

**BEULAH UTILITIES DISTRICT**

**Minutes of Regular Board of Directors Meeting**

**January 17, 2023**

**5320 Lee Road 270, Valley, Alabama 36854**

**6:00 PM CST**

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The Board of Directors of Beulah Utilities District met in a Regular Meeting at 6:00 pm on January 17, 2023, at the Beulah Water Department.

1. **WELCOME**

Chairman Sims welcomed those in attendance.

2. **CALL TO ORDER**

Chairman Sims called the meeting to order.

3. **ROLL CALL**

The following Board Members were present: Linda Holt, David Jackson, James Majors, Lamar Sims, Andrew Bryan.

For visitors in attendance, see attached visitor sign-in sheet.

4. **DECLARE QUORUM**

After the roll was called, Chairman Sims declared that a quorum was present.

5. **ADOPT AGENDA**

Chairman Sims presented the proposed agenda for adoption. Mr. Bryan motioned to adopt the agenda. The motion was seconded by Ms. Holt and the agenda was unanimously adopted.

6. **APPROVAL OF PREVIOUS MEETING MINUTES**

Chairman Sims asked for approval of the minutes of the regular meeting of December 20, 2022. Mr. Bryan motioned to approve the minutes. The motion was seconded by Mr. Majors and the Minutes were unanimously approved.

7. **APPROVAL OF FINANCIAL STATEMENTS**

A. **Approval of December 2022 Financial Statements**

Chairman Sims recognized Mr. Zach Ewbank and Chief Blake Simpkins to review their respective financial statement for the month of December. Mr. Ewbank then

briefed the Board on the Water Department December financial statements, and Chief Simpkins briefed the Board on the Fire Department December financial statement. Mr. Jackson motioned to approve the December financial statements. The motion was seconded by Mr. Majors and the December financial statements were unanimously approved.

8. **OLD BUSINESS**

A. Startley General Contractors

NO UPDATE.

B. New Fire Station No. 2 Building on Lee Road 266

Mr. Jackson was recognized and informed the Board that the doors had been delivered and should be installed in the next week. He stated that once the doors were installed, they will begin working on the interior of the building.

C. ARPA Funds

Mr. Ewbank was recognized and informed the Board that he had confirmed that the ARPA funds would only be available for the cost of material and construction of the projects not for any design and inspection costs.

D. DWSRF Funds

1. Lake Crossing at Long Bridge.

Chairman Sims was recognized and updated the Board on the status of the design of this project. He stated that the engineers we're completing application to the Corps of Engineers in order to get a permit for the project. He said that the current estimate was that the project will be ready for bid by midsummer.

E. Purchase of ½-Ton Work Truck (Water)

Mr. David Jackson was recognized and informed the Board that he was still looking for an available truck.

F. Surplus 2015 F250 (Water)

The Board reviewed a list of values that had been prepared by Mr. Jackson for the truck. After discussion, Ms. Holt motioned to seek out secured bids for value of \$21,300.00. Motion was seconded by Mr. Bryan and the motion was unanimously approved.

9. **NEW BUSINESS**

A. **Water Loss Review**

Mr. Zach Ewbank was recognized and he reviewed the water loss report with the Board. Mr. Ewbank explained to the Board the reason that the water loss was so high on the ADEM report. The Board discussed with Mr. Ewbank the performance of the water system during the December freeze.

B. **Clearwater Solutions Report**

Mr. Ewbank was recognized and he briefed the Board on Clearwater's activities over the past month.

Mr. Ewbank then presented the Board with the adjustments for the month.

<b>Steven Drummonds</b>	<b>\$299.00</b>
<b>Kathy Elliott</b>	<b>\$457.52</b>
<b>Jenna Moss</b>	<b>\$910.67</b>
<b>Allison Weaver</b>	<b>\$376.10</b>

Mr. Majors motion to approve the adjustments. Motion was seconded by Ms. Holt and the adjustments were unanimously approved.

Mr. Ewbank then announced the leak incentive program winner for the month.

C. **Beulah Fire and Rescue Report.**

Chief Blake Simpkins was recognized and informed the Board there had been 78 total calls the past month, 7 of which were fire calls. He stated that there had been no notable calls that month. He informed the Board that for the year 2022 the Department had run a total of 1100 calls, 66 of which had been fire calls.

Chief Simpkins informed the Board there had been no overtime paid out the past month.

He then briefed the Board on the training activities conducted by the Department the prior month.

He announced that there had been one random drug test the past month.

Chief Simpkins updated the Board on the possibility of installing an electronic sign for the Water Office and Fire Station Number One. He discussed with the Board the research he had done on the matter so far.

10. **OTHER BUSINESS**

NONE

11. **CITIZEN COMMUNICATIONS ON NON-AGENDA ITEMS.**

A. NONE

12. **NEXT MEETING**

Chairman Sims stated that the next regular board meeting would be at 6:00 PM CST on February 21, 2023.

13. **ADJOURNMENT**

There being no further business, Mr. Jackson motioned to adjourn. The motion was seconded by Ms. Holt and unanimously approved. The meeting was adjourned at 7:01 PM CST.

Signed \_\_\_\_\_

