

Beulah Utilities District
Minutes of Regular Board of Directors Meeting
May 21, 2019
5320 Lee Road 270 Valley, AL 36854
6:00 pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on May, 21 2019 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Andrew Bryan, and Lamar Sims.

Absent: None

Visitors in Attendance: See attached Visitor Sign-In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Jackson motioned to adopt the agenda. Motion was seconded by Ms. Holt and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES** April 16, 2019

Chairman Sims asked for approval of the minutes from the April 16, 2019 Regular Meeting. Mr. Bryan motioned to approve the minutes. Motion was seconded by Mr. Jackson and the minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Mr. James Waites was recognized and reviewed the April financial statements for the Board. Mr. Majors motioned to approve the April financial statements. Motion was seconded by Ms. Holt and the April financial statements were unanimously approved.

8. **OLD BUSINESS**

A. Report on Potential Land Acquisition for Pending System Updates

a. Tank Property on Lee Road 270/266

The Board was updated on efforts to contact the property owners of the first choice tank site.

The Board was also updated on the efforts to locate the heirs of Mr. Dawson.

B. Wholesale Water Contract Review

Chairman Sims stated that there was no action to be taken on the contract with East Alabama at this time.

C. Fire Committee Report

Chairman Sims updated the Board on the activities of the Committee.

D. Report on Maintenance Building Expense

Mr. Houston Black was recognized and updated the Board on the status of the construction of the new maintenance building and of the amount of money spent so far. He said that there were only a few expenses remaining to be incurred before the building was completed but that even with those expenses, the total cost would be well below the amount on the sole bid the District received.

E. Approval of Bid for 388 Interconnect between LR 269 & LR 2085

Mr. Black stated that the District had received three bids for the project and that he was recommending the Board accept the bid from Evergreen in the amount of \$68,550. He stated that the District's engineers had reviewed Evergreen's proposal and that they determined that Evergreen was capable of meeting the project requirements.

Ms. Holt motioned to accept the bid from Evergreen in the amount of \$68,550 and to give the Chairman the authority to authorize the money be paid from either the

District's Construction Fund or Savings Account. Motion was seconded by Mr. Bryan and the bid was unanimously accepted.

9. **NEW BUSINESS**

A. Approve Engineer Study to Review Options for Water Sources

Chairman Sims stated that the District's Engineers were preparing to conduct a study of potential water source options in the area for the District.

B. Clearwater Solutions Report

Mr. Waites was recognized and briefed the Board on Clearwater's activities over the prior month.

Mr. Waites then announced the winner of the week incentive program for April.

Mr. Waites stated that there were no requests for rate adjustments for the month.

Mr. Waites presented the Board with a request to buy a new ice machine for Fire Station 1 from Lowes for \$2,769.99. He stated that the Station's current ice machine had broken and that the cost to fix it would equal or exceed the cost to purchase a new one.

Ms. Holt motioned to approve the purchase of a new ice machine from Lowes for \$2,769.99. Mr. Bryan amended the motion to authorize the purchase of warranty coverage for the ice machine. The amended motion was seconded by Mr. Majors and the purchase was unanimously approved.

Chairman Sims and Mr. Waites announced Jeff Aston as the District's new Field Supervisor and Clay Berry as the District's new Field Technician. Mr. Waites stated that both had been on the job about 60 days.

C. Fire Dept. Report

Chief Blake Simpkins was recognized and briefed the Board on the monthly run report. Chief Simpkins stated that there were a total of 60 calls, two of which were fire calls.

Chief Simpkins then briefed the Board on the details of a couple of the notable calls.

Chief Simpkins gave the Board a payroll report summarizing the over-time paid to employees the past month. He said that overtime payments for the month had been fairly standard. He also updated the Board on the status of the overtime reimbursement for the tornado relief efforts. He said he had submitted the

paperwork and was waiting to hear back on if the request for reimbursement was approved.

He then briefed the Board on the training sessions the Department held in the last month.

Chief Simpkins updated the Board on the sale of Engine 613. He stated that the Engine was still for sale and that he had received three new inquiries, bringing the total number to five.

Chief Simpkins informed the Board of his trip to the ISO Conference. He said he would be reaching out to the District's ISO grader to get answers to questions he had after attending the conference.

He announced that Tyler Dailey, Alexis Murphy and Morgan Shepard had joined the Department as volunteer firefighters.

Chief Simpkins requested to use surplus funds from former Chief Padgett's unpaid salary to fund various projects for the Department. The first project would be to spend \$3,200 to \$3,500 to purchase replacement flooring for Fire Station 1. He said the money was only needed to purchase the material and that the firefighters would handle the installation. The second project was to service all Fire Engines and Tankers and that this would cost a total of \$2,428. He said that he had located a company that would come to the District to perform the servicing so the equipment would not have to be removed from the District.

Mr. Majors motioned to approve the transfer of the funds for the projects described. Motion was seconded by Mr. Bryan and unanimously approved.

Chief Simpkins announced that the Fire Department would receive a donation of approximately \$2,000 from the Lake Harding Leaseholders Associations.

He updated the Board on the status of forming the Scouts Explorer Post. He said that members of the Department went and spoke about the program at the High School and that several students expressed interest. He stated that the District had yet to receive the minimum of five applicants necessary to start the program. He said he would continue to work with the school to spread the word of the opportunity.

Chief Simpkins concluded by updating the Board on the Department's community outreach efforts.

10. **OTHER BUSINESS**

None.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

None.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm C.S.T. on June 18, 2019.

There being no further business, Ms. Holt motioned to adjourn. Motion was seconded by Mr. Bryan and unanimously approved and the meeting was adjourned at 6:52 p.m. C.S.T.

Signed _____

