwater Solutions Report.

She said that there were three qualifying rate adjustment for the month:

Gary R. Johnson	\$309.05
Helen D. Sykes	\$227.15
Haley Arnold	\$203.00

Mr. Franks motioned to approve the adjustments. Motion was seconded by Ms. Holt and the adjustments were unanimously approved.

Ms. Chatmon then announced the winner of the leak incentive program for August.

She then briefed the Board on Clearwater’s activities over the prior month.

Mr. Jackson asked for an update on the delinquent account collection service. Ms. Chatmon said they were in the process of setting everything up and that the first accounts would be submitted in December.

Clearwater Contract Renewal

The Board then discussed the proposed 4% increase in Clearwater’s annual management fee. Mr. Houston Black stated that half was to cover the cost of living increase to employees’ salaries and the other half was to cover an increase in costs of the Company’s health insurance premiums.

Chairman Sims proposed setting up a Shared Savings Plan with Clearwater. He proposed that the District’s contributions come from and be tied to the money saved by the reduction of water loss in the District. The Board discussed this proposal but wanted more information and further study regarding how the formula to determine the money due from the water loss savings would be calculated before it voted on the proposal.

Mr. Majors motioned to approve the 2% increase for salaries. Motion was seconded by Mr. Franks and unanimously approved.

A committee would be formed to explore creating some form of financial incentive for Clearwater to reduce the District’s water loss.

C. Fire Dept. Report

Chief Keith Padgett was recognized to give a report on the Fire Department. He stated that the \$1,507.62 received from the Alabama Forestry Commission last month was a donation to the Fire Department for its assistance with extinguishing wildfires in October of 2016.

He said that Emergency Equipment Professionals had come by to service the Department's air packs. He said that there was one that needed some work and the Department was evaluating its repair options.

He said that the department had hired five new part-time firefighters and had an interview with another candidate upcoming.

He then reviewed the previous month's call report. The department ran a total of 79 calls in August, two of which were fire calls.

10. **OTHER BUSINESS**

None.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

Matt Davidson, 101 Lee Road 803, was recognized and spoke about his concerns with the operation and condition of the Fire Department.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm C.S.T. on October 17, 2017.

There being no further business, Mr. Franks motioned to adjourn. Motion was seconded by Mr. Jackson and unanimously approved and the meeting was adjourned at 6:39 p.m. C.S.T.

Signed \_\_\_\_\_

