



**Charleston Library Board Agenda
Monday, February 6, 2023 – 6:30 pm**

1. Call to Order

2. Roll call

Chiritescu_X__ Cuddy_X__ Doughty_X_ Ferguson_X__ Looby_X_ Monahan_X__ Ricciardi_X_ Smallhorn____

3. Public Comment

4. Board President's Comments

5. Omnibus Agenda

- A. Approval of the January 9, 2023 Board Meeting Minutes
- B. Acceptance of Director's Report
 - January was a quiet and quick month
 - Nice to be fully staffed
 - Training day coming up on Feb 20th (library will be closed)
 - New printers coming in on Thursday
 - Winter Read started Feb 1. Adult readers
 - Spring programs will be starting back up as well
- C. Acceptance of Stat Report
 - Circulation is stable compared to last year
 - Computer use climbed
 - Attendance is down
- D. Acceptance of Grant & Donation Report
- E. Acceptance of Financial Reports- provided at the meeting
 - End of January we've received most of the taxes we're going to get
 - Expecting additional replacement taxes to come through
 - Due to conservative budgeting we are in line with projections
- F. Approval of the bills payable- provided at the meeting
 - Spending has went back to normal this month – utilities, office supplies, etc. Kept it to the bare minimum and we didn't need to purchase anything major.
 - Loan is down to \$81,000

Motion to approve: _Ricciardi____ Seconded: _Looby____

Chiritescu_X_Cuddy_X_Doughty X__ Ferguson_X_ Looby_X_ Monahan_X__ Ricciardi_X_ Smallhorn____

6. Discussion Items

- A. Fiscal Year 2024 Budget
 - a. Due to delay from county we're unsure what our property taxes will be for next fiscal year, can still discuss budget
 - b. Chris made binders showing historical financial information over the last 5 years.
- B. Library Board Committees

Full Board Packet available upon request at the service desk.

- a. Appointing members to committees – had group discussion around which committee we'd like to be part of.
 - b. Ops – Brooke Ferguson & Greg Ricciardi & Mike Monahan
 - i. Needs to have agenda and be open to public because there are 3 members
 - c. Finance- Chelsea Doughty & Andreea Chiritescu
 - d. Policy- Debbie Cuddy, Judy Looby
 - e. Mike approves appointments as President
 - f. Chris proposed committees meet 3rd week of the month (Wednesdays for example) at a consistent time. Agenda must be posted 48 hrs in advance.
- C. Next Board Meeting – Monday, March 6, 2023 at 6:30PM.
- a. We'll do the official review of FY 2024 during next board meeting
- D. Agenda Building
- a. Looking to recruit new board members – if anyone is interested spread the word!! We have an opening right now. 2nd open seat coming May 1.
- E. Other?

7. Adjournment

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