

WEST SURREY CENTRE

The minutes of the Committee meeting held in the Brookwood Memorial Hall on Tuesday 8th August 2023

The meeting opened at 19.40 hrs.

Present: -

Denise Vaughan (DV)	Chairman
Roger Tupper (RT)	Hon. Secretary
Sue Stoner (SS)	Hon. Treasurer
Alf Harvey (AH)	Committee
Nick Eagleton (NE)	Committee
Doreen Bowers (DB)	Committee

Club =The Caravan & Motorhome Club

1	Apologies for Absence	Action
	None	
2	Minutes of the previous meeting It was proposed by AH and seconded by NE that the minutes of the meeting be accepted as a true record. DV then signed the master copy of the minutes.	
3	Matters arising and action items from the previous meeting Regarding the passing of ***** it was unanimously agreed that a donation of *** be sent to his favourite charity, the RNLI in his memory. ACTIONED Arrangements made for drying party tents Sunday 16 July- ACTIONED All agreed that the large gazebo we borrowed for the Holiday Rally was a good idea. It was agreed that a *** donation be made to the charity of the donor. ACTIONED	CLOSED CLOSED CLOSED
4	Chairman's Report inc personal correspondence Chairman noted that she has passed on several on-line bookings to the appropriate Rally Officers. To date 13 had booked for the New Year rally	
5	Vice Chairman's report None	

6	<p>Hon Secretary's report inc general correspondence to the Centre</p> <p>Membership As at 21st July 2023 Lead members 488 Joint members 384 Family members 9 Life members 9 Total Membership 890</p> <p>Incoming Correspondence including Emails From Governance - Reminder re booking rallies in Nation Parks in 2024 From Governance - Advice regarding the Club Chairman and Treasurer changes From West Sussex - 4b request for Care Ashore. As we are also booking this facility within a week of their request we are proposing to invite them to our rally</p> <p>Outgoing Correspondence Lapsed members reminders New Member packs 'Updates'</p>	SS
7	<p>Hon Treasure's report inc general finance <i>The Treasurers Report and accounts are attached</i></p> <p>Profit/Loss of recent rallies advised Bank account balance advised .</p>	
8	<p>Hon Rally Secretary's report inc rally programme</p> <p>SS reported that she is still chasing a possible Holybourne Rally Wellington Country Park has been identified as a possible venue - SS exploring with Berkshire Centre 2024 Program progressing but detail needs to be added.</p>	
9	<p>Southern Centres report None</p>	
10	<p>South East Region report None</p>	
11	<p>Special Plaque applications None</p>	
12	<p>Flagpole duties Apps Ct - Past Chair ****</p>	
13	<p>AGM Minute Secretary to be found/confirmed RT Catering to be Tea/Coffee/Biscuits or light buffet DV to arrange PA - AH</p>	

	<p>Chair & Treasurer reminded reports to be given to Secretary at least 2 weeks before AGM</p> <p>Tellers - Joan & Robert Green to be asked - DV</p> <p>Gifts - Tellers (Flowers & Wine), Minute Sec. Flowers, Web Site ***** & *****Tokens - RT</p> <p>AH advised that he is due a 125 Rally Officer plaque - SS</p> <p>Venue to be booked for 2024</p>	
14	<p>AOB</p> <p>DV - requested permission to purchase large plastic containers for the storage of historic Rally Secretary paperwork in the lock up. - All agreed</p> <p>DV - advised that she would be away for our next meeting. A mutually acceptable alternate date could not be decided. As she will be the only absentee it was decided to continue as planned</p>	

Date of the next meeting 12 September 2023

Meeting closed at 21:30

Dates for the Committee meetings in 2023

January NO MEETING	14 February	14 March
11 April	9 May	13 June
11 July	8 August	12 September
10 October	14 November	5 December