



**Charleston Library Board Minutes  
Monday, March 4, 2024**

**1. Call to Order**

**2. Roll call**

Chiritescu \_\_X\_\_ Cuddy \_\_X\_\_ Curry \_\_X\_\_ Doughty \_\_ \_\_ Ferguson \_\_X\_\_ Looby \_\_ \_\_ Olsen \_\_X\_\_ Ricciardi \_\_X\_\_

**3. Public Comment**

**4. Board President's Comments**

**5. Omnibus Agenda**

**A. Acceptance of the February 5, 2024 Meeting Minutes**

- DHM replaced compressor in 1 week
- Fire alarm project is ongoing, near completion but facing issues with elevator shaft components requiring a technician to access it safely. Still trying to reach a vendor but will try to get a quote of taking over maintenance in general. Seems like our current vendor doesn't have personnel to support us.
- Personnel- had staff training day on the 19<sup>th</sup> – main topic was homeless individuals present at library- purchased a library subscription on the subject to access specific training for public libraires. I'll be able to assign this training to staff and help us on this matter going forward.
- Finance- 2 very large donations came in and we're very grateful to receive them
- February book sale did over \$1,500 which is our highest grossing post-pandemic book sale!
- Received instalment of replacement taxes just over \$16k for this fiscal year
- Loan is officially paid off!
- Expenses this month were high including paying off the loan. Our audit bill was \$5,100 which is higher than we expected.

**B. Acceptance of Director's Report**

**C. Acceptance of Statistics Report**

**D. Acceptance of Grant & Donation Report**

**E. Acceptance of Financial Reports- provided at the meeting**

**F. Approval of the bills payable- provided at the meeting**

Motion to approve: \_\_Ricciardi\_\_ Seconded: \_\_Ferguson\_\_

Chiritescu \_\_X\_\_ Cuddy \_\_X\_\_ Curry \_\_X\_\_ Doughty \_\_ \_\_ Ferguson \_\_X\_\_ Looby \_\_ \_\_ Olsen \_\_X\_\_ Ricciardi \_\_X\_\_

**6. Discussion Item: Fiscal Year 2025 Budget**

- a. Expecting replacement taxes to decrease for the next few years
- b. Internet we're hoping to get switched over by May 1, but it's a tentative timeline

**7. Action Item: 2024-6: Vote to recess into Executive Session for the purpose of discussing personnel-5**

ILCS 120/2 (c)(1) at \_\_ P.M.

Motion to approve: \_\_ Seconded: \_\_

Chiritescu \_\_ Cuddy \_\_ Curry \_\_ Doughty \_\_ Ferguson \_\_ Looby \_\_ Olsen \_\_ Ricciardi \_\_

**VOTE TO LEAVE EXECUTIVE SESSION AT \_\_ P.M.**

Motion to approve: \_\_ Seconded: \_\_

Chiritescu \_\_ Cuddy \_\_ Curry \_\_ Doughty \_\_ Ferguson \_\_ Looby \_\_ Olsen \_\_ Ricciardi \_\_

Full Board Packet available upon request at the service desk.

**8. Action Item: 2024-7:** Vote to approve salaries for Fiscal Year 2025.

Motion to approve: Ferguson\_ Seconded: Cuddy\_

Chiritescu\_\_X\_ Cuddy\_\_X\_ Curry\_X\_ Doughty\_\_\_ Ferguson\_X\_ Looby\_\_\_ Olsen\_X\_ Ricciardi\_X\_

**9. Action Item: 2024-8:** Vote to approve the non-resident library card fee for Fiscal Year 2025.

Motion to approve: Chiritescu Seconded: Curry

Chiritescu\_\_X\_ Cuddy\_\_X\_ Curry\_X\_ Doughty\_\_\_ Ferguson\_X\_ Looby\_\_\_ Olsen\_X\_ Ricciardi\_X\_

**10. Action Item: 2024-9:** Vote to approve the Fiscal Year 2025 Library Budget.

Motion to approve: Olsen\_ Seconded: Chiritescu

Chiritescu\_\_X\_ Cuddy\_\_X\_ Curry\_X\_ Doughty\_\_\_ Ferguson\_X\_ Looby\_\_\_ Olsen\_X\_ Ricciardi\_X\_

**11. Discussion Items**

- A. Literature & Libations
- B. Board Recruitment
- C. Next Board Meeting – Monday, April 1, 2024 at 6:30PM.
- D. Next Committee Meeting – Finance Committee & Operations Committee
- E. Agenda Building
- F. Other?

**12. Adjournment**

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