

Beulah Utilities District  
Minutes of Regular Board of Directors Meeting  
October 16, 2018  
5320 Lee Road 270 Valley, AL 36854  
6:00 pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on October 16, 2018 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Lamar Sims and Andrew Bryan

Chairman Sims welcomed new Board Member Andrew Bryan.

Visitors in Attendance - See attached Visitor Sign In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Jackson motioned to adopt the agenda. Motion was seconded by Mr. Majors and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES** September 18, 2018;

Chairman Sims asked for approval of the minutes from the September 18<sup>th</sup>, 2018 Regular Meeting. Mr. Jackson motioned to approve the minutes. Motion was seconded by Mr. Majors and the minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Mr. Houston Black was recognized and reviewed the September financial statements for the Board. Mr. Bryan motioned to approve the September financial statements. Motion was seconded by Ms. Holt and the September financial statements were unanimously approved.

8. **OLD BUSINESS**

A. Report on Pending System Updates

Mr. Black was recognized and stated that the District would need to send a letter to the USDA requesting an extension of its loan/grant application in order to complete its land acquisition. Mr. Black was asked to work with the District's legal counsel to prepare the letter.

B. Report on Potential Land Acquisition for Pending System Updates

a. Tank near Long Bridge

The Board was informed that legal counsel was waiting to hear back from Crown Castle on whether the Board would be able to share Crown Castle's access routes over adjacent parcels.

b. Tank on Lee Road 270/266

The Board was informed that the appraiser had been hired and was preparing a report on the value of the property.

c. Booster Station on Lee Road 266

The Board was informed that the property owner had hired an appraiser and that once the report was completed, the sale should be able to close.

C. Report on Proposed Maintenance Building

Mr. Black briefed the Board on the quotes he had received for various aspects of the construction of the maintenance building. He said there were a few aspects of construction he was waiting to get quotes on.

He stated that the County did require that the District get an engineered drawing of the foundation. He said he was getting a local engineer to do the drawing. He said that once the County gets the drawing, the building permit will be issued.

D. ServLine Leak Protection Update

Mr. Black informed the Board that, in answer to their questions from the last meeting, Servline would pay the entire amount billed to the customer. The Board then discussed the service further. After discussion, Ms. Holt motioned to table the proposal. Motion was seconded by Mr. Jackson and unanimously approved.

9. **NEW BUSINESS**

A. Election of Officers

Chairman Sims announced that it was time for the Board's yearly election of District Officers.

The floor was opened for nominations for Chairman. Mr. Jackson nominated Lamar Sims and the nomination was seconded by Ms. Holt. There being no further nominations, Lamar Sims was unanimously elected Chairman.

The floor was then opened for nominations for Vice-Chairman. Ms. Holt nominated David Jackson and the nomination was seconded by Chairman Sims. There being no further nominations, David Jackson was unanimously elected Vice-Chairman.

The floor was then opened for nominations for Secretary/Treasurer. Mr. Jackson nominated James Majors and the nomination was seconded by Ms. Holt. There being no further nominations, James Majors was unanimously elected Secretary/Treasurer.

The floor was opened for nominations for Assistant Secretary/Treasurer. Mr. Jackson nominated Linda Holt and the nomination was seconded by Mr. Majors. There being no further nominations, Linda Holt was unanimously elected Assistant Secretary/Treasurer.

B. Clearwater Solutions Report

Mr. Black was recognized and briefed the Board on Clearwater's activities over the last month.

He informed the Board that Opelika was having unusually high Disinfection Byproduct(DBP) levels in its water which was in turn raising the levels in the District's system. He said the District was approaching the annual average limit on certain substances. Mr. Black said he was in contact with Opelika Water regarding the situation and was told that they are working to correct the issue on their end.

Mr. Black stated that due to the high DBP levels, the District had reached the OEL limit and was required to do a system evaluation to send to ADEM. He said that he had discussions with the Engineers on possible steps the District could take to lower the levels in the District's system. He informed the Board that they had recommended taking the storage tank offline so the water doesn't sit for a day. The only other option was to increase the flushing program to turn the water over. He said he would prepare a report with these solutions to send to ADEM.

Mr. Black stated that there were two requests for rate adjustments for the month:

|                |          |
|----------------|----------|
| Tracy Sayers   | \$247.75 |
| Benjamin Ritch | \$134.43 |

Mr. Jackson motioned to approve the adjustments. Motion was seconded by Ms. Holt and the adjustments were unanimously approved.

Mr. Black announced the winner of the Leak Incentive Program.

Mr. Black stated that November 16, 2018 was scheduled to be Clearwater's annual Company Community Day. He said that he and his staff would go and read to students at Beulah Elementary, volunteer at the animal shelter and stage a canned food drive.

#### C. Fire Dept. Report

Assistant Chief Blake Simpkins was recognized to give a report on the Fire Department. He reviewed the September call report, stating that the Department ran a total of 69 calls, five of which were fire calls.

He said the Department had been involved with the Elementary School. He stated that the past week had been fire prevention week at the school and the Department had done some presentations to the students. He said that the next day the Department would be assisting with the 4<sup>th</sup> grade student led conference.

##### a. Fair Market Value of Fire Boat & Fire Truck 613

Chairman Sims discussed the need to sell the surplussed fire boat and Engine 613. Assistant Chief Simpkins briefed the Board on the research he had done on the value of the fire boat which indicated a value of \$3,500 for the boat and trailer. For Engine 613, Assistant Chief Simpkins stated that he had a used fire engine broker give him a quote of \$35,000 - \$50,000 for the Engine.

The Board discussed the values and options to sell or trade in the fire boat and fire engine.

10. **OTHER BUSINESS**

None.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

None.

There being no further business, Mr. Jackson motioned to adjourn. Motion was seconded by Ms. Holt and unanimously approved and the meeting was adjourned at 7:08 p.m. C.S.T.

Signed \_\_\_\_\_

