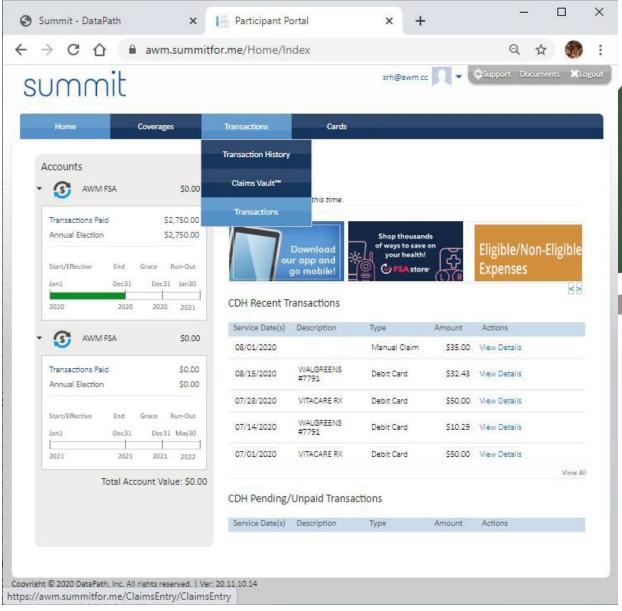


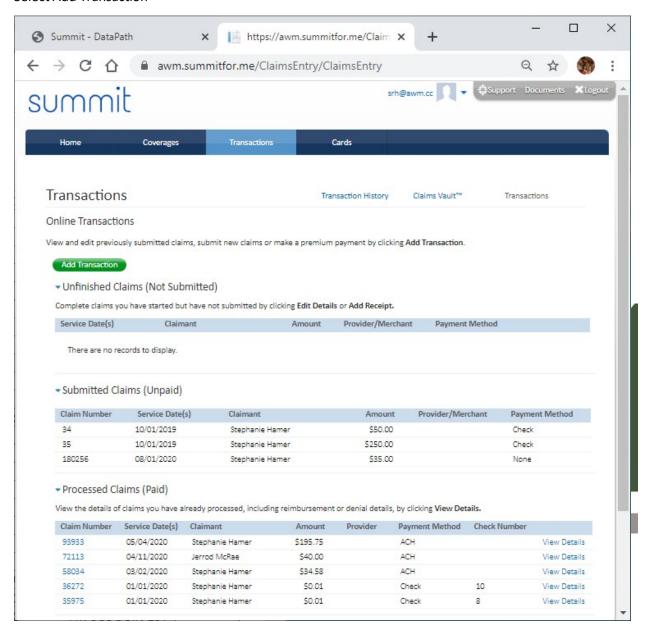
Online Claims Processing

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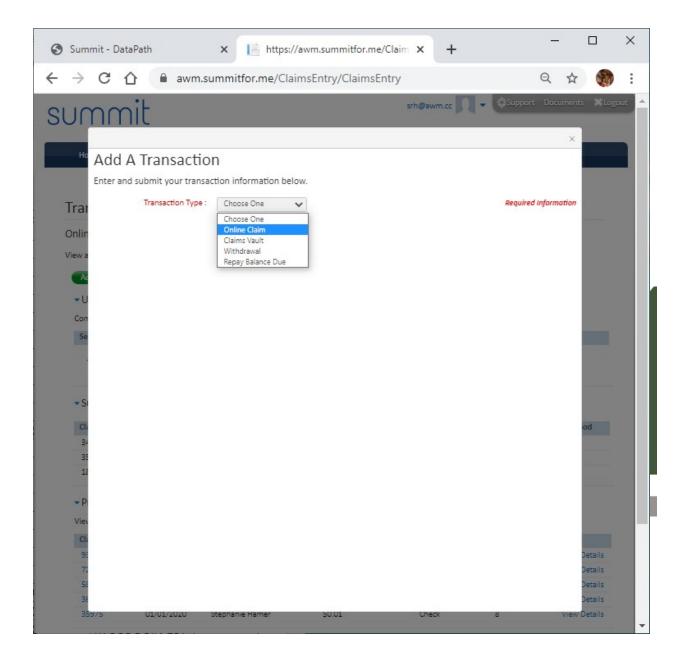
Choose Transactions in the Participant portal.



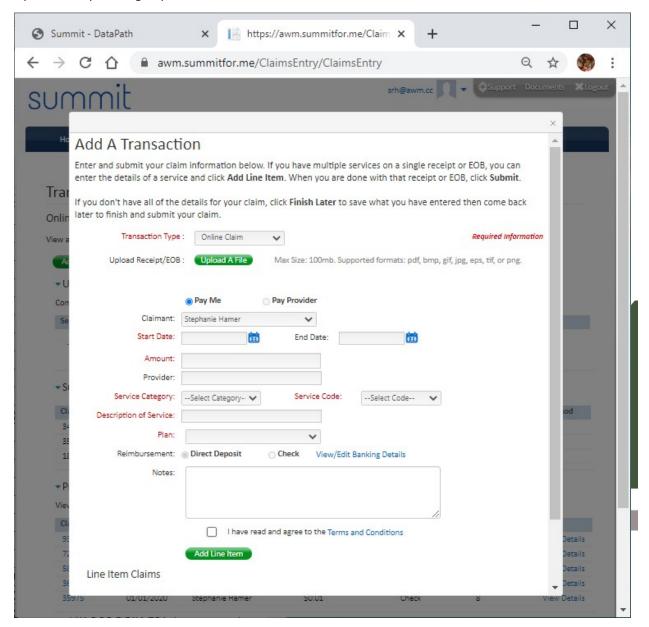
Select Add Transaction



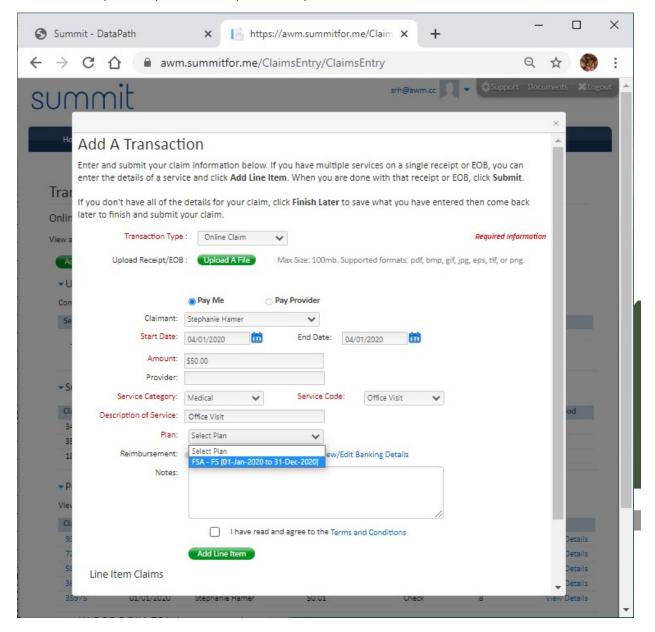
Select Transaction Type – Online Claim



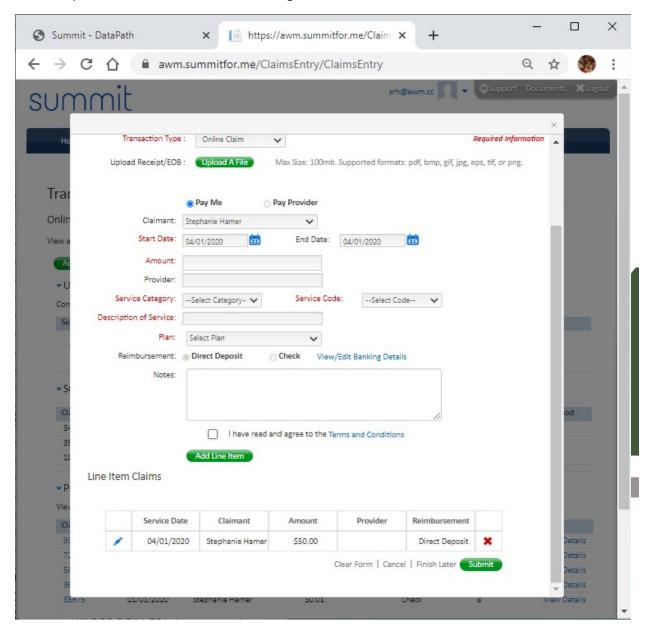
Upload receipts using "Upload a File" Selection



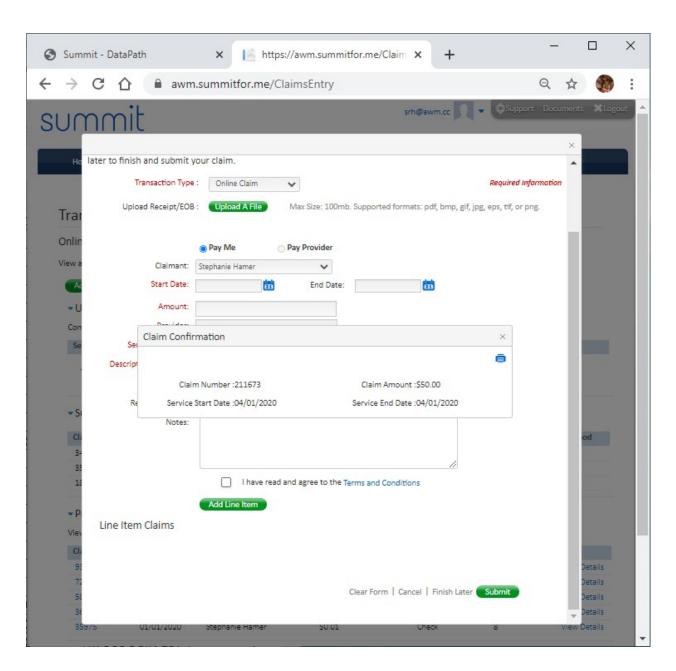
Once the receipts are uploaded, complete all required fields in red



When complete, Select Submit at the bottom right



A claim confirmation window will appear. After reviewing for accuracy, close the window. The process is complete.



^{**}Please note as your service provider, AWM is responsible for handling all of these administrative functions and can do so by a claim form reimbursement request being sent to support@awm.cc. These options are made available by request.**