

## **CTPO Minutes: April 4, 2023**

**Meeting Participants: Jodi Butler, Nancy Frese, Kim Ludtke, Kim McGarry, Zivit Blonder, Rhea Saffar, Amy Feinstein, Wendy Johnson, Chad Davidson, Tim Broeker, Tracey Becker, Julie Kreiter, Carrie Winkler**

1. President's Welcome (Jodi)
  - a. Audit Committee
    - i. Some have volunteered to participate on this committee. Their goal is to make sure all funds are being used appropriately.
2. Approval of Minutes from March 7, 2023, Meeting
  - a. A motion was made and seconded to approve the minutes from the March 7, 2023 meeting, and the Executive Board approved the minutes.
3. Directors' Reports
  - a. Choir
    - i. Thank you to all of the parents that played a role in either fundraising, chaperoning, etc for the Paris trip. It was a successful trip and the performances were amazing.
    - ii. In May there will be auditions for next year's extra curricular choirs. A change that will be made for next year is that all extra curricular choirs will take place on Monday nights.
  - b. Theatre
    - i. Children's show is underway and will take place April 20-22nd. There will be four different performances since it has been double cast.
    - ii. IHSA- The three Fiona's song from last year's musical, Shrek, was entered in the musical theater performance category and our school has been deemed the state champions.
    - iii. Means Girls is coming up.
4. Treasurer's Report (Kim)
  - a. Our balance is \$37,816. Show meals are coming up and the final FPP has been updated. Kim will be making sure we have the final updates from everyone
  - b. Budget Items- will these be occurring
    - i. Smug mug- \$55 is spent per year. An agreement was made to continue this so that we have access to all of the photos.

- ii. Fun D Frames- This is a poster from a show. The cost is about \$100 and the framed poster goes up in the drama room. Typically a family donates this and their name goes on a plaque underneath the poster.
- iii. Open Mic Night- is hoping to make \$2000 this year. \$300 is in the budget for costs.

## 5. Committee Reports

### a. Governance (Nancy)

- i. By Law Committee met and the work is almost complete. There will be one more meeting that will take place on April 10th.
- ii. The Nominating Committee met and there are still a few positions that need to be filled. An email will be sent out so that we can vote at the May meeting.

### b. Fundraising (Tracey)

- i. Do-rite donuts fundraiser is taking place.
- ii. La Taquiza Meal Night Out was not a success. They will be making a donation and we will probably not be using them next year.
- iii. Popcorn-After discussion, a decision was made to not go forward with this fundraiser due to the cost.
- iv. Fun Pasta-
  - 1. This will be the last fundraiser of the year that can be put towards FPP. The pasta comes in all different shapes and there are also kits to make different meals with the pasta. All sales will take place online and it will end on April 20th.
- v. Open Mic Night
  - 1. This year the theme will be called "Now Playing". Audition sign up forms will be coming. Auditions will be submitted online through Youtube and will be due by April 24th. Preschool- and junior high students can also audition. Also, there will be an opportunity for alumni to come back and sing.
  - 2. Letters for donations have been completed. Materials and sponsorship can also be completed online.
  - 3. Volunteers, as well as committee member opportunities, will be sent out soon.

4. A suggestion was made to possibly change the date for next year in the fall when things aren't so stressful.
- c. FPP (Zivit)
    - i. FPP points remaining will be posted on the website. Pasta will be our next opportunity for FPP. The FPP of students that have graduated will be rolled over into the general fund. A reminder will be made to students to use their FPP for banquets.
  - d. Banquets (Randi)
    - i. Deposits have been made.
  - e. Membership (Rhea)
    - i. A last push for membership will be made for the last program of the year. Names will be listed in the programs.
  - f. Concessions (Andrea and Randi)
    - i. Children's play will have no intermission.
    - ii. Mean Girls has teamed up with GSO.
  - g. Show Meals (Heather and Tracey)
    - i. Refunds for mistakes during show meals should be remedied. This will take place through Zelle.
  - h. Scholarships (Kim)
    - i. Committee met and decided how to divy up the \$2000. Scholarships can range from \$300-500 depending on how many students will be awarded. Everyone will receive the same amount. So far, there has only been one response. A reminder will be sent to seniors. May 1st will be the selection meeting.
  - i. Communications (Julie and Jodi)
    - i. Messages will be sent out regarding senior scholarships and the pasta fundraiser.

**Next meeting: May 9 , 2023, at 6:00 pm**