

**PACQUENAC TENNIS CLUB**  
**RULES, REGULATIONS AND POLICIES 2024**  
**Approved February 15, 2024**

Changes to the following provisions can be made by a simple majority vote of the Board at a regular or special meeting provided a quorum is present.

**GENERAL**

1. Club opens at 7:30 AM.
2. All courts are to be brushed and lines swept by the first players each morning.
3. Upon completion of play, courts are to be brushed and lines swept.
4. Playtime is EXACTLY ONE HOUR regardless of the format. If there are open courts play time can be as long as desired.
5. All players must sign in for a court with the exact start time even if no one is waiting for a court.
6. After a Round Robin, all players must clean and vacate the courts without delay for other incoming non Round Robin players who are waiting.
7. Newly arriving Round Robin players who have signed up to play after ROUND ROBIN may ask a person who has played Round Robin to play with them, but a person who has played Round Robin may not sign up for a court, unless there are open courts.
8. **In all cases, try to be fair and reasonable. If you have played an hour in whatever format and new players have arrived and need a court, please be considerate and give them preference.**
9. A red T-flag affixed to the net is notice that a Founders Tournament match is in progress. There is no time limit on Tournament play. Play can continue until the match is complete. Upon starting play, Founders Tournament players must sign up for a court and indicate that it is a Tournament match. Red T-flags can be found inside the glass on the bulletin board on the porch.
10. Unless there are other open courts, once a Founders Tournament match has been completed, play time as social tennis must not be extended; thus, Tournament players must relinquish to others waiting for a court. A Tournament match cannot be scheduled at a time when pre-existing club events are scheduled. Scheduling a Tournament match during prime time (Saturday and Sunday 8:30 AM - 12:30 PM) should be avoided as much as possible.
11. If all courts are taken and two courts merge into one, the starting time on the court to which they have merged is the earliest starting time of either court and court time ends ONE HOUR from earliest starting time.

**COURT MAINTENANCE PROCEDURES**

1. Courts are to be brushed and lines swept before play in morning.
2. Courts are to be brushed and lines swept after each play. Courts are to be brushed from fence to fence.
3. Courts are not to be walked or played upon if they are wet. If your steps make indentations on court, they are not ready for play.
4. The tennis court committee is the determiner of whether the courts are ready for play.
5. The daily court report will indicate status of courts each morning.
6. All court equipment is to be hung on fence.
7. Any court issues or concerns should be forwarded to tennis court committee. These procedures are for the benefit of all club members. Compliance with the above will ensure that our courts are in the best possible condition and available for play the maximum time.

## GUEST POLICY

1. Guests are limited to five total playing dates a year.
2. Guest fees are \$10 per player per day.
3. Guest must have member present, and member must sign guest into Guest Register and place payment into guest payment envelope prior to beginning play.

## LESSONS

1. The club recognizes that offering lessons provides benefits to the club. Teaching professionals approved by the Board may use the courts to teach members and non-members and to give clinics to members. The Club recognizes the following two categories of teaching professionals.
  - a. Club Pro – offers private lessons to members and nonmembers.
  - b. Contract Pro(s) may be hired at a rate set by the Board to assist, organize and/or provide instruction for tennis clinics/programs held at the club. A contract pro may not offer private lessons using club facilities.
2. Parents that are members are permitted to teach or practice with family Junior members.
3. Private Lessons - Only a designated Club Pro may provide lessons to members and non-members.
4. **Private lessons cannot be held at the club on any Saturday, Sunday or holiday between 8:30 AM and 12:00 PM. The Board advises the club pro to avoid other potential peak playing times when arranging lessons. Courts #1 and #4 should be used for lessons whenever possible.**
5. Lessons to non-members are considered subject to the Club Guest regulations. However, recognizing that lessons are different than regular play, a non-member cannot exceed 10 visits to the Club in any year, including lessons.
6. Club receives \$10.00 per member lesson paid by the Club Pro.
7. Club receives a \$10.00 guest fee per non-member lesson paid by the guest.
8. The Club Pro may reserve one hour of court time per day for lessons.
9. Successive (back-to-back) lessons are allowed. However, after 1 lesson, the next lesson is subject to regular rules of play. Second lesson must wait in queue if members are waiting to play.

## PRIORITY OF PLAY

1. Tennis league matches sponsored by the Club have priority over all other play. When the Women's League has matches, they utilize all 4 courts Monday mornings starting at 9 AM with projected finish of 11:30 AM. Members will not be able to utilize vacant courts while any league match is in progress.
2. Round Robin sessions, in accordance with Round Robin rules, and other Club sanctioned events have priority over regular play.
3. Club Tournament matches have priority over regular play. They must sign up and wait their turn to get on courts; however, they can play until match is completed without time restrictions. They should display the red colored "T" on the net during a tournament match. Tournament matches shall not be scheduled in conflict with Round Robins, other club activities, or during Prime Time. Once a tournament match is completed the participants must relinquish the court to other waiting players.
4. Singles, doubles, or an individual member practicing on a court all have equal rights to the court and are permitted one hour of play. They must sign in when they begin play.
5. Players waiting do not have a right to any court. When it is their turn, they are to occupy the court available at that time. They may decline the available court and wait for the next available court.

## **COURT MAINTENANCE**

1. Any member of the Tennis Courts Committee has authority to take over one or more courts for maintenance purposes and will so indicate by giving verbal notice or placing any sign or obstruction indicating such closure.

## **DRESS CODE**

1. Keeping with our long and proud tradition as a distinct tennis club, appropriate tennis attire must be always worn on the courts. This includes both collared and open-necked tennis shirts for men and tennis shorts for summer.
2. Women may wear tennis dresses or blouses and shorts/skirts/skorts for the summer.
3. In cooler weather both men and women may wear warm up suits.
4. In no case shall cut-offs, swimwear or other non-tennis apparel be worn by either men or women.
5. Tennis shoes with flat soles must be while on the courts.
6. No footgear that will dig into court surface is permitted. Members should inform their guests of the dress code especially regarding footgear.

## **TOURNAMENT RULES**

1. The Tournament Committee shall establish the Club approved tournaments and accompanying rules at the beginning of season. Specific tournament rules will be posted on the Club website.

## **SUSPENSION OF MEMBER**

1. A complaint regarding violation of our Bylaws, other major transgressions or misconduct creating a hostile playing environment, against any member of the Club, must be made in writing to the Club President. All complaints will be reviewed by the entire Board for appropriate action. A two thirds majority vote of Board members shall be required for suspension of membership.