

Beulah Utilities District
Minutes of Regular Board of Directors Meeting
June 18, 2019
5320 Lee Road 270 Valley, AL 36854
6:00pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on June 18, 2019 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Andrew Bryan, and Lamar Sims.

Absent: None

Visitors in Attendance: See attached Visitor Sign-In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Ms. Holt motioned to adopt the agenda. Motion was seconded by Mr. Jackson and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES** May 21, 2019

Chairman Sims asked for approval of the minutes from the May 21, 2019 Regular Meeting. Mr. Jackson motioned to approve the minutes. Motion was seconded by Mr. Majors and the minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Mr. James Waites was recognized and reviewed the May financial statements for the Board. Mr. Jackson motioned to approve the May financial statements. Motion was seconded by Mr. Bryan and the May financial statements were unanimously approved.

8. **OLD BUSINESS**

A. Report on Potential Land Acquisition for Pending System Updates

a. Tank Property on Lee Road 270/266

Mr. Waites was recognized and he briefed the Board on recent efforts to contact property owners in the area about purchasing land for the water tank. The Board discussed the situation and identified certain property owners to contact further regarding the purchase of an acre of land.

B. Wholesale Water Contract Review

Chairman Sims stated that there was no update to give to the Board this month.

C. Fire Committee Report

Chairman Sims updated the Board on the activities of the Fire Committee.

D. Report on Maintenance Building Expense

Mr. Waites and Mr. Jackson updated the Board on the construction status of the maintenance building.

E. Update on 388 Interconnect between LR 269 & LR 2085

Chairman Sims stated that the project would begin on Monday and that it was anticipated to be completed within two weeks.

9. **NEW BUSINESS**

A. Process for Water and Fire Budgets to Begin before Final Budget Proposal at August Meeting

Chairman Sims requested that the Water and Fire Departments begin their budget studies now and be ready to present their preliminary reports to the Board at the July meeting. He said that this would ensure that the budget stays on track to be approved by the beginning of the next fiscal year.

B. Replacement of Meter on LR 266

Mr. Waites was recognized and said that the meter on LR 266 monitored the water sent to East Alabama. He recommended that the Board replace the current six inch meter with a four inch meter in order to reduce cost and to receive a more accurate reading of the water sent to East Alabama. After discussion, the Board elected to postpone a decision on the meter replacement until the completion of the interconnect project.

C. Propose a Time for After-Hours Fee to Take Effect for Customers in Cut-Off Status

The Board discussed the deadline for customers to pay on delinquent accounts to have their water restored before being charged the after-hours fee. Mr. Jackson motioned to change the deadline to 3:00pm. Motion was seconded by Ms. Holt and unanimously approved.

The Board also discussed the after-hours fees. Chairman Sims asked that a proposed fee be worked into the budget for the coming fiscal year.

D. Clearwater Solutions Report

Mr. Waites briefed the Board on the monthly activities of Clearwater.

Mr. Waites informed the Board that the icemaker they approved at the last meeting had been purchased and installed.

Mr. Waites announced the leak incentive program winner for June.

Mr. Waites stated that there were three requests for rate adjustments for the month:

Anna Enfinger	\$115.29
Ralph Dowe	\$448.89
Paulene McKay	\$205.85

Ms. Holt motioned to approve the adjustments. Motion was seconded by Mr. Bryan and the adjustments were unanimously approved.

E. Fire Department Report

Chief Blake Simpkins was recognized and briefed the Board on the monthly run report. He stated that there were a total of 68 calls, two of which were fire calls.

Chief Simpkins presented the Board with the payroll report for the month. He noted that the hours worked were normal.

He then briefed the Board on the training sessions the Department had held in the last month.

Chief Simpkins updated the Board on the sale of Engine 613. He stated that the Engine was still for sale, but that he had reduced the price. However, he stated that there were still no new offers. After discussion, Mr. Jackson motioned to put the Engine on GovDeals and to set the bidding for approval. Motion was seconded by Mr. Majors and unanimously approved.

Chief Simpkins updated the Board on the fire station flooring project. He stated that they had spent \$3,100 on materials and that they had installed the floor and were finishing up the trim.

Chief Simpkins stated that he was still waiting to hear back on the FEMA overtime hours reimbursement. He stated that he submitted all of the paperwork and was waiting for FEMA to approve.

The Board discussed the issue of the fireboat not being able to pass under the abandoned railroad trestle on the lake as well as modifications to make which would allow it to do so.

Chief Simpkins updated the Board on the status of the Scouts Explorer Program. He stated that within the last few days the Department had received the required five applications in order to form the program. He stated that orientation would start on June 20.

Chief Simpkins stated that he would look into selling the Department's barbecue trailer as they did not have anyone on staff who could use it.

10. **OTHER BUSINESS**

None.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

None.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm CST on July 16, 2019.

There being no further business, Ms. Holt motioned to adjourn. Motion was seconded by Mr. Jackson and unanimously approved and the meeting was adjourned at 7:14pm CST

Signed _____

