

WEST SURREY CENTRE

The minutes of the Committee meeting held in the Brookwood Memorial Hall on Tuesday 13th February 2024

The meeting opened at 19.30 hrs.

Present: -

Denise Vaughan (DV)	Chairman
Doreen Bowers (DB)	Vice Chairman
Roger Tupper (RT)	Hon. Secretary
Sue Stoner (SS)	Hon. Treasurer
Alf Harvey (AH)	Committee
Robin Stoner (RS)	Committee

Club =The Caravan & Motorhome Club

1	Apologies for Absence <div style="text-align: center;">Nick Eagleton (NE)</div>	Action
2	Minutes of the previous meeting It was proposed by SS and seconded by DB that the minutes of the meeting be accepted as a true record. DV then signed the master copy of the minutes.	
3	Matters arising and action items from the previous meeting Alternate locations being sought for both the Valentines rally and SER AGM as we are unable to use Tillingbourne school for these events. Booking the Kiln for Valentines. The Kiln booked. The SER AGM venue awaiting response from Steyning Grammar School. Still chasing Steyning. Alternative being sought	DV
4	Chairman's Report inc personal correspondence Robin Stoner welcomed onto the committee Valentines Rally went well The Holiday rally is full New electric urn has been purchased following failure of old urn. The New Yew Rally 2024/2025 has been passed to West Sussex to run as we do not have any volunteers to run it. Their 4b form has now been approved.	
5	Vice Chairman's report Dave and Sharon Lawrence are unable to run the RVCP rally. DB has volunteered to run it assisted by AH. Dave will help when he can	

6	<p>Hon Secretary's report inc general correspondence to the Centre</p> <p>Membership AS at 12 Jan 2024 Lead members 438 Joint Members 348 Family 9 Life 10 Total 805</p> <p>Incoming Correspondence including Emails 4b request from West Sussex re the New Year Rally Advert for Fowlmere village hall Advice re new booking procedure for Brookwood village hall East Yorkshire Centre Rally Book From Governance, Rally checklist From Governance East Warwickshire hibernation From Governance re cyber attacks and use of Emails South West Centres Rally update notice South East Region committee contact details South East Region event advertising</p> <p>Outgoing Correspondence Updates Lapsed Member reminders New members packs Details of all of our rallies uploaded to Club</p>	
7	<p>Hon Treasure's report inc general finance <i>The Treasurers Report and accounts are attached</i></p> <p>Income and Outgoings reviewed Still awaiting invoice for our storage shed pitch Noted that minimum order number of rally plaques is now 16 .</p>	
8	<p>Hon Rally Secretary's report inc rally programme</p> <p>Changes to the current Rally program were reviewed All encouraged to start booking sites for 2025 program and pass details to Sec for compilation..</p>	
9	<p>Southern Centres report None</p>	
10	<p>South East Region report New committee details have been received Advertising for their events on our website Advice that their website contains details of some discounts</p>	

11	Special Plaque applications Easter - approved Holiday Rally - approved	
12	Flagpole duties None All were reminded that when doing Flagpole all rallies in the following 2 months should be mentioned.	
13	AOB DB - suggested the purchase of some pop-up gazebos for use on rallies. Must be robust and waterproof. To be researched with costings for decision at next meeting AH- advised that the hall had been booked for Sat & Sun on the Easter rally DV- Tendered her resignation from the position of Chairman and from the committee. DB volunteered to step up and take on that role with immediate effect	DB

Date of the next meeting 12 March 2024

Meeting closed at 22:00

Dates for the Committee meetings in 2024

January NO MEETING	13 February	12 March
9 April	14 May	11 June
9 July	13 August	10 September
8 October	12 November	3 December