

Beulah Utilities District  
Minutes of Regular Board of Directors Meeting  
December 19, 2017  
5320 Lee Road 270 Valley, AL 36854  
6:00 pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on December 19, 2017 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, Garnett McCollum and Lamar Sims. Absent: James Majors

Visitors in Attendance - See attached Visitor Sign In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **WELCOMING OF NEW BOARD MEMBER**

Chairman Sims introduced new Board Member Garnett McCollum.

6. **RECOGNITION OF SERVICE, SHANE FRANKS**

Chairman Sims recognized the Service of former Board Member Shane Franks and presented him with a plaque. Lee County Commissioner Robert Ham was recognized and also offered thanks to Mr. Franks for his service on the Board.

Mr. McCollum was recognized and introduced himself to the Board.

7. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Jackson motioned to adopt the agenda. Motion was seconded by Ms. Holt and the agenda was unanimously adopted.

8. **APPROVAL OF PREVIOUS MEETING MINUTES** November 21, 2017

Chairman Sims asked for approval of the minutes from the November 21<sup>st</sup>, 2017 Regular Meeting. Ms. Holt motioned to approve the minutes. Motion was seconded by Mr. Jackson and the minutes were unanimously approved.

9. **APPROVAL OF FINANCIAL STATEMENTS**

Chairman Sims reviewed the November financial statements. Mr. Jackson motioned to approve the November financial statements. Motion was seconded by Ms. Holt and the November financial statements were unanimously approved.

10. **OLD BUSINESS**

A. **Report on Pending System Updates**

Mr. Houston Black was recognized and said the District had received a letter from the USDA announcing that the District had been approved for approximately \$5.6 million for the improvement projects. He said there would be some final paperwork for the Board to sign. He said he spoke with the Engineer and the holdup was property acquisition for the water tanks. He said this needed to be a priority.

B. **Report on Potential Land Acquisition for Pending System Updates**

Chairman Sims stated that he, Mr. Jackson and Mr. Black had driven around the District in search of potential tank sites. Mr. Jackson was recognized and said he had not heard any response from the offers he had sent out but was hopeful he would hear back in the next few weeks.

C. **Report on Proposed Maintenance Building**

Mr. Houston Black stated that there was nothing to report to the Board.

11. **NEW BUSINESS**

A. Clearwater Solutions Report

Mr. Black was recognized and stated that there were two qualifying rate adjustments for the month and a third special circumstance adjustment:

Kevin Manning	\$201.15
Donald and Deborah Krest	\$195.99
Steven G. Lewis	\$ 50.04

He said that although the amount for Mr. Lewis was below the minimum amount necessary for an adjustment, there were special circumstances in that Mr. Lewis' neighbors had been stealing water and there was a possibility that they had also stolen from his meter.

Ms. Holt motioned to approve all of the submitted adjustments. Motion was seconded by Mr. Jackson and the adjustments were unanimously approved.

Ms. Sabrina Chatmon was recognized and briefed the Board on Clearwater's activities over the prior month.

She then announced the winner of the leak incentive program for November.

Mr. Chatmon presented the Board with the list of the 2017 delinquent accounts that were to be written off as they did not qualify for the debt collection program. She said these write offs would be done quarterly going forward. Ms. Holt motioned to approve the write-off list. Motion was seconded by Mr. McCollum and the write-offs were unanimously approved.

B. Fire Dept. Report

Chief Keith Padgett was recognized to give a report on the Fire Department. He reviewed the November call report for the Board. He said there were 57 total calls.

He said the Department had hosted the District's Christmas Banquet on December 2 and thanked everyone for coming.

He announced that the Department had a new volunteer, Randall Hudson.

He stated that the Department had worked two structure fires the previous month. He said one fire was at Lee Road 348 and that the department received mutual aid from Smiths Station and Huguley Fire Departments. He said the other was a mobile home fire on Lee Road 279. He said that the Department was able to extinguish both fires but the structures were total losses.

12. **OTHER BUSINESS**

Chairman Sims passed out copies of the audit report to the Board for their review and gave a few comments regarding the report. He said the auditors would be at the January meeting to discuss the report and to answer questions.

13. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

None

Chairman Sims stated that the next Regular Meeting would be at 6:00pm C.S.T. on January 16, 2018.

There being no further business, Ms. Holt motioned to adjourn. Motion was seconded by Mr. Jackson and unanimously approved and the meeting was adjourned at 6:46 p.m. C.S.T.

Signed \_\_\_\_\_

