

Beulah Utilities District
Minutes of Regular Board of Directors Meeting
July 16, 2019
5320 Lee Road 270 Valley, AL 36854
6:00pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on July 16, 2019 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, Andrew Bryan, and Lamar Sims.

Absent: James Majors

Visitors in Attendance: See attached Visitor Sign-In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Ms. Holt motioned to adopt the agenda. Motion was seconded by Mr. Jackson and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES** June 18, 2019

Chairman Sims asked for approval of the minutes from the June 18, 2019 Regular Meeting. Mr. Jackson motioned to approve the minutes. Motion was seconded by Mr. Bryan and the minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Mr. James Waites was recognized and reviewed the June financial statements for the Board. Mr. Jackson motioned to approve the June financial statements. Motion was seconded by Ms. Holt and the June financial statements were unanimously approved.

8. **OLD BUSINESS**

A. Report on Potential Land Acquisition for Pending System Updates

a. Tank Property on Lee Road 270/266

Mr. Waites was recognized and informed the Board that he had met with the Prather's and that they were willing to sell a piece of their property off Lee Road 266 to the Board. He stated that the size of the property would be about $\frac{3}{4}$ of an acre and that he would have the surveyor out to get an exact description of the property. The Board discussed the process for moving forward with acquiring the property.

B. Wholesale Water Contract Review

Chairman Sims stated that the District would reach out to East Alabama to get an update on where things stood with their review of the contract.

C. Fire Committee Report

Chairman Sims asked Ms. Holt and Mr. Bryan to review the proposed Fire Department budget with the Fire Chief and then make a recommendation to the Board. Chairman Sims also asked that they review the Water Department and make recommendations.

D. Report on Maintenance Building Expense

Mr. Jackson was recognized and stated that construction of the building was complete and that they would be calling the County to come out and do the certificate of occupancy inspection.

E. Update on 388 Interconnect between LR 269 & LR 2085

Mr. Waites was recognized and stated that the interconnect had been tied in to the existing main on LR 269 and that the tie-in to LR 2085 was expected to be done by the end of the week.

F. Process for Water and Fire Budgets to Begin before Final Budget Proposal at August Meeting

Addressed under Fire Committee Report.

G. Replacement of Meter on LR 266

Chairman Simms stated that this project was still on hold until completion of the Interconnect Project.

9. **NEW BUSINESS**

A. Clearwater Solutions Report

Mr. Waites was recognized and briefed the Board on Clearwater's activities in June.

Mr. Waites stated that there were two requests for rate adjustments for the month:

Beverly Senger	\$105.92
Kevin Sluder	\$165.64

Ms. Holt motioned to approve the adjustments. Motion was seconded by Mr. Bryan and the adjustments were unanimously approved.

Mr. Waites then announced the leak incentive program winner for the month.

B. Fire Department Report

Chief Blake Simpkins was recognized and briefed the Board on the monthly run report. He stated that there were a total of 77 calls, two of which were fire calls. He stated that one notable call that the District responded to was a fire at the condominiums. He stated that the sprinkler system worked to put the fire out and contained it to the unit where it started.

Chief Simpkins presented the Board with the payroll report for the month. He said that the overtime was normal with one exception for an employee who went to an out of town training class that month.

He then briefed the Board on the training sessions the Department had held in the last month. He stated that the Scout Explorer Post had begun its training as well.

Updating the Board on the Department's surplus equipment, Chief Simpkins stated that he was getting the GovDeals seller account set up and that once that was completed he would post Engine 613.

Chief Simpkins shared with the Board some of the information he gained from his discussion with the District's ISO grader and the Board discussed some options for increasing the ISO grade of the District.

Chief Simpkins brought to the Board a request for a salary increase for Fire Department employees. He stated that his proposed budget was drafted with a 3% raise figured in. After discussion, Mr. Jackson voted to approve a 3% raise for Fire Department employees. The motion was seconded by Ms. Holt and the 3% raise was unanimously approved.

10. **OTHER BUSINESS**

None.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

None.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm CST on August 20th, 2019.

There being no further business, Mr. Jackson motioned to adjourn. Motion was seconded by Mr. Bryan and unanimously approved and the meeting was adjourned at 6:49pm CST.

Signed _____

