

**THE CHRISTIAN METHODIST EPISCOPAL CHURCH
 QUARTERLY CONFERENCE REPORT
 THE RECORDING STEWARD REPORT**

DATE: _____ CHURCH: _____

Presiding Elder _____ and members of the _____ Quarterly Conference, it is a privilege to submit this report for the quarter beginning _____ and ending _____.

FUNDS RECEIVED

Amount Brought Forward: _____	
From Tithes and Offerings: _____	From Benevolent: _____
From Building Fund: _____	From Auxiliaries: _____
From Boards: _____	From Education: _____
From Conf Claims: _____	From Evangelism: _____
From Special Days: _____	Others: _____
From Special Gifts: _____	
Total Received: _____	

CHURCH DISBURSEMENTS

Pastor's Salary: _____	Pastor's Travel: _____
Pastor's Insurance: _____	Pastor's 12%: _____
Pastor's Education: _____	Pastor's Other: _____
Janitor: _____	Musician: _____
Secretary: _____	Other: _____
Benevolent: _____	Education: _____
Evangelism: _____	Other: _____
Maintenance: _____	Utilities: _____
Equipment Purchases: _____	Church Materials: _____
Special Events: _____	Supplies: _____
Non-Clergy Payroll Taxes: _____	Real Estate Taxes: _____
Total Church Disbursements: _____	

Are all eligible employees covered by workers compensation if required by the state ? _____.
Is the church current with all forms and payments? _____

CONFERENCE DISBURSEMENTS

District Asking(s): _____ Annual Conference: _____

PROPERTY TRANSACTIONS

Buildings Purchased: _____	Buildings Sold: _____
Land Purchased: _____	Land Sold: _____
Vehicles Purchased: _____	Vehicles Sold: _____
Totals Purchased: _____	Totals Sold: _____

OUTSTANDING MORTGAGES AND LOANS

Mortgage/Loan: _____	
Beginning Quarter Balance: _____	Interest Paid: _____
Ending Quarter Balance: _____	Principal Paid: _____
Mortgage Balance: _____	Monthly Payments: _____
Are all accounts current? _____	

Total Amount Dispersed _____

Mortgage/Loan: _____	
Beginning Quarter Balance: _____	Interest Paid: _____
Ending Quarter Balance: _____	Principal Paid: _____
Mortgage Balance: _____	Monthly Payments: _____
Are all accounts current? _____	

Total Amount Dispersed _____

Grand Total Dispersed For All Accounts: _____

BALANCES OF FINANCIAL ACCOUNTS

Type of Account: _____	Current Balance: _____
Type of Account: _____	Current Balance: _____

Type of Account: _____

Current Balance: _____

Are all Church Financial Accounts current? _____

Submitted,

Recording Steward _____

Pastor _____

Presiding Elder _____

Presiding Bishop _____