



**Charleston Library Board Agenda**  
**Monday, January 9, 2023 – 6:30 pm**

**1. Call to Order**

**2. Roll call**

Chiritescu\_\_X\_ Cuddy\_X\_ Doughty\_\_X\_ Ferguson\_X\_ Looby\_\_ Meadows\_\_ Monahan\_\_ Ricciardi\_X\_ Smallhorn\_\_

**3. Public Comment**

No public present

**4. Board President's Comments**

None

**5. Omnibus Agenda**

A. Approval of the December 5, 2022 Board Meeting Minutes

B. Acceptance of Director's Report

- With holidays and staff turnover, December was hectic
- Clow and DHM both finished their work here
- Opened late & closed early Friday in December with sub-zero temps.
- Hired 3 new associates, but 1 quit almost right away due to unforeseen circumstances after holidays. Chris was able to hire another candidate to replace them.

C. Acceptance of Stat Report

- In line with last year in terms of circulation
- Computer use is higher than previous year
- Visitation (patrons thru the door) has dropped from '21

D. Acceptance of Grant & Donation Report

- Received more donations from annual campaign letter and so far total has pulled in \$5,895.

E. Acceptance of Financial Reports- provided at the meeting

- 3 City of Charleston unspecified charges- 1 is insurance bill at \$8,900
- DHM bill is in there at \$12,600 which we expected
- Unusually expensive month but we expected these outlays and we're still in line with annual budget projections.

F. Approval of the bills payable- provided at the meeting

Motion to approve: \_\_Ricciardi\_\_ Seconded: \_\_Ferguson\_\_

Chiritescu\_\_X\_ Cuddy\_X\_ Doughty\_X\_ Ferguson\_X\_ Looby\_\_ Meadows\_\_ Monahan\_\_ Ricciardi\_X\_ Smallhorn\_\_

**6. Action Item 2023-1:** Vote to adopt changes to Article IV (Library Board Committees) of the Board of Trustees By-Laws and Constitution. Added caveat to language presented that Chris will update in official by-laws.

Motion to approve: \_\_Ferguson\_\_ Seconded: \_\_Chiritescu\_\_

Chiritescu\_\_X\_ Cuddy\_X\_ Doughty\_X\_ Ferguson\_X\_ Looby\_\_ Meadows\_\_ Monahan\_\_ Ricciardi\_X\_ Smallhorn\_\_

Full Board Packet available upon request at the service desk.

## **7. Discussion Items**

- A. City Retreat Presentation
  - a. Chris delivered presentation in December with every division director, mayor, attorneys, etc and each division gives retrospective presentation.
  - b. Chris had 20 minutes to present to this internal audience about what we've been up to the last 3 years.
  - c. Topics included pandemic response, HVAC upgrades, etc
- B. Next Board Meeting – Monday, February 6, 2023 at 6:30PM.
- C. Agenda Building
- D. Other?

## **8. Adjournment**

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