

Beulah Utilities District

Minutes of Regular Board of Directors Meeting

September 17, 2019

5320 Lee Road 270, Valley, AL 36854

6:00pm CST

The Board of Directors of Beulah Utilities District met in a regular meeting on September 17, 2019 at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, Lamar Sims, Andrew Bryan and James Majors.

Visitors in Attendance: See the attached Visitor Sign-In Sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Jackson motioned to adopt the agenda. Motion was seconded by Ms. Holt and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES** August 20, 2019

Chairman Sims asked for approval of the minutes from the August 20, 2019 Regular Meeting. Mr. Jackson pointed out that the minutes were unclear as to the fire-hydrant fee increase that was adopted at the last meeting and motioned that the minutes be amended to make clear that the service charge for setting of fire-hydrant meters would be set at

\$30.00. Ms. Holt seconded the motion and it unanimously passed. Mr. Jackson then motioned to adopt the minutes as amended. Motion was seconded by Ms. Holt and the minutes were unanimously approved as amended.

7. **APPROVAL OF FINANCIAL STATEMENTS**

Mr. James Waites was recognized and reviewed the August financial statements for the Board. Mr. Majors motioned to approve the August financial statements. Motion was seconded by Mr. Jackson and the August financial statements were unanimously approved.

8. **OLD BUSINESS**

A. Report on Potential Land Acquisition for Pending System Updates

a. Tank Property on Lee Road 270/266

Mr. Waites was recognized and briefed the Board on the new piece of property the Prather's were offering to sell to the Board. He stated that after discussing the site with the engineers a water tank could be located on the property but that it would cost more due to the fact that the tank would have to be higher given the low elevation of the site.

The Board discussed options for purchasing the property as well as locating the tank. It was determined that a meeting with the property owners would be set up to discuss the purchase.

The Board was also briefed on the Crown Castle tank site access.

B. Wholesale Water Contract Review

The Board was informed that East Alabama had responded to the last correspondence, requesting that a meeting be set up between the two sides to go over questions East Alabama had about the agreement. Chairman Sims stated that a meeting would be scheduled with East Alabama.

C. Fire Committee Report

Chairman Sims stated that he was working with Chief Simpkins to prepare a list of items for the Committee to address. He stated that once the list was finalized, a meeting date for the Committee would be set and advertised.

D. Report on Maintenance Billing Expense

Mr. Waites was recognized and he briefed the Board on the remaining items needed to complete the building.

Mr. Waites presented the Board with two quotes for a pipe rack for the building. The first quote was from Hudmon Welding & Machines Co. in the amount of \$1,979.88. The second quote was from Davis Machine in the amount of \$2,600.00. Mr. Jackson motioned to accept the Hudmon bid at \$1,979.88. Motion was seconded by Mr. Majors and the Hudmon bid was unanimously accepted.

E. Replacement of Meter on Lee Road 266

The Board elected to wait until the contract with East Alabama was resolved before proceeding with the purchase of a new meter.

F. GMC Report on Opelika Filter Plant

Chairman Sims stated that he was meeting with the District's engineers, Goodwin Mills and Cawood, to discuss the filter plant and that he would have more information to bring to the Board next month.

9. **NEW BUSINESS**

A. Elect Officers

Mr. Bryan motioned to approve the following slate of officers for the next year:

Chairman	Lamar Sims
Vice Chairman	David Jackson
Secretary Treasurer	James Majors
Assistant Secretary Treasurer	Linda Holt

Motion was seconded by Mr. Jackson and the Board unanimously approved the slate of officer positions.

B. Language English Proficiency (LEP) Plan

Chairman Sims stated that the draft plan had been passed out to the Board members last month and asked if there were any questions concerning the plan. There being none, Mr. Jackson motioned to approve the LEP Plan. Motion was seconded by Ms. Holt and the plan was unanimously approved.

C. Clearwater Solutions Report

Mr. James Waites was recognized and briefed the Board on Clearwater's activities over the past month.

Mr. Waites then presented the requested rate adjustments for the month:

James Carroll	\$115.29
Grant Taylor	\$156.91
Annie Maddox	\$166.53

Ms. Holt motioned to approve the adjustments. Motion was seconded by Mr. Jackson and the adjustments were unanimously approved.

Mr. Waites announced that he and Houston Black would be attending the upcoming Opelika Planning Commission meeting to answer any questions there may be about water service to a proposed subdivision off of Lee Road 266.

Mr. Waites then announced the Leak Incentive program winner for the month.

C. Fire Department Report

Chief Blake Simpkins was recognized and informed the Board that he would start bidding out air-packs and that he would have more information at the October Board meeting. He stated that these air-packs would be paid for with money left over from the prior Fire Chief's salary.

Chief Simpkins then briefed the Board on the monthly run report. He stated that there were 73 total calls, five of which were fire calls. He provided the Board with details on notable calls.

Chief Simpkins then gave the Board the payroll report stating that the overtime hours were normal.

He then briefed the Board on the training the Department had done in August.

Chief Simpkins told the Board that the check from the sale of Engine 613 had been received and deposited.

Chief Simpkins provided the Board an update on his study on the relocation of Fire Station Two to help with ISO scores in the District.

Chief Simpkins informed the Board of the Departments community involvement over the last month. He also announced the preliminary date of the

Department's Christmas party and stated that once the date was finalized, invitations would go out.

10. **OTHER BUSINESS**

None.

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS**

None.

Chairman Sims stated that the next Regular Meeting would be at 6:00pm CST on October 15, 2019.

There being no further business, Mr. Jackson motioned to adjourn. Motion was seconded by Mr. Bryan and unanimously approved and the meeting was adjourned at 6:47pm CST.

Signed \_\_\_\_\_

